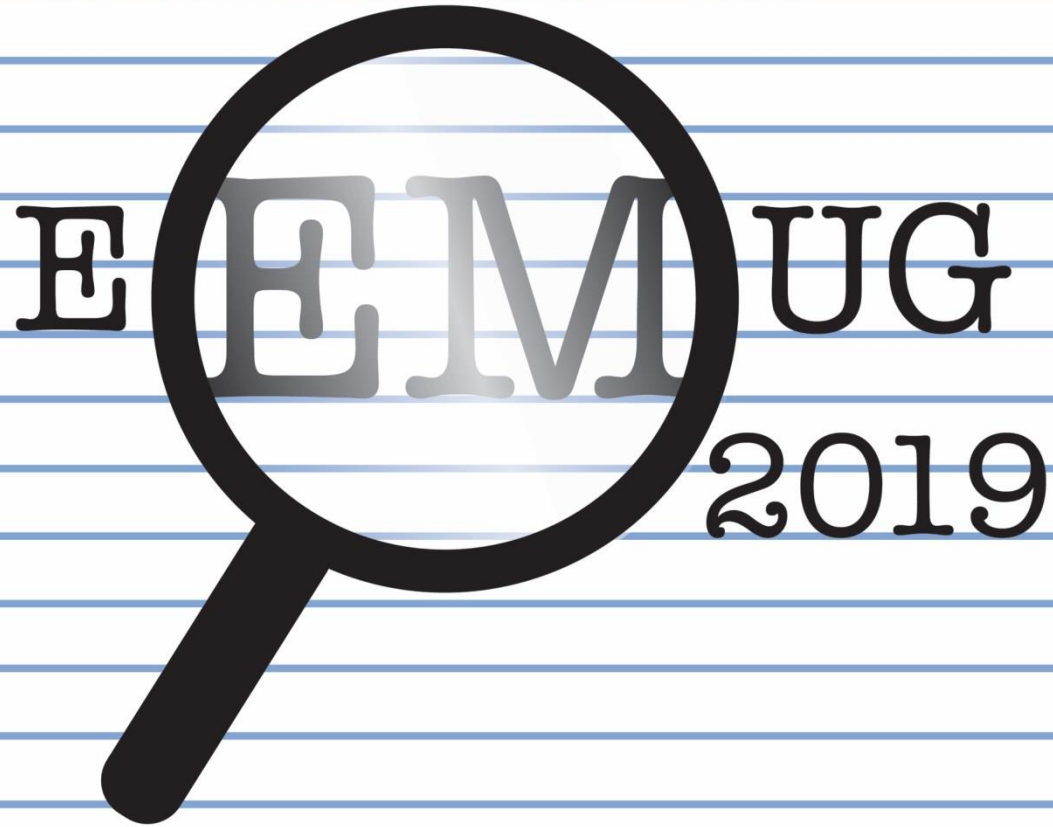


Welcome to



#EEMUG2019



Overview of Version 15.1 & 16.0

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Director, Product Management

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Version 15.1

Beta to begin September/October 2018

Upgrades December/January 2018



Identity Confidence Check (ICC)

There have been various cases of questionable authorship and fraudulent peer review in the news the past few years.

Editors need a way to feel confident that Authors and Reviewers are who they say they are – actual real people!

SOLUTION: Generate a 'confidence score' for corresponding/contributing Authors and Reviewers, based on factors such as ORCID, Ringgold institution data, country selections, email verification, and other sources.

Identity Confidence Check (ICC)



No Score



Pass



Alert



High Alert



Editor Override

New Editor Assignments - Arnold T Editor

Contents: These are submissions that have been Assigned to the Editor. They require one of the following: Reviewer invitations, or Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (4 total submissions) Display 10 results

Action	Manuscript Number	Article Type	Section/Category	Article Title	Author Name	Initial Date Submitted
Action Links	JXYZ-D-16-00013	Rapid communication		Testing Tech Check Process - 006 - with further changes suggested by Editor and returned with submission.	Anne A. Author	06 Jul 2017
Action Links	Test-2017-07-001	Rapid communication		Test more testing	John M MacJohn	05 Jul 2017
Action Links	JXYZ-D-16-00006	Rapid communication		This is an example and a test, of the technical check part 2	Anne A. Author	05 Jul 2017
Action Links	JXYZ-TEST-1204R1	Rapid communication		Sample submission for JCR	Anne A. Author	22 Aug 2017

Identity Confidence Check (ICC)

Role Manager Permission for Editor Role allows access.

The Identity Confidence Check (ICC) is run when:

- A new or revised submission is received by the publication
- A submission is “edited”
- Co-Author verification is carried out; ORCID supplied
- Co-Author metadata is changed
- An EM user with a score updates their personal information

The ICC is run on Authors, Coauthors and Suggested Reviewers.

An ICC can be triggered manually, an Editor can override the score and designate someone as “trusted”, and Editors can be made exempt.

Identity Confidence Check (ICC)

Michael P. Barlow, M.D.



[Search Google Scholar](#)

Email Domain

✓ mbarlow@harvard.edu

Institution

✓ Harvard University


Country

✓ United States

EM Activity

✓
Person has an Editor Role on this publication
Person has historical Editor assignments on this publication
Person has completed 4 reviews for this publication

ORCID Activity

✓ 0000-0002-1825-0097 

[Recalculate Now](#)

[Override Score and Trust this Person](#)

[People Activity Details](#)

[Close](#)

MORE Identity Confidence Check (ICC)

Identity Confidence Check & People Record Management

Friday, 11:50 - 12:45

See how EM's Identity Confidence Check can be optimized for your individual workflow needs. Plus, learn more about other helpful identity management tools such as detailed people notes.

EAR and XEAR Report Delivery Enhancements

Currently, the Enterprise Analytics Reporting (EAR) and Cross-Pub EAR (XEAR) features allow users to send both “on the fly” and scheduled emails that include reports as an attachment.

Some users would like reports sent directly to third party systems, which means the email delivery can be challenging, as emails can be difficult for machines to parse.

SOLUTION: Reports can be sent via SFTP.

In addition the current file formats, PDF and Excel, are also difficult for machines to parse.

