

Workflow and Tasks in ProDuXion Manager

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WILEY

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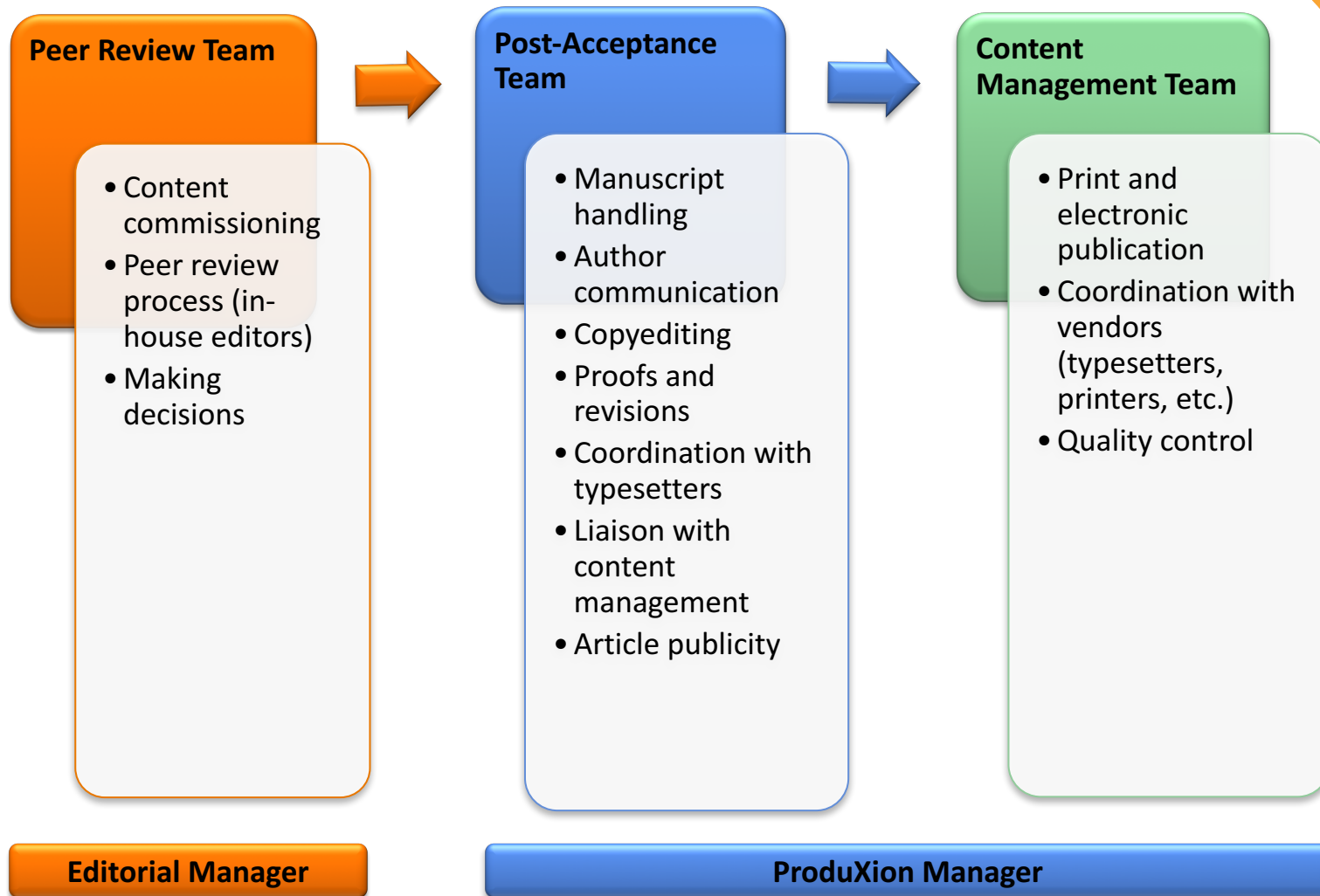
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Advanced Functional Materials

