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Author Best Practices

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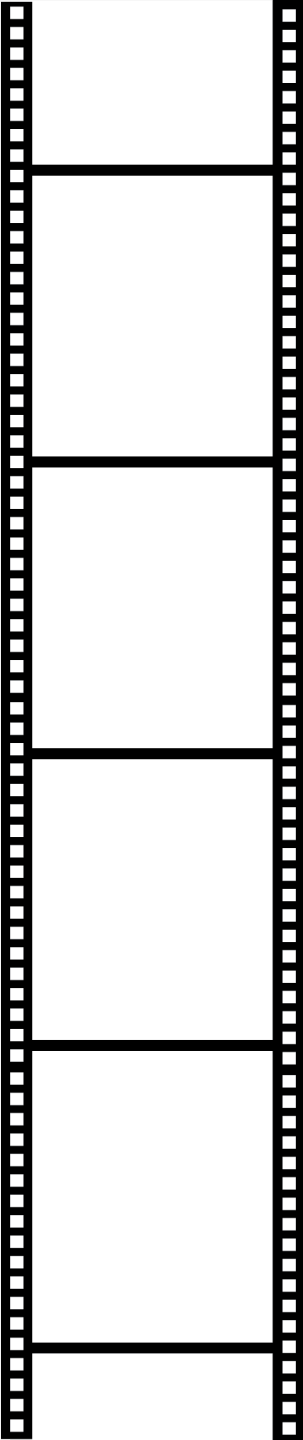
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KWF Editorial



Author Best Practices

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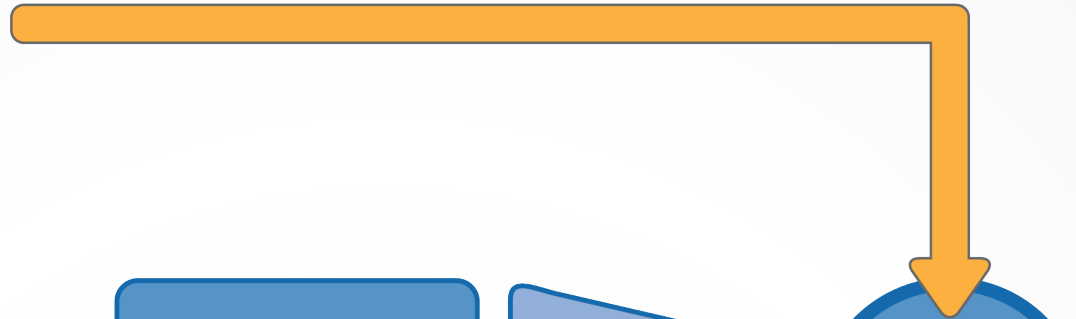
Agenda

- EM/Submission Ingest
- Registration Requirements
 - Institution Name Normalization
 - Funding Information
 - ORCID
- CRediT
- Co-Author Information
- QC Feedback
 - Artwork Quality Checking
 - Reference Checking

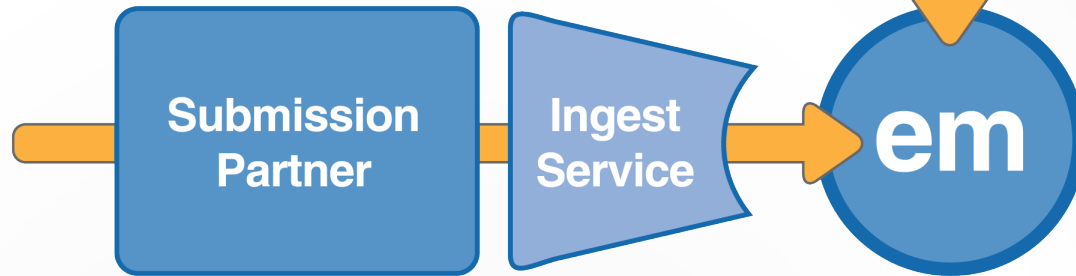
Submission Ingest

EM Ingest

OPTION 1
Author submits
directly to journal



OPTION 2
Author submits via
a Submission Partner



Examples:

- Language editing service
- Pre-peer review service
- Journal selection service
- Publisher branded portal
- Collaborative authoring tool

Files &
JATS XML

Receiving the Submission

Editorial Proposal Menu Production Tasks

Managing Editor Main Menu

Quick Searches:
[DOI Search](#)
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Submissions With:

0 Reviews Complete 2	1 Review Complete 0	2 Reviews Complete 0	3 Reviews Complete 0	4+ Reviews Complete 0
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Search