SOLUTION: An XML file will be added to the file types that can be attached to emails for both “on the fly” and for scheduled emails sent from an EAR/Cross-Pub EAR report.

EAR and XEAR Report Delivery Enhancements

This means that PDF, Excel, CSV and XML files can be:

- Sent as attachments in emails “on the fly”
- Sent as attachments in emails in scheduled reports
- Sent via SFTP as well as emailed

New Delivery Schedule for this report

Schedule Description:	Insert Special Character <input type="text"/> <small>Maximum 200 characters</small>										
Delivery Frequency:	Weekly <input type="button" value="v"/>										
First Delivery Date:	Date <input type="text"/>										
Additional Deliveries:	End after: 5 <input type="button" value="v"/> total deliveries										
Delivery Method:	<input type="radio"/> Email <input checked="" type="radio"/> SFTP										
SFTP Options:	<table><tr><td>SFTP Server Address (e.g. reports.customer.net):</td><td><input type="text"/></td></tr><tr><td>Username</td><td><input type="text"/></td></tr><tr><td>Password</td><td><input type="text"/></td></tr><tr><td>Subdirectory:</td><td><input type="text"/></td></tr><tr><td>Email Address (for transmittal notification):</td><td><input type="text"/></td></tr></table> <input type="checkbox"/> Include PDF of report <input type="checkbox"/> Include Excel file of report <input type="checkbox"/> Include CSV file of report <input type="checkbox"/> Include XML file of report	SFTP Server Address (e.g. reports.customer.net):	<input type="text"/>	Username	<input type="text"/>	Password	<input type="text"/>	Subdirectory:	<input type="text"/>	Email Address (for transmittal notification):	<input type="text"/>
SFTP Server Address (e.g. reports.customer.net):	<input type="text"/>										
Username	<input type="text"/>										
Password	<input type="text"/>										
Subdirectory:	<input type="text"/>										
Email Address (for transmittal notification):	<input type="text"/>										

MORE EAR and XEAR

EAR: Reporting Use Case I

Thursday, 14:30 - 15:25

EAR: Reporting Use Case II

Thursday, 15:40 - 16:40

Learn about Editorial Manager's reporting suite EAR through relevant use cases.

Task Manager

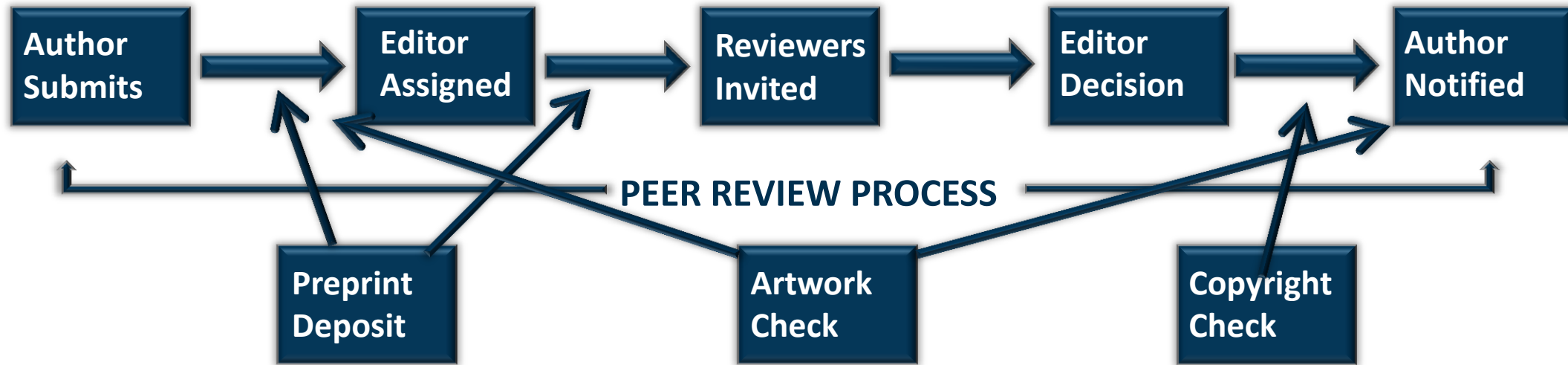


More and more frequently **Production Tasks** are being used for work traditionally tied to the editorial workflow, rather than being limited to just production work.

Currently, the use of “Tasks” is tied to initiating production on a submission, which does not make sense to customers using tasks in pre-acceptance workflows, or do not use Production Manager.

SOLUTION: “Production Tasks” will be renamed “Editorial Tasks” for users accessing tasks before production is officially initiated, and for users who do not use the Production Tracking functions of Production Manager.

Task Manager



Editorial “Tasks” are discreet jobs that do not affect the peer review workflow. They might happen in parallel and/or be done on some submissions and not others.

- Language edit
- Artwork manipulation check
- Copyright check
- Conflict of interest deposit
- Preprint server deposit

Task Manager



There is a separate Task Manager tab where users can manage, assign and complete editorial tasks

The screenshot shows a web application interface with three tabs at the top: 'Editorial', 'Proposal Menu', and 'Task Manager'. The 'Task Manager' tab is selected and highlighted with a red box. On the left side, there is a 'Managing Editor Task Manager Menu' also highlighted with a red box. Three yellow arrows point from this menu to the 'Task Manager' tab, the 'Search' section, and the 'Overview' section. The main content area is divided into three sections: 'Search', 'To-Do List', and 'Overview'. The 'Search' section contains a search bar with the text 'Search Submissions | Search People'. The 'To-Do List' section contains three items: 'Submission Tasks Assigned to Me (14)', 'Schedule Group Tasks Assigned to Me (2)', and ''At-Risk' Submissions (59)'. The 'Overview' section contains several links: 'View All Submissions in Task Manager (32)', 'Production Initiated - No Tasks Assigned (14)', 'Submission Tasks I Have Assigned (22)', 'Schedule Group Tasks I Have Assigned (2)', 'View All Submissions in Production (65)', 'View All Production Tasks With Authors (5)', and 'Production Status Grid'.

Task Manager



“Tasks” can also be assigned from relevant folders in the Editor Main Menu by a user with “Assign Editorial Tasks in Task Manager” permission.