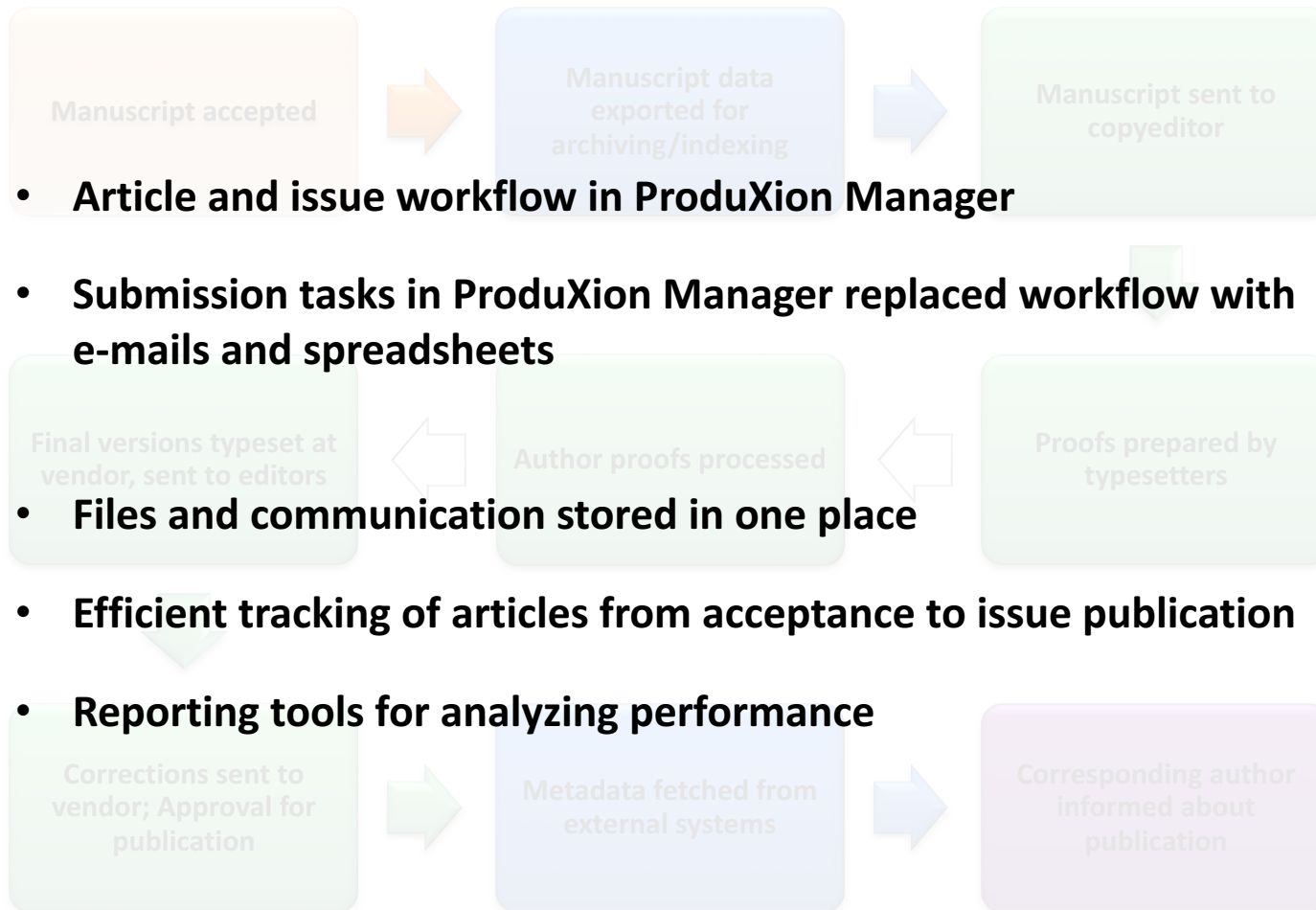
Advanced Optical Materials

Advanced Biosystems

Internal Editorial Office

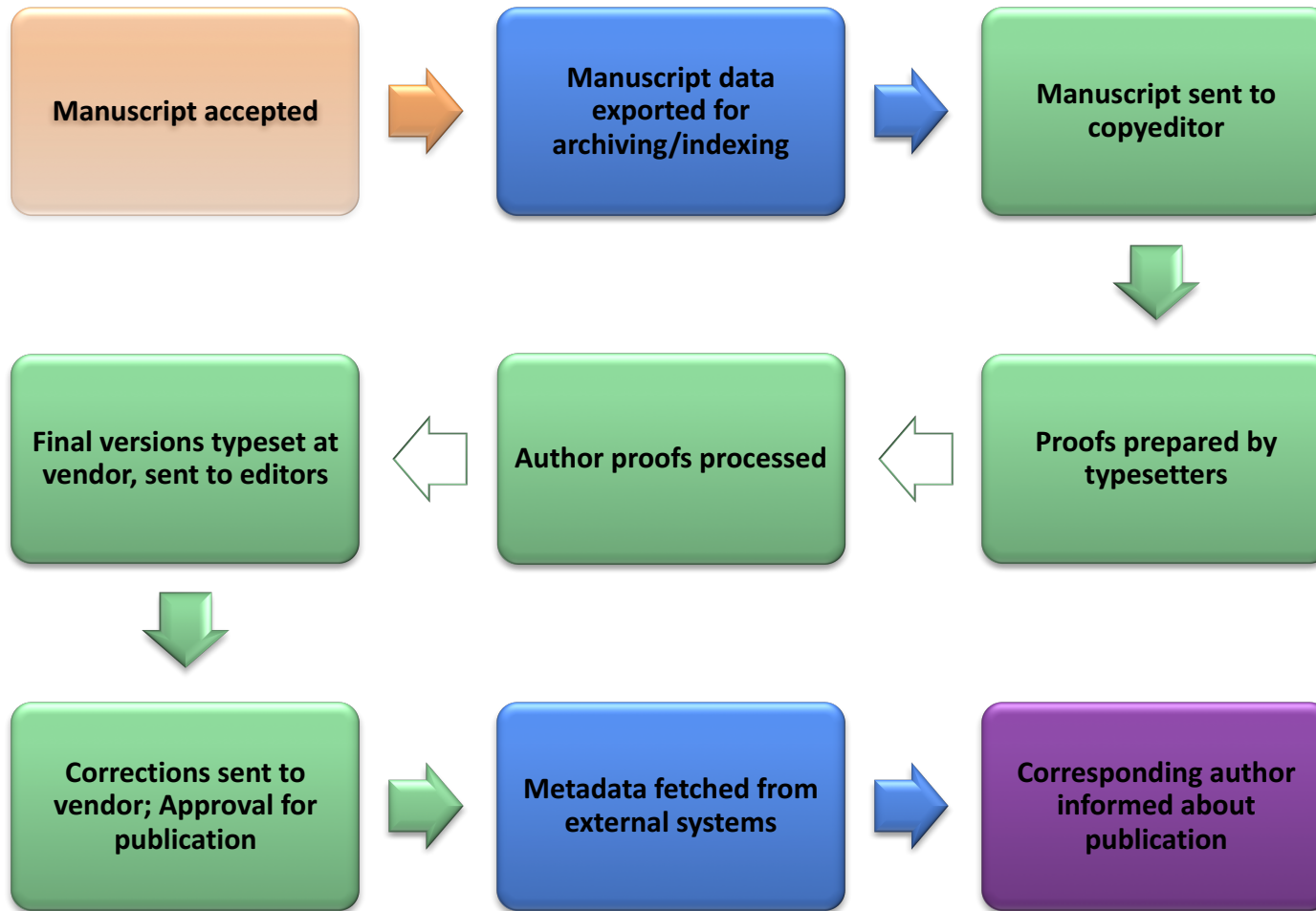


Article/Issue Workflow



- **Article and issue workflow in ProduXion Manager**
- **Submission tasks in ProduXion Manager replaced workflow with e-mails and spreadsheets**
- **Files and communication stored in one place**
- **Efficient tracking of articles from acceptance to issue publication**
- **Reporting tools for analyzing performance**