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Editor 'To-Do' List

- My Pending Assignments (134)
- [Editorial Submissions in Progress \(17\)](#)
- [Transferred Submissions \(6\)](#)
- [New Submissions \(16\)](#)
- [Revised Submissions \(4\)](#)
- [New Submissions Requiring Assignment \(7\)](#)
- [Revised Submissions Requiring Assignment \(1\)](#)
- [Direct-to-Editor New Submissions \(0\)](#)
- [Submissions Needing Approval by Editor \(1\)](#)
- [Submissions Sent Back to Author for Approval \(19\)](#)
- [Incomplete Submissions \(56\)](#)
- [New Assignments \(0\)](#)
- [Submissions with Rescinded Decision \(4\)](#)
- [Submissions with Required Reviews Complete \(0\)](#)
- [Submissions Requiring Additional Reviewers \(0\)](#)

Transferred Submissions Folder

Action ▲	Article Type ▲▼	Section/Category ▲▼	Article Title ▲▼	Author Name ▲▼	Transferred From ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼
Details ▾ History File Inventory Edit Submission Send Back to Author Remove Submission Send E-mail			Demo title	Duncan Webber	Editage Author Services	Jun 3 2015 4:11PM	Jun 3 2015 4:11PM	Transferred Submission Received

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Registration Requirements

Institution Normalization

Title	<input type="text"/>
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Secondary Given/First Name	<input type="text"/>
Family/Last Name*	Alves
Secondary Family/Last Name	<input type="text"/>
Academic Degree(s)	<input type="text"/>
Secondary Academic Degree(s)	<input type="text"/>
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Secondary Position	<input type="text"/>
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Department	University of California Los Angeles
Secondary Institution	University of California Los Angeles Jonsson Comprehensive Cancer Center Ronald Reagan UCLA Medical Center
Secondary Department	University of California Los Angeles Health System
Street Address	Universidad Centroccidental Lisandro Alvarado Los Angeles Biomedical Research Institute University of California Los Angeles David Geffen School of Medicine UCLA Graduate School of Education and Information Studies
Secondary Street Address	Los Angeles County Harbor-UCLA Medical Center University of California Los Angeles Division of Cardiology
	<input type="text"/>
	<input type="text"/>

Ringgold

- Comprehensive authority for institutional names
- Ringgold is an ISNI (International Standard Name Identifier) registration agency
- In EM Ringgold IDs are collected as users provide institutional information
 - Via registration
 - Via profile updates
 - Via add/edit co-author submission step

Funding Information

- Integrated into EM submission process at Article Type level
 - At the 'Funding Information' step authors select their funding sources from a auto-populating, drop-down menu as they enter a funder name
 - Free text may be entered if organization not present
 - Once a funder is selected users have the option of selecting organizations which are placed lower in the taxonomy hierarchy
 - Funders may be associated with any author, multiple authors can be tied to the same funder
 - Authors may also provide award numbers to identify a grant

Funding Information

New Submission

- ✓ Select Article Type
- Enter Title
- Add/Edit/Remove Authors
- ➔ Funding Information
- Select Section/Category
- Submit Abstract
- Enter Keywords
- Select Classifications
- Additional Information
- Enter Comments
- Suggest Reviewers
- Oppose Reviewers
- Select Region of Origin
- Attach Files

Funding Information

Funding Information is Required for Submission.

Please enter the funder name, grant number and the grant recipient. Authors listed in the dropdown menu were added during the Add/Edit/Remove Authors submission step. Click the '+' icon to add another funder. When you are finished, click the 'Next' button.

Funding Information is not available.

Current Funding Sources List

+ Add a Funding Source

There are currently no Funding Sources in the list

+ Add a Funding Source

Previous

Next

Funding Information

New Submission

- ✓ Select Article Type
- Enter Title
- Add/Edit/Remove Authors
- ➔ Funding Information
- Select Section/Category
- Submit Abstract
- Enter Keywords
- Select Classifications
- Additional Information
- Enter Comments
- Suggest Reviewers
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Find a Funder:

Award Number:

Grant Recipient:

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- Massachusetts Institute of Technology (US)
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- Australian Mitochondrial Disease Foundation (AU)
- Mitsui and Company (JP)
- Mitsubishi International Corporation (US)
- Mitochondrial Research Guild (US)
- MIT Sea grant, Massachusetts Institute of Technology (US)

Open Funder Registry (FundRef)

- Funders want to know how their money is spent
- The Open Funder Registry offers a solution to uniquely identify funding sources for published research with a standardized taxonomy of research funders
- As the IDs make their way into repositories, this information will become more and more discoverable
- Allows funders and others to track and analyze data related to funding