The “Assign Editorial Task” action link will display, but only for submissions where the Article Type has a Task Manager workflow selected.

Page: 1 of 2 (33 total submissions)

Action	Manuscript Number	Article Type
<ul style="list-style-type: none">View SubmissionBibliometric Intelligence Results (87.20/56%)Details ▾Initiate DiscussionHistoryFile InventoryEdit SubmissionSend Back to AuthorClassificationsAssign EditorSet Final DispositionAssign Editorial TaskInitiate ProductionSimilar Articles in MEDLINESearch Google.comSend E-mailLinked Submissions	DMITRIDEV141-D-17-00016	Article for Testing

MORE Task Manager



All About Tasks

Friday, 10:50 - 11:45

Learn about editorial and production tasks and get the scoop on new Task Manager functionality which allows journals to access a wide range of editorial tasks at submission such as language edits, copyright checks, preprint server deposit and more.

Data Standards and Data Exchange

JATS: Incorporation of JATS Journal Archiving DTD – Version 1.2. Includes CRediT! New JATS Editorial Transmittal and Production Task Transmittal.

Ringgold and Open Funder Registry: The Funder ID can be captured during submission. Every Funder ID has a corresponding Ringgold ID. Ringgold IDs will now be captured in the database alongside the Funder ID and can be used in some reporting.

MECA: New Ingest and Transfer option that conforms to an agreed standard developed by competing submission systems.

MECA – Ingest and Export

Method for MS exchange: system to system; to and from preprint servers; to and from vendors

- Original team – Aries Systems, Clarivate, eJournal Press, Highwire, PLOS
- NISO Working Group – American Chemical Society, American Physical Society, Cold Spring Harbor, eLife, IEEE, Green Fifteen, Jisc, Journal of Clinical Investigation, National Library of Medicine, Springer Nature, Taylor and Francis
- Data and files are FTP'd – an API interaction is being considered
- Data is in JATS DTD format
- Data includes author info, manuscript info, review info

MECA – Ingest and Export

Submission system to submission system transfer

- A new EM-to-EM Submission Transfer method – “MECA Import (Transferred Submissions)”
- A new EM-to-non-EM Submission Transfer method – “MECA Export”

Submission system to preprint server or other vendor systems

- A new Submission Production Task Transmittal method – “MECA Export”
- Submissions remains in the workflow

MORE on Transfers, Preprints and MECA

Preprint Transfer

Thursday, 14:30 - 15:25

Did you know that Editorial Manager can accommodate manuscript transfer both to and from preprint servers? Learn more about EM2PPS and PPS2EM transfers.

MECA Initiative Update

Friday, 13:30 - 14:30

Hear about new developments from the MECA initiative, including an update on the dedicated NISO project and relevant use cases.

API's and Web Services

Aries has several APIs. Most are purpose-built, which means that the API has been created to interact with a specific third party system, or for a specific workflow purpose.

New in 15.1:

- General Purpose API
- External Reviewer Finder API
- Early Proof API

General Purpose Transactional API

Publications are increasingly utilizing third-party services, and publishers are building internal tools and services to help differentiate themselves and attract Authors. Publishers would like a flexible, general API so that they can try out different tools and processes without the overhead of requesting and waiting for unique API solutions to be developed.

SOLUTION: A new General Purpose Transactional API and Web Service has been developed. This API allows publications to receive messages from the EM/PM system, and to request specific data to be returned.

General Purpose Transactional API and Web Services

Notification Services that use webhooks to deliver messages to customer-specified endpoints as workflow events occur

- Users can configure endpoints to which notifications should be sent, and select the workflow events that will trigger these notifications

Web Services that allow users to retrieve data using a GET method

- Publications has a Web Services account registered with Editorial Manager
- These accounts will be configured by Client Services
- Publication sends the request in the specified format, and results are returned
- Information delivered in either XML or JSON

API Interactions

EM/PM

Workflow
"event"
e.g.
Submission

Web
Service

Notification Service

Publisher System

Customer
"end
points"

Stores
Manuscript
ID

Uses "GET" and manuscript ID(s) to
request manuscript data

Sends data based on type of request

Stores
(updated) data

Use Case Example

Funder Notification of Accepted Manuscript

EM/PM

Publisher System

Manuscript Accepted for Publication

EM notifies Publisher System of a newly accepted manuscript

Publisher System requests full manuscript and author details

EM sends Publisher System all requested data

Notifies Funder

Other Use Cases Include:

- Disclosure Form Management
- Copyright Form Management
- Kudos transfer
- Publons transfer
- Funder notification
- APC system notification
- Institutional notification (one of your authors was accepted)
- Social Media notification
- Update Client CMS system with author/manuscript details
- Updating AMS system with updated contact info, key words, etc.
- Updating client fulfillment/subscription systems (PM status updates)
- Notification of flagged submission question received

Future Enhancements to the API:

We are looking to our customers to define how this general API should be enhanced, and to prioritize those additions.

Some general improvements:

- Make more fields and tables accessible via the API
- Be able to receive data from other systems
- Be able to write to, and replace data in the EM/PM database
- Be able to send files via the API
- Be able to receive files via the API

External Reviewer Finder API

Publications face an ongoing challenge to find qualified Reviewers in a timely fashion. Often a publication's pool of Reviewers is overburdened, and Editors must spend time searching outside the EM system to find new Reviewer candidates.

SOLUTION: Existing API accesses Proquest's Pivot product, a curated database of 3 million+ scholars. Results are returned right away and potential Reviewers can be invited.

New API sends a request to a third party system or service, results are returned at a later point and Editor is informed by email that Reviewer candidates are available.

REMINDER: “Reviewer Discovery”



- EM integration with Pivot, a curated database of 3 million+ scholars
- Detailed contact information including email address(es)
- Expertise keywords and prior publications
- Prior colleagues and departments
- Warning of duplicate matches with existing records
- Integration with EM allows seamless ingest and invite with a few clicks

External Reviewer Finder API

User interaction within EM:

- Editors will see a “Request External Reviewers” button on the Reviewer Selection Summary page
- The button opens the External Reviewer Request Form

Reviewer Selection Summary - Submission DEMO-D-16-00015

Elizabeth Mary Webber, MD
Very Important Research Article

Reviewer Search

Search My Publication Search for Reviewers from All Reviewers

Search Another Publication Choose Publication mode Search for Reviewers

Reviewer Discovery from  ProQuest Community of Scholars

External Reviewer Request Form - Submission DEMO-D-16-00015

Request External Reviewers

Please select the desired number of Reviewers for each Reviewer Role and (optionally) enter any notes related to your request.

