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 Production Task Questionnaire Enhancement: Author Responses May Be Edited on Transmittal Form <i>on page 1</i>	Authorized Editor and Publisher Roles can edit an Author's responses to Production Task Questionnaires on the Transmittal Form page if questions are configured as editable.
Recommendation	EM Help will be updated with each release. Please recommend that your staff and users clear their browser cache regularly to ensure that they are accessing the most up-to-date content.

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Production Task Questionnaire Enhancement: Author Responses May Be Edited on the Transmittal Form

User role impact: EDITOR AND PUBLISHER ROLES

This enhancement brings the behavior of Production Task Questionnaire responses into alignment with the behavior of Author and Submission Questionnaire responses. Authorized Editor and Publisher Roles can edit an Author's response on the Transmittal Form page if the question is configured as editable.

TO CONFIGURE:

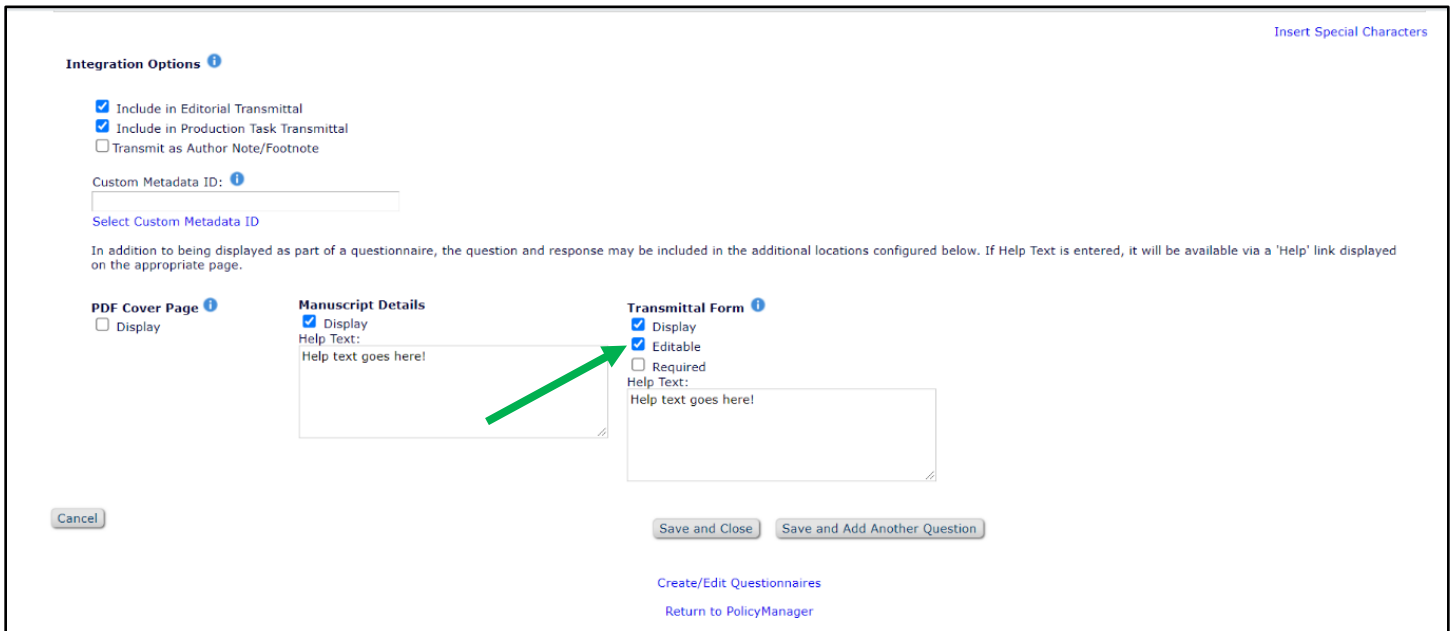
Go to **PolicyManager** > Questionnaire Policies > Create Custom Questions. Select a question to edit or add a new question. On the Add/Edit Custom Question page, go to the Transmittal Form section of the page. Check the box next to the Editable setting.

Note: This is not a new configuration option. However, the Transmittal Form now allows the Author's response to be edited when the question is asked on a Production Task Questionnaire.

Custom questions must be assigned to a questionnaire (PolicyManager > Questionnaire Policies > Create Questionnaires). The same question may be reused on multiple questionnaires; this existing functionality is unchanged.

Production Task Questionnaires must be associated with a submission production task (PolicyManager > ProDuXion Manager > Configure Submission Workflows and Production Tasks).

Detail of Edit Custom Question page: Editable configuration for the Transmittal Form page now applies to custom questions in Production Task Questionnaires.



The screenshot displays the 'Edit Custom Question' configuration page. It features several sections: 'Integration Options' with checkboxes for 'Include in Editorial Transmittal', 'Include in Production Task Transmittal', and 'Transmit as Author Note/Footnote'; 'Custom Metadata ID' with a text input field and a 'Select Custom Metadata ID' link; 'PDF Cover Page' with a 'Display' checkbox; 'Manuscript Details' with a 'Display' checkbox and a 'Help Text' input field; and 'Transmittal Form' with 'Display', 'Editable', and 'Required' checkboxes, and a 'Help Text' input field. A green arrow points to the 'Editable' checkbox in the 'Transmittal Form' section, which is checked. At the bottom, there are 'Cancel', 'Save and Close', and 'Save and Add Another Question' buttons, along with links for 'Create/Edit Questionnaires' and 'Return to PolicyManager'.