ORCID

- Open Researcher and Contributor Identifier
 - A “DOI” for people
 - ORCID is a subset of the International Standard Name Identifier (ISNI)
 - Block of ISNI numbers reserved for ORCID
 - Using same format, fully compatible
- ORCID is an open, non-profit, community-driven effort to create and maintain a registry of researcher identifiers
- Unambiguously identifies authors and contributors across their body of work, connecting researchers and research through the embedding of ORCID IDs into editorial workflows
- Publishers may deposit collected ORCID IDs into repositories with other submission metadata, linking ORCID to DOIs and other data, allowing an individual's work to be easily discovered

ORCID

0000-0002-0136-5875

The screenshot shows a web browser window displaying the ORCID profile for Michael Di Natale. The browser's address bar shows the URL `orcid.org/0000-0002-0136-5875`. The page features the ORCID logo and navigation links for researchers, organizations, and help. The profile information includes the name Michael Di Natale and the ORCID ID `0000-0002-0136-5875`. The profile is categorized into Education and Employment sections. The Education section lists a BA in Journalism from the University of Massachusetts Amherst (2002-2005). The Employment section lists two roles at Aries Systems Corporation: Business Systems Analyst (Product Management) from 2015-03 to present, and Senior Account Coordinator (Client Services) from 2010-04 to 2015-03.

Michael Di Natale (0000-0002-0136-5875)

ORCID ID
id orcid.org/0000-0002-0136-5875

Education (1) Sort

University of Massachusetts Amherst: Amherst, MA, United States
2002 to 2005 | BA (Journalism)
Source: Michael Di Natale Created: 2014-07-11

Employment (2) Sort

Aries Systems Corporation: North Andover, MA, United States
2015-03 to present | Business Systems Analyst (Product Management)
Source: Michael Di Natale Created: 2015-06-02

Aries Systems Corporation: North Andover, MA, United States
2010-04 to 2015-03 | Senior Account Coordinator (Client Services)
Source: Michael Di Natale Created: 2014-07-11

ORCID

- EM collects ORCID iDs as part of user profiles
 - During registration, proxy registration and updates to a profile
- Inclusion of ORCID iDs for all authors can be made part of the submission process
- Co-Authors can be made to provide ORCID iDs as part of the verification process

ORCID

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ResearcherID	<input type="text"/>	
Scopus Author ID	<input type="text"/>	

ORCID


- ORCID iDs can be included as metadata provided via EM Ingest
- Single Sign-On via ORCID in to EM

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0 Reviews Complete	1 Review Complete	2 Reviews Complete	3 Reviews Complete	4+ Reviews Complete
1	0	0	0	0

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My Pending Assignments (19)

- [New Submissions](#) (6)
- Revised Submissions (0)
- [New Submissions Requiring Assignments](#) (1)
- Revised Submissions Requiring Assignment (0)





CRedit

CRedit

- Contributor Role Taxonomy
- A high-level classification of the diverse roles performed in the work leading to a published research output in the sciences. Its purpose to provide transparency in contributions to scholarly published work, to enable improved systems of attribution, credit, and accountability.
- CASRAI
 - international nonprofit membership initiative led by research institutions and their partners
 - CASRAI.org

Enter Other Authors

Enter Author Details ✕

    [Open Special Character Palette](#)

Title

Given/First Name*

Secondary Given/First Name

Family/Last Name*

Secondary Family/Last Name

Academic Degree(s)

Secondary Academic Degree(s)

Affiliation

E-mail Address


Secondary City

State*

Secondary State



Zip or Postal Code

Country

Contributor Roles  [Click here to select roles](#)

This is the corresponding author

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State*	MA
Secondary State	
Zip or Postal Code	
Country	UNITED STATES ▼
Contributor Roles	  Instructions
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	<input type="checkbox"/> Data curation
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	<input type="checkbox"/> Funding acquisition
	<input type="checkbox"/> Investigation
	<input type="checkbox"/> Methodology
	<input type="checkbox"/> Project administration
	<input type="checkbox"/> Resources
	<input type="checkbox"/> Software
	<input type="checkbox"/> Supervision
	<input type="checkbox"/> Validation
	<input type="checkbox"/> Visualization
	<input type="checkbox"/> Writing – original draft
	<input type="checkbox"/> Writing – review & editing
	<input type="checkbox"/> Other: <input type="text"/>

CRedit

1. **Conceptualization:** Ideas; formulation or evolution of overarching research goals and aims
2. **Methodology:** Development or design of methodology; creation of models
3. **Software:** Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components
4. **Validation:** Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs
5. **Formal Analysis:** Application of statistical, mathematical, computational, or other formal techniques to analyse or synthesize study data
6. **Investigation:** Conducting a research and investigation process, specifically performing the experiments, or data/evident collection
7. **Resources:** Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools.