<input type="text" value="0"/>	Regular Reviewer	<input type="text"/>
<input type="text" value="0"/>	Tech Reviewer	<input type="text"/>
<input type="text" value="0"/>	Stats Reviewer	<input type="text"/>

External Reviewer Finder API

User interaction within EM:

- Editors will see pending request for reviewers


Submissions with Reviewers Invited - No Response - Ed P Garcia, M.D.					Current Status	External Reviewers Requested	Editor Decision	
Contents: Contents: Submissions where one or more Reviewers have neither agreed to nor declined the Review Invitation complete their work; 3) Make a Decision. Use the up/down arrows to change the sort order.					Under Peer review	2 Invited - No Response <i>Merry O'Toole</i> Invited 34 days ago <i>Rick Ranger</i> (Suggested Reviewer) Invited 20 days ago (less...)	Pending 2 Regular Reviewers 1 Stats Reviewer Requested 5 days ago	
Page: 1 of 1 (76 total submissions)								
Action	Manuscript Number	Article Type	Article Title	Author Name	Under Peer review	1 Invited - No Response <i>Jim Davis</i> Invited 9 days ago (less...)	Complete 1 Regular Reviewer 1 Tech Reviewer Received 2 days ago	
View Submission Details History File Inventory Classifications Unassign Editor Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Reviews and Comments Submit Editor's Decision and Comments Send E-mail	JANETDEV111-D-14-00069	Original Study	Lyme Disease in Adolescents	M. Alexander PhD				
View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition View Related Submissions Send E-mail	JANETDEV111-D-14-00067	Original Study	Very Interesting Research	Stacey Lavelle, MD				
View Submission Duplicate Submission Check Results (45%) Details History Classifications Unassign Editor File Inventory Edit Submission Invite Reviewers Solicit Commentary Set Final Disposition Send E-mail	JANETDEV111-D-14-00066	Original Study	Super Cool Article	Roberto Cavalli, MD	Feb 1 2017 08:33PM	Mar 21 2017 11:05AM	Under Peer Review <i>Sally Jesse</i> Invited 29 days ago (less...)	Error







New External Reviewer Finder API

User interaction within EM:

- Candidate Reviewers are returned as “Proposed Reviewers”
- The Editor gets an email with a deep link when Candidates are returned
- The Editor can select Reviewers and invite/assign them

Proposed Reviewers

[Request External Reviewer](#) Display Proposed Reviewer Flag 

	Name	Proposed By	Date Proposed	Notes	Invite	Alternate
	Karen W Settle (Reviewer) 	Ed P Garcia	Sep 25 2016 01:23PM	Karen is an expert.	<input type="checkbox"/>	<input type="checkbox"/>
	Rhonda Jackson (Reviewer) 	Ed P Garcia	Sep 25 2016 01:23PM		<input type="checkbox"/>	<input type="checkbox"/>
	Mary Margaret Smith (Reviewer) 	Ed P Garcia	Sep 25 2016 01:23PM		<input type="checkbox"/>	<input type="checkbox"/>

[Select](#)

These reviewers have been chosen as potential reviewers by your colleagues. ([more...](#))

New External Reviewer Finder API

- The API is asynchronous and consists of two parts:
 - 1) An API push (EM calls External Reviewer Service Provider API) – pull (External Reviewer Service Provider retrieves the Request Package)
 - API push consists of an API message in JSON format, containing some basic information about the submission and the number of requested reviewers for each type of Reviewer Role, plus a download URL to a zip file stored on an Aries server, and a callback URL.
 - The zip file contains the Author/Editor PDF for the most recent revision of the submission, and JATS XML compliant with the JATS 1.2 DTD.
 - 2) At a later date/time, an API callback from the ERD with information about the Proposed Reviewers
 - After the API callback is received from the ERD, the returned JATS XML document is processed and the information about the Proposed Reviewers imported into EM.

Early Proof API

The publishing process is contracting, Authors demand shorter time to publication, and journals want early versions of manuscripts available for author proofing, to send to preprint servers and to perform analytics.

SOLUTION: An API sends files and data to a third party system for processing. This allows publications to link a submission record in EM to an alternative version within another system. The API also allows data to be sent from the other system to update select fields in EM.

Early Proof API

Details for Manuscript Number: Unassigned "15.0-22 Test 3"

Cancel Save Save and Close

Abstract Manuscript Notes Editors Reviewers Alternate Reviewers Reviewers Proposed by Editors Additional Information Production Notes

Full Title:	15.0-22 Test 3
Early Proof URL	www.externalsystem.com/manuscriptidentifier [Edit]
Preprint DOI:	
DOI:	
Manuscript Number:	
Corresponding Author:	Buzz Lightyear Aldrin, Massachusetts Institute of Technology Search for articles by this author in Knowledge Finder® UltraMed™ MEDLINE® Cambridge, MA UNITED STATES [Proxy] !
Corresponding Author E-Mail:	subnoske@ariessc.com

Quicklinks

Revised

Contents: These are the revised submissions

Page: 1 of 1 (5 total submissions)

Action	Manuscript Number	Article Type	Article Title	Section Category	Author Name	Initial
<ul style="list-style-type: none">View SubmissionDetails ▾ ⚠Initiate DiscussionHistoryTechnical CheckFile InventoryEdit SubmissionSend Back to AuthorClassificationsSet Final DispositionInitiate ProductionView Reviews and CommentsSimilar Articles in MEDLINESend E-mailLinked Submissions	SALLYDEV130-D-16-00101R1	APC (really Name purpose)			Aldrin PhD ▾ !	Jun 30

Select a PDF Version

View Early Proof

Author/Editor PDF Revision 1 Original Submission	Reviewer PDF Revision 1 Original Submission
---	--

Close

Early Proof API

Publications may export changes made to submission metadata in EM, to the third-party editing system

This allows for two-way editing between EM and the third party, as changes made in one place will now synchronize to the other

Six metadata fields are eligible for exchange via the API: Article Title, Secondary Article Title, Abstract, Secondary Abstract, Keywords, Secondary Keywords

MORE on API's

Transactional API

Thursday, 16:45 - 17:15

Details and use cases on the generic Editorial Manager API, which allows publishers to better integrate peer review workflow with in-house and trusted third-party applications.