Article Workflow



Export/Import Tasks

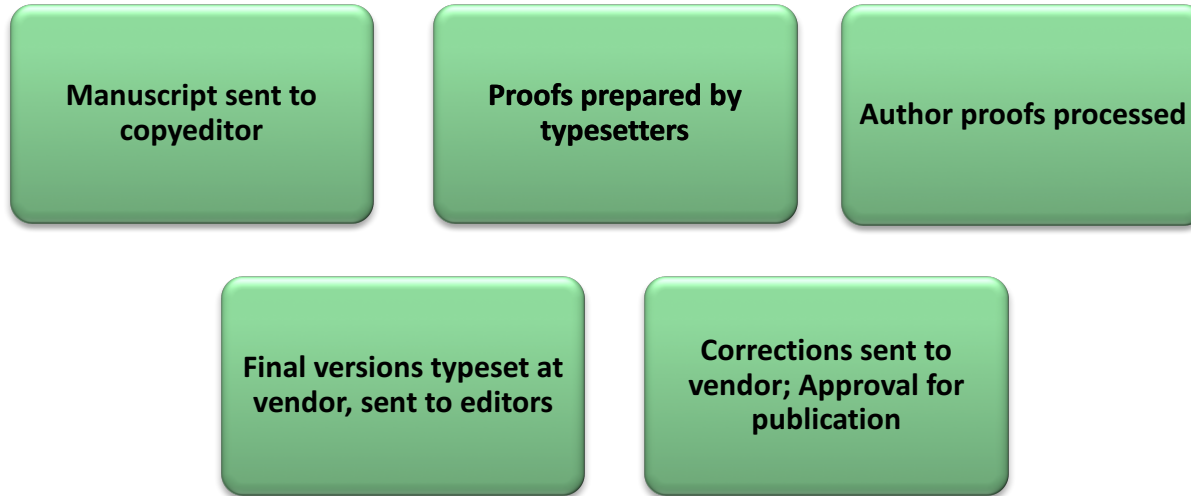
Manuscript data
exported for
archiving/indexing

Metadata fetched from
external systems

- **Export to FTP server, import from FTP server**
- **Automatically triggered by previous task/when production is initiated**
- **Milestone tasks, don't need due date**

- **Automatically transfer metadata/submission files to other publisher-based systems**
- **Include additional information into article metadata**
- **No manual assignment necessary**

Article Preparation for Publication



- **Assigned to responsible person (author/editor/vendor)**
- **Have due date and automatic reminders**
- **Send assignment files to task recipient**
- **Export metadata to FTP server (when necessary)**

- **Provide task recipient with files and metadata (when necessary)**
- **Receive revised files**
- **Track article status**
- **No need to manually send out reminders**

Notification Tasks

Author proofs processed

Corresponding author
informed about
publication

- **Send notification letters to task recipient**
- **Can be automatically triggered by previous task**
- **If not sent automatically**
 - **Template letters can be modified before sending**
- **Automatically inform authors about manuscript status**
 - **No manual processing**
- **Request additional information from authors**
 - **Tracked in correspondence history**

Developing Workflow in ProduXion Manager

- **Workflow configured by Post-Acceptance Editors**
 - Refining workflow with day-to-day user experience
 - Eliminating author pain points
- **Easy to modify, add/change/reorder tasks**
- **Manual processing reduced as much as possible**
 - Automatic task assignment
 - Automatic production task reminders
- **Integration of new developments possible**
 - Including information collected from authors via submission questions into articles



Thanks!

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