

## RELEASE NOTES DIGEST 12.2

### GENERAL ENHANCEMENTS

<b>Replace Editor in the Chain</b>	<p>Occasionally, an editor assigned to a submission may need to be switched with a different Editor. New in v12.2, any Editor anywhere in a chain may be removed or replaced at any time. A new merge field (%EDITOR_REPLACEMENT%) also allows these changes to be communicated in letters to Editors or Authors.</p> <p><b>How configured:</b> Editor RoleManager (new permissions); PolicyManager (customizable instructions).</p> <p><b>Time to configure:</b> About 10 minutes</p>
<b>Proxy Registration Enhancements</b>	<p>New in v12.2, publications may define a subset of registration fields required for a proxy registration of a user. This allows an editor to proxy register a new user with minimal information, while still forcing the editor to provide essential information like email. As before, new users will be prompted to complete additional information later.</p> <p><b>How configured:</b> A new configuration page is available in PolicyManager.</p> <p><b>Time to configure:</b> About 5 minutes</p>
<b>Rich Text Management for Letters</b>	<p>For publications that use HTML formatted letters, v12.2 brings additional Rich Text Formatting features. The additional editing capabilities are also available when a text letter is customized by an editor. <b>NOTE: After upgrade, it would be beneficial to examine any existing Rich Text (HTML) letters that are configured in PolicyManager to ensure proper formatting.</b></p> <p><b>How configured:</b> To allow this new rich text capability, configure letters in PolicyManager.</p> <p><b>Time to configure:</b> About 5 minutes</p>
<b>Discussion Forum for Reviewers</b>	<p>New in v12.2, the Discussion Forum feature can be expanded to include Reviewers. Reviewers that agree to submit a review for a submission may automatically be added to a Reviewer Consultation Discussion including all agreed Reviewers and assigned Editors. This is particularly useful for open peer review!</p> <p><b>How configured:</b> New topic templates and associated configurations are available in PolicyManager</p> <p><b>Time to configure:</b> About 10 minutes</p>
<b>Expanded PowerGrid</b>	<p>Users can customize the layout of their Search Submissions Results using a new "PowerGrid". In v12.2, this new PowerGrid layout is extended to a number of commonly used folders for user customization.</p> <p><b>How configured:</b> No configuration necessary</p>

**GENERAL ENHANCEMENTS**
**Automatic Withdrawal of Decline Revisions**

Occasionally, Authors may decline a request to revise a submission. New in v12.2, publications may now choose to have those declined revisions set to "Withdrawn" automatically after a configured number of days. This keeps folders from getting cluttered and reduces manual intervention.

**How configured:** Configure the number of days in PolicyManager

**Time to configure:** Less than 5 minutes

**Submission Flag History**

Publications often use Submission Flags to supplement their Editorial and Production workflows. New in v12.2, a Flag History is kept to provide information on who turned flags on and off, and when these actions occurred.

**How configured:** Determine which flags will have history displayed in PolicyManager. Configure permission to view history in RoleManager.

**Time to configure:** About 10 minutes

**Ad-Hoc E-mail Enhancements**

For quick, on-the-fly correspondence, new in v12.2, Ad Hoc letters may be sent directly to a recipient by clicking a new envelope icon next to the user's name on the Details page.

**How configured:** Configure the letters for this use in PolicyManager

**Time to configure:** About 5 minutes

**ActionManager Events Column for Edit Letters**

For easier letter management, new in v12.2, a column appears on the Edit Letters page in PolicyManager. This new column lists the Roles and the Events with which a template letter is associated. A link is available that brings the user to ActionManager, should the user wish to change the letter association.

**How configured:** No configuration necessary

**RoleManager Permissions for viewing APC Information**

New in v12.2, clients using our Article Publication Charges (APC) feature may now limit visibility of the APC status to selected editor roles. In addition, APC-related correspondence history may be limited by editor role as well. A new letter family is added to assist in limiting the use of APC-related letters.

**How configured:** Editor RoleManager (new permissions); PolicyManager (letters).

**Time to configure:** About 5 minutes