Version 16.0

Beta to begin March/April 2019

Upgrades May/June 2019

TENTATIVE AND SUBJECT TO CHANGE

Custom Registration Questions

Currently Registration Questions or Statements can appear whenever a new user registers or when an existing user logs into the system. Registration Question/Statement responses are a single checkbox, where the user either ticks or does not tick the box

There is a need to ask more complex questions during the registration process and to collect data on those registering and on registered users in general.

SOLUTION: The Additional People Details function will be enhanced so that there will be an option to display APD's during user registration and on the *Update My Information* page.

Custom Registration Questions

Currently Registration Questions appear when a new user registers, or when an existing user logs in.

- If a Registration Question is “Required” a new user must respond in order to register. Response cannot be changed.
- If a Registration Question is “Forced” existing users are directed to the questions when they log in, and must respond. Response cannot be changed.
- If a Registration Question is “Optional” it can be skipped. It can also be changed.

The only response to a Registration Question is a checkbox.

Custom Registration Questions & APDs

NEW! Additional People Detail fields can be configured to appear during new user Registration.

Response types: Text, Date, Integer, Notes, Lists (radio buttons, check boxes, multi selection, etc.)

Required Questions

Please respond to the question(s) below by checking the box(s) and clicking Continue:

This publication requires all users to confirm that they are not logging in on Saturday. Please tick the checkbox to proceed with your task at hand.

* Today is absolutely, positively not Saturday.

* I have read the [Publisher's Data User Privacy Policy](#) and the [Aries Privacy Policy](#).

* **When is your birthday?** (mm/dd/yyyy)

* **What is the value of Pi (π)?**

* **Please order a refreshing beverage:**

Please select a beverage

Please select a beverage

A strong cup of coffee

A chilled glass of Sauvignon Blanc

A frosty Coca-Cola

A cold brew

A tall glass of lemonade

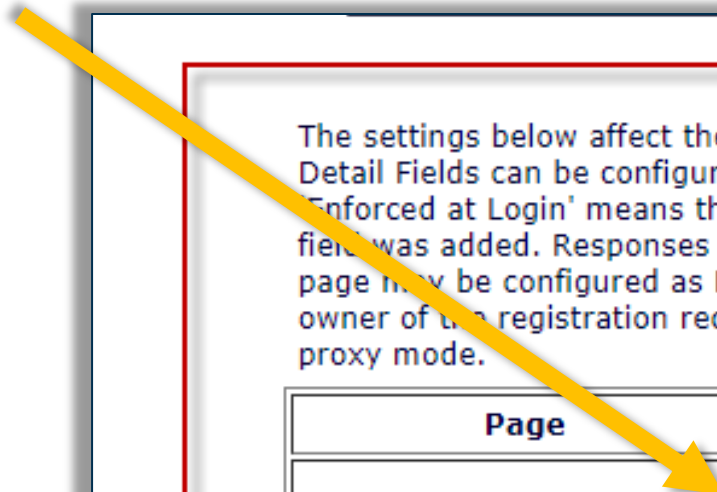
<< Logout Continue >>

APDs – Registration

APDs can be set to Hidden, Optional or Forced on the *Registration* page.

The settings below affect the pages related to a user's registration record. Additional People Detail Fields can be configured for Optional or Required responses at registration, or Hidden. 'Enforced at Login' means that users must enter a response the first time they log in after the field was added. Responses to Additional People Detail Fields on the Update My Information page may be configured as Hidden, Editable, or Not Editable. These settings apply both to the owner of the registration record and to editors viewing the Update My Information page in proxy mode.

Page	Options	Help Text
Confirm Registration	<input type="text" value="Optional"/> Hidden Optional Required Enforced at Login Optional	
Update My Information	<input type="text" value="Hidden"/> Hidden Editable Not Editable	



APDs – People Records

APDs can be configured to appear on the *Additional People Details (existing)* page, and/or on the *Search People – Update Information (new)* page.

When help text is entered, a help link or icon is displayed on the appropriate page.

Page	Hide	Editable	Required	Help Text
Additional People Details	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input type="text"/>
Search People - Additional Information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input type="text"/>
People Activity Details	<input type="checkbox"/>	N/A	N/A	<input type="text"/>
Transmittal Form	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

APDs – Hidden From Certain Roles

APDs can be configured to be hidden from certain roles. For example, APDs whose responses reveal age, race, or other sensitive personal information may be disclosed to editorial staff members, but concealed from editors or associate editors.

Field Description:

[Insert Special Character](#)

Likes cats?

Maximum 256 characters

Field Type:

List

[View/Edit Values for Drop-down List](#)

Hide this field from:

Managing Editor ▲
Editor-in-Chief
Editor
Associate Editor ▼

Options

Select the 'Hide' checkbox to suppress the field on a particular screen. For example, you may want a field to be displayed on the Additional People Details

APDs – Users Can View, Enter and Edit

APDs can now be configured to be accessible to a user via the *Update My Information* page.

- APDs will **not** be shown to Editors during proxy registration .
- APDs will **not** be shown on a user's *Update My Information* page in proxy mode.

This allows the publication to collect data directly from a user on their People Record

Per GDPR – this will allow a publication to expose data that is being collected about a user to that user, if they wish.

APDs – Users Can View, Enter and Edit

APDs can be set to Hidden, Editable or Not Editable on the *Update My Information* page.

The settings below affect the pages related to a user's registration record. Additional People Detail Fields can be configured for Optional or Required responses at registration, or Hidden. 'Enforced at Login' means that users must enter a response the first time they log in after the field was added. Responses to Additional People Detail Fields on the Update My Information page may be configured as Hidden, Editable, or Not Editable. These settings apply both to the owner of the registration record and to editors viewing the Update My Information page in proxy mode.