CRediT

8. **Data Curation:** Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later re-use
9. **Writing – Original Draft:** Preparation, creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation)
10. **Writing – Review & Editing:** Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre- or post-publication stages
11. **Visualization:** Preparation, creation and/or presentation of the published work, specifically visualization/data presentation
12. **Supervision:** Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team
13. **Project Administration:** Management and coordination responsibility for the research activity planning and execution
14. **Funding Acquisition:** Acquisition of the financial support for the project leading to this publication

Co-Author Information

Co-Author Verification via Deeplink

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ISNI:

ORCID:

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Researcher ID:

Scopus ID:

Thank you,

Additional Information

Co-Author Parameters

Register/Verify Other Authors

Co-Authors verify on new submission ▼

Corresponding Author only

Co-Authors verify on new submission

Co-Authors register and verify on new submission

Co-Authors verify on revision

Co-Authors register and verify on revision

Authenticated ORCID ID Request: Hidden ▼

Display Author Questionnaire to Co-Authors

QC Feedback

Artwork Quality Check

AQC Advisor Detail Report

Submitted: Wednesday, January 4, 2017

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Class :	JPEG_PSD	18 Pica effective :	1209 dpi
Creator :		24 Pica effective :	806 dpi
Color :	RGB	36 Pica effective :	604 dpi
Height :	252 P	Max image scale @ 266dpi :	336 P
Width :	336 P	Max combo scale @ 500dpi :	P
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Results produced by eXtyle[®]

Reference checking is done for journal citations. If the journal citation has a PubMed or CrossRef link, it has been validated. If 'Not Checked' is displayed, either the citation could not be identified as a journal citation, or the linking service did not return results. If 'Not Validated' is displayed, the journal citation could not be validated on the linking service.

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Summarized Results

Submission.docx [Download File](#)

Total Citations	9
Validated and Linked	9
Not Checked	0
Not Validated	0

#	Citation	Validation	PubMed	CrossRef
1	1. Kubiczkoa L, Sedlarikova L, Hajek R, Sevcikova S. TGF-β – an excellent servant but a bad master. J Transl Med. 2012;10(1):183.	Validated	PubMed	CrossRef
2	2. Pelton RW, Dickinson ME, Moses HL, Hogan BL. In situ hybridization analysis of TGF beta 3 RNA expression during mouse development: comparative studies with TGF beta 1 and beta 2. Development. 1990;110(2):609-620.	Validated	PubMed	
3	3. Dünker N, Krieglstein K. Targeted mutations of transforming growth factor-β genes reveal important roles in mouse development and adult homeostasis. Eur J Biochem. 2000;267(24):6982-6988.	Validated	PubMed	CrossRef
4	4. Shull MM, Ormsby I, Kier AB, et al. Targeted disruption of the mouse transforming growth factor-β1 gene results in multifocal inflammatory disease. Nature. 1992;359(6397):693-699.	Validated	PubMed	CrossRef
5	5. Dang H, Geiser AG, Letterio JJ, et al. SLE-like autoantibodies and Sjögrens syndrome-like lymphoproliferation in TGF-beta knockout mice. J Immunol. 1995;155(6):3205-3212.	Validated	PubMed	
6	6. Shah M, Foreman DM, Ferguson MW. Neutralisation of TGF-beta 1 and TGF-beta 2 or exogenous addition of TGF-beta 3 to cutaneous rat wounds reduces scarring. J Cell Sci. 1995;108(Pt 3):985-1002.	Validated	PubMed	
7	7. Ask K, Bonniaud P, Maass K, et al. Progressive pulmonary fibrosis is mediated by TGF-β isoform 1 but not TGF-β3. Int J Biochem Cell Biol. 2008;40(3):484-495.	Validated	PubMed	CrossRef
8	8. Finnson KW, McLean S, Di Guglielmo GM, Philip A. Dynamics of Transforming Growth Factor Beta Signaling in Wound Healing and Scarring. Adv Wound Care. 2013;2(5):195-214.	Validated	PubMed	CrossRef
9	9. Banchereau J, Pascual V, OGarra A. From IL-2 to IL-37: the expanding spectrum of anti-	Validated	PubMed	CrossRef

QC Tools for the Author

Submissions Waiting for Approval by Author Holden Frost, PhD

If no Actions appear for your submission, please wait a few minutes for your PDF to be built. The Actions appear automatically when your PDF is available.

The 'Edit Submission' link allows you to fix or alter your submission. Please use Edit Submission to make changes to the meta-data and to remove and upload new files that make up your submission.

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Page: 1 of 1 (1 total submissions)

Display 10 results per page.

Action ▲	Manuscript Number ▲▼	Title ▲▼	Date Submission Began ▲▼	Status Date ▲▼	Current Status ▲▼	Please agree that you have followed the instructions for Authors
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Page: 1 of 1 (1 total submissions)

Display 10 results per page.

Questions?

Jennifer Fleet

Director of Strategic Client Solutions

jfleet@ariessys.com