Page	Options	Help Text
Confirm Registration	<input type="text" value="Optional"/> Hidden Optional Required Enforced at Login Optional	
Update My Information	<input type="text" value="Hidden"/> Hidden Editable Not Editable	

Email Import/Drop-box Improvements

Email Imports – Subject Line: Currently, emails imported to EM using the Email Import/Drop-Box feature display ‘Imported E-mail’ in the Correspondence History. This description can be edited after import.

A new configuration option will allow publications to have the **subject** line of an imported email display as the description.

Email Import/Drop-box Improvements

Configure Email Import

A user who receives replies, outside the system, to system-generated Emails may add them to the appropriate Correspondence History by forwarding them to the 'Drop-Box' address displayed below, once submitted.

Partial Page Shown

Once activated, the system will attempt to import Email sent to the 'Drop-Box' address. If this import fails, and the mail subject line contains a valid import identifier code created by EM, then the system can forward the failed Email to a contact address for notification. To enable failure notifications, type in the desired Email address below. Delete this address to disable this feature.

Set Email Address for Failure Notifications:

Display subject line in the 'Letter' column in Correspondence History

Email Import/Drop-box Improvements

CORRESPONDENCE HISTORY

Add Editorial Correspondence

Add Production Correspondence

Correspondence Date	Letter	Recipient	Status
Aug 4 2017 10:19PM	Prod - Production Task Assignment		Final Requests Before Production Complete; FTC C Production; Sent to Composition
Aug 4 2017 10:19PM	Prod - Production Task Completed		Final Requests Before Production Complete; FTC C Production
Aug 4 2017 2:49PM	Prod - Production Task Completed		Final Requests Before Production Complete; FTC C Production Accept; Sent to Production
Aug 4 2017 2:25PM	Imported E-mail (External) Remove Edit		
Aug 4 2017 12:15PM	Prod - Final Requests Before Production Completed		Final Requests Before Production Complete; FTC C Production Accept; Sent to Production
Aug 3 2017 4:27PM	Imported E-mail (External) Remove Edit		
Jul 18 2017 10:12AM	Prod - Final Requests Before Production ✍		Final Requests Before Production in Progress; FTC Production Accept; Sent to Production
Jul 17 2017 10:01PM	Prod - Production Task Assignment		FTC Complete; FTC Fail in Progress; PM in Progress

Email Import/Drop-box Improvements

CORRESPONDENCE HISTORY

Add Editorial Correspondence

Add Production Correspondence

Correspondence Date	Letter	Recipient	Status
Aug 4 2017 10:19PM	Prod - Production Task Assignment	Compositor	Final Requests Before Production Complete; Sent to Production; Sent to Composition
Aug 4 2017 10:19PM	Prod - Production Task Completed	Susie Kabloози	Final Requests Before Production Complete; Sent to Production
Aug 4 2017 2:49PM	Prod - Production Task Completed	Susie Kabloози	Final Requests Before Production Complete; Production Accept; Sent to Production
Aug 4 2017 2:25PM	RE: Request for additional proofs for Manuscript Number DEMO-D-18-04468 (External) Remove Edit		
Aug 4 2017 12:15PM	Prod - Final Requests Before Production Completed	Editorial Staff	Final Requests Before Production Complete; Production Accept; Sent to Production
Aug 3 2017 4:27PM	RE: ORCID request for DEMO-D-18-04468 (External) Remove Edit		
Jul 18 2017 10:12AM	Prod - Final Requests Before Production	Anthony Author	Final Requests Before Production in Progress; Production Accept; Sent to Production
Jul 17 2017 10:01PM	Prod - Production Task Assignment	Editorial Staff	FTC Complete; FTC Fail in Progress; PM in Progress
Jul 15 2017 6:00PM	Prod - Production Task Assignment	Susie Kabloози	FTC Complete; PM in Progress; Production A
Jul 14 2017 5:02PM	Formal Accept Letter	Anthony Author	Completed Accept

Email Import/Drop-box Improvements

Email Imports – Configurable Drop-Box Address: Currently, the Drop-Box Email Address used for email import is automatically generated. The system-generated email address is difficult for some editors to remember.

A new configuration option will allow publications to configure a custom drop-box email addresses.

Email Import/Drop-box Improvements

Email address contains “em” + “journal acro” + randomly generated series

Configure Email Import

A user who receives replies, outside the system, to system-generated emails may add them to the appropriate Correspondence History by forwarding them to the Drop-Box address displayed below, once submitted.

If you **configure or automatically** generate and submit a new address, any previous address is made inactive and cannot be used again (this allows you to retire an address that has become a target for spam emails). **Click the 'Clear Address' button** and submit the page to turn off the ability to import mail into the publication.

You must submit this page for any changes to the Drop-Box Address to take effect. You should inform anyone who forwards mail in this way immediately of any changes to this address.

Set Drop-Box Email Address:

emdev.staceydev141-ce7daa43c75201f0@editorialmanager.com

Configure New Address

Automatically Generate New Address

Clear Address

Email Import/Drop-box Improvements

Email address contains “em” + “journal acro” + Your Choice!

Customize Drop-Box Email Address

In the textbox below, enter the customizable portion of the drop-box email address. The prefix and suffix shown cannot be changed. The drop-box email address:

- Can only include letters, numbers, periods (.), and dashes (-).
- Cannot be reused once it has been retired.
- Becomes active when the 'Submit' button is clicked on the Configure Email Import page.

em.demo150- @editorialmanager.com

Cancel

Save

People-Based Correspondence History

Users can access a Correspondence History of MOST emails received.

- Includes most correspondence that user has received, whether it is associated with a submission or not (such as a batch email).
- Editors with permission to edit and resend letters will be able to do so.
- Editors with appropriate permission will be able to access other users' Correspondence History via Search People, Update Information page.

“Author Title” added to Author List File

When inviting Authors for an Invited Workflow an Editor can upload a list of Authors from an external Author List File (ALF), so that the Editor does not have to search for and invite each Author individually.

- Current fields include First Name, Last Name, Email, Invitation Note, ORCID, Article Title.
- People “Title”, such as Mr., Ms. Prof., Dr., etc. can now be included.

AUTHOR_TITLE	FIRSTNAME	LASTNAME	INVITE	ORCID	EMAIL	NOTE	TITLE
Dame	Mary	Smith	TRUE	0000-0002-0136-5875	mary@ariessys.com	Unit 1	
Dr.	John	Andrew	FALSE	0000-0003-0879-1234	john@ariessys.com		
	Eric	O'Connell	TRUE	0000-0005-0789-1234	eric@ariessys.com	Unit 5	Cause & Effect
Ms.	Danielle	Harding	TRUE	0000-0001-7845-1234	danielle@ariessys.com	Unit 3	

MORE Invited Papers

Invited Papers

Friday, 13:30 - 14:30

Learn how EM supports invitation-based workflows, including letters to the Editor and commentary.

URL/URI Submission Item Verification

Publications can configure a Submission Item to be a “URL/URI” (populated by the Author at submission). This appears as a link which leads the user to the location of the file on the web.

This means the Author does not need to upload the large files, such as data sets & videos.

Publications would like the system to independently confirm that a URL/URI entered by an Author actually points to a live web page.

SOLUTION: A configuration option will require the EM system to ping the Author-provided URL to test that it actually resolves to a real webpage.

SOLUTION: Authors can be required to click the “Preview” button before clicking the “Attach This Information” button.

URL/URI Submission Item Verification



Article Type Selection



Attach Files



General Information



Review Preferences



Comments



Manuscript Data

Required For Submission:

- Manuscript
- URL ONLY

Please provide any additional items.

Insert Special Character

Select Item Type

*URL ONLY

Description

URL ONLY

URL/URI/External Resource Location:

http://

Preview

Please select http://, https://, ftp:// or sftp://, then type in the remainder of the web address (e.g. www.example.com).
 Once you are satisfied with the URL, click the Preview button to ensure that the URL is valid.

Attach This Information

Warning: 1 or more items may require attention

Change Item Type of all files to

[Dismiss All](#) [Check All](#) [Clear All](#)

Order	Item	Description	File Name	Size	Last Modified	Actions	Select
1	*Manuscript	Manuscript	Test Submission.docx	1.2 MB	Feb 12 2018 03:41PM	Download	<input type="checkbox"/>
2	*URL ONLY	URL ONLY	External Item		Mar 30 2018 11:53AM	Access Item	<input type="checkbox"/>
	Not Attached: Invalid URL					Dismiss	<input type="checkbox"/>

Warning: 1 or more items may require attention

[Dismiss All](#) [Check All](#) [Clear All](#)

URL/URI Submission Item Verification

Edit Submission Item Type

[Insert Special Character](#)

Item Type:

Maximum 256 characters

Item Type Family:

This Submission Item Type is a Companion File (not built into PDF)

Reviewer PDF Handling

Author/Editor PDF Handling

Important Note: If 'Build Hyperlink to the Item into the PDF (Item Not Displayed in PDF)' is selected, there is no restriction on the uploaded file's extension or content. All uploaded files are checked for viruses.

URL/URI/External Resource Entry (in lieu of file upload) :

Require HTTPS/SETP for URL/URI/External Resource Entry

Validate URL/URI

Require user to click Preview button

Display with automatic line numbering in PDF

Include this Item Type for Artwork Quality Checking

Do Not Unpack Archive files (.ZIP, .tar) of this Type

Include this Item Type for checkCIF

Include this Item Type for Reference Checking

This Item Type will contain reference annotations. [Example](#)

Co-Author Verification

Co-Authors can be asked to independently verify their authorship of a submission, which helps prevent false or inaccurate author lists.

Currently, co-authorship verification status cannot be set or changed by Editors or staff, this means that verification status must be cleared and the request sent again to the co-author. This can be frustrating to authors who are providing verbal verification, and it is obviously an unrealistic expectation for deceased authors.

SOLUTION: A new RoleManager permission will allow Editor roles to set co-author verification status manually.

Co-Author Verification

This only allows an Editor to set verification status to “yes” or “no”, it does not require ORCID retrieval or provide access to the co-author questionnaire. Those two actions must be taken by the actual co-author.

Edit Submission

- Edit Submission Before Decision
 - View Reviewer PDF After Edit Submission
 - Require View of Reviewer PDF After Edit Submission
- Edit Submission After Decision and Final Disposition
- Download Source Files
 - Download Companion Files
 - Upload, Hide and Restore Companion files
- Assign Manuscript Classifications
- Manage Other Authors
 - Edit Other Author E-mail Address
 - Set Co-Author Verification Status**
- Bypass 'Restricted File Types' Requirements
- Edit Global MS ID

Confirmed?	Options
▲▼ Yes (by Twink E. Jonesey) Jul 18 2017 9:04 AM Change	Reset Confirmation Status View Author Details Questionnaire Not Completed
Yes (by Twink E. Jonesey) Jul 18 2017 9:05 PM Change	Reset Confirmation Status View Author Details Questionnaire Not Completed

Editor Decision Form Improvement

There is a desire to have Editors complete a questionnaire on the Editor Decision Form, similar to the questionnaires that can be presented to Reviewers.

SOLUTION: The Review Questions feature will be enhanced so that questions can be configured to appear on the Editor Decision form.

This function mirrors the existing Custom Review Questions function.

Questions will be available for both the initial and revised submissions.

Questions and responses can be merged into letters.

Editor Decision Form Improvement

From the *Add/Edit Editor Form* page, the administrator selects questions from the existing pool of Review Questions, orders them, selects visibility and required/optional status.

Custom Review Questions

Select Questions

No Custom Review Questions have been added to this Form

Custom Review Questions

Select Questions

Order	Question	Required for Submission	Visible to Reviewers	Visible to Author	Actions
1	This is a custom review question #1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove
2	This is custom review question #2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove
3	This is review question #3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove
4	List question	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove
5	This is a yes/no/text question	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove

Update Item Order

Editor Decision Form Improvement

The “Editor Review Questions” will display on the Editor Decision Form.

Other sections might be:

- Comments to Author
- Confidential Comments to Editor
- Decision Phrases
- Review Ratings

Section Editor Decision and Comments for Manuscript Number SALLYDEV150-D-18-00009R1

Spec. 16.0-06 Test 3

Revision Number 1
Michael Editor (Section Editor)

Decision: No Decision Overall Editor Manuscript Rating (1-100):

Cancel Save & Submit Later Proof & Print Proceed

Details History Attachments (2) Assign Editor Invite Reviewers View Manuscript Rating Card View Review Question Responses Send E-mail

	Revision 1	Original Submission
Cindy Reviewer (Reviewer 1)	Minor Revision	Major Revision
Karen Reviewer (Reviewer 2)	Minor Revision	Major Revision

Editor Review Questions

Do you have a pet? [Instructions] [Insert Special Character](#)

No

Editor Question #1 (Limit 2000 Characters)

This is Michael Editor's response to Editor Question #1

Character Count: 53

Editor Question #2 (Limit 2000 Characters)

This is Michael Editor's response to Editor Question #2

Character Count: 53

Editor Decision Form Improvement

Grids will display showing Reviewer and other Editor responses – if configured

Reviewer Questions and Responses

[Expand All](#) / [Collapse All](#)

Cindy Reviewer Reviewer 1	Roger Rabbit Reviewer 3	Karen Reviewer Reviewer 2
Do you have a pet?		
<input checked="" type="checkbox"/> Yes:I still have two cats.	<input checked="" type="checkbox"/> Yes:I have a Norwegian Elkhound	<input checked="" type="checkbox"/> No
Where did you go on vacation?		
<input checked="" type="checkbox"/> I went to Dublin and London	<input checked="" type="checkbox"/> France	<input checked="" type="checkbox"/> I stayed home
This is a large Notes response-type question		
At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga. Et harum quidem rerum facilis est et expedita distinctio. Nam libero tempore, cum soluta nobis est eligendi optio cumque nihil impedit quo minus id quod maxime placeat facere possimus, omnis voluptas assumenda est, omnis dolor repellendus. Temporibus autem quibusdam et aut officiis debitis aut rerum necessitatibus saepe eveniet ut et voluptates repudiandae sint et molestiae non recusandae. Itaque earum rerum hic tenetur a sapiente delectus, ut aut reiciendis voluptatibus maiores alias consequatur aut perferendis doloribus asperiores repellat(less...)	At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga. Et harum quidem rerum facilis est et expedita distinctio. Nam libero tempore, cum soluta nobis est eligendi optio cumque nihil impedit quo minus id quod maxime placeat facere possimus, omnis voluptas assumenda est, omnis dolor repellendus. Temporibus autem quibusdam et aut officiis debitis aut rerum necessitatibus saepe eveniet ut et voluptates repudiandae sint et molestiae non recusandae. Itaque earum rerum hic tenetur a sapiente delectus, ut aut reiciendis voluptatibus maiores alias consequatur aut perferendis doloribus asperiores repellat(less...)	

Editor Questions and Responses

[Expand All](#) / [Collapse All](#)

Michael Editor Section Editor	Another Editor Section Editor
Do you have a pet?	
<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> No Response
Editor Question #1	
<input checked="" type="checkbox"/> This is Michael Editor's response to Editor Question #1	<input checked="" type="checkbox"/> This is Another Editor's response to Editor Question #1
Editor Question #2	
<input checked="" type="checkbox"/> This is Michael Editor's response to Editor Question #2	

ProduXion Manager

Display Production Notes (Editable) on PSG: See and edit the Production Notes directly in the Production Status Grid without opening the Details page.

Production Status Grid

Show:

Page: 1 of 6 (147 total submissions) 1 2 3 4 5 6 25

Action	Author Name	Manuscript Number	Article Type	Article Title	Production Notes	Production Status
Production Details ▾ History Transmittal Form Assign Production Task Assign to Schedule Group File Inventory End Production Send E-mail Linked Submissions	keith sails ▾	SMOKETEST-102-132	ArticleTypeV	67315 / 25694 ELEMENTA: JATS 1.0A v2 transmittal will continuously include custom submission questions if they have ever been included in XML previous for any previous task	1 Donec et augue sit amet sem mattis suscipit. Sed malesuada ligula et tellus semper, porta varius ligula maximus. Cras nec imperdiet enim. Maecenas pellentesque velit nec nibh congue, a tempus libero mattis. Vestibulum euismod, elit et tincidunt more... Edit	Fresh In; New In Production; 9.0-13 awaiting action
Production Details ▾ History Transmittal Form Assign Production Task Assign to Schedule Group File Inventory Send E-mail Linked Submissions	rory mi x ▾	SMOKETEST-102-133	Co-Authors Verify on New Submission, Fee	Scrolling Selector TEST	2 Donec et augue sit amet sem mattis suscipit. Sed malesuada ligula et tellus semper, porta varius ligula maximus. Edit	Fresh In; New In Production; Ready For Copy Editing; Artwork Being Redrawn; 9.0-13 awaiting action
Production Details ▾ History Transmittal Form Assign Production Task Assign to Schedule Group File Inventory Send E-mail Linked Submissions	Bob Anderson ▾	SMOKETEST-102-134	Co-Authors Verify on New Submission, Fee	Scrolling Selector List by Bob	3 No Production Notes have been entered. Edit	Fresh In; New In Production; Ready For Copy Editing; Artwork Being Redrawn; 9.0-13 awaiting action

ProduXion Manager

Drag and drop files for Production Tasks: Today, file upload for submitting an article is feature-rich! This will be extended to PM file uploads.

Important Note: This page allows you to upload **one or more new files** to attach to this submission.


When an **Item** is selected, you can enter an optional **Description**, and upload one or more files to the list of Companion Files.


Item: Language Edited Manuscript ▼

Description:

Character Count: 0 / 256

Or Drag & Drop Files Here





MORE ProduXion Manager

ProduXion Manager Bootcamp

Thursday, 15:40 - 16:40

Just starting out with ProduXion Manager, or interested in learning more? This session provides a basic overview and introduction.

Production Manager User Group

Friday, 10:50 - 12:45

An exploration of new cross-publication functionality which will make it easier to work with and manage multiple journals from within ProduXion Manager. This session will also cover EAR and XEAR reporting for production tracking.



Questions?
Thank you!

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