

Welcome to
EMUG 2017
BOSTON



www.ariessys.com






Fee Processing

Carol Anne Meyer
Client Services
cmeyer@ariessys.com

Agenda

- Fee Processing Overview
-  **Commerce Manager**
- Article Processing Charges (APCs)
 - Integration with Third Party Solutions
 - Examples from RightsLink—Jennifer Goodrich
- Conclusion





Fee Processing

An Overview

What is it?

- Fee Processing – way of handling fees as part of the workflow in a seamless way
- These may include:
 - Submission Fees
 - Publication Charges
 - Ad Hoc Fees
 - Page Charges
 - Color Charges
 - Reprints



Why would you need it?

Accommodate changing business models





Open Access
Articles are
available to
the public for
free rather
than via
subscription

<https://flic.kr/p/aPLZVv>

Open-Access

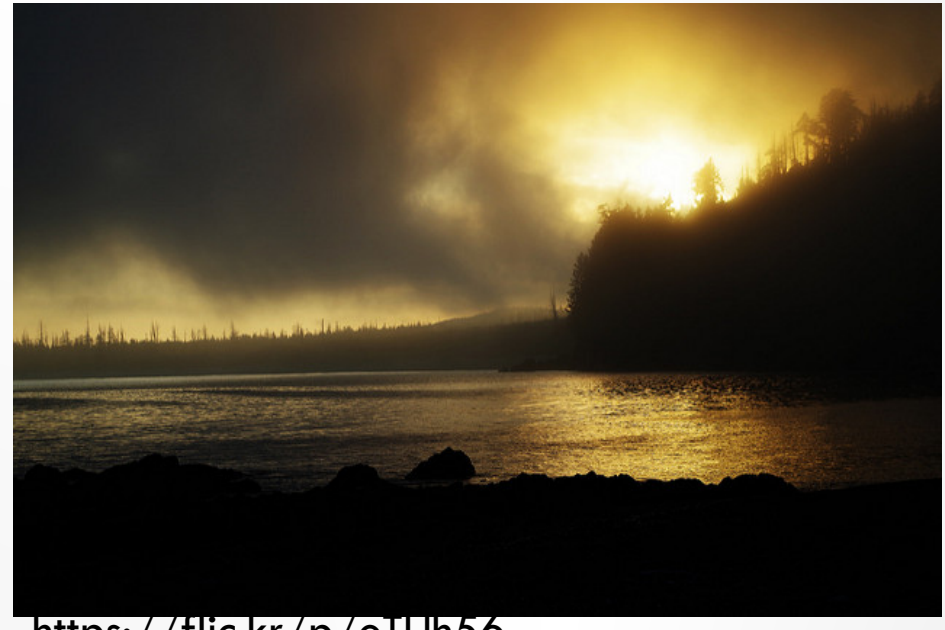
- **Green**

- Readers access all content for free
- No APCs



- **Gold**

- Readers access all content for free
- Authors or their institutions pay APCs



Gold OA Flavors

- Open Access–Only Journals
- Hybrid Journals



<https://flic.kr/p/TpENie>



<https://flic.kr/p/SFVar7>

Gold OA Differences

- **Gold Open Access**

- **Content available free of charge**
- **Bulk of costs covered by Author fees**
- **Author may retain copyright via**  **license**

- **Traditional Model**

- Content available by subscription
- Bulk of costs covered by subscription fees
- Author transfers copyright to publisher

Embargoed Open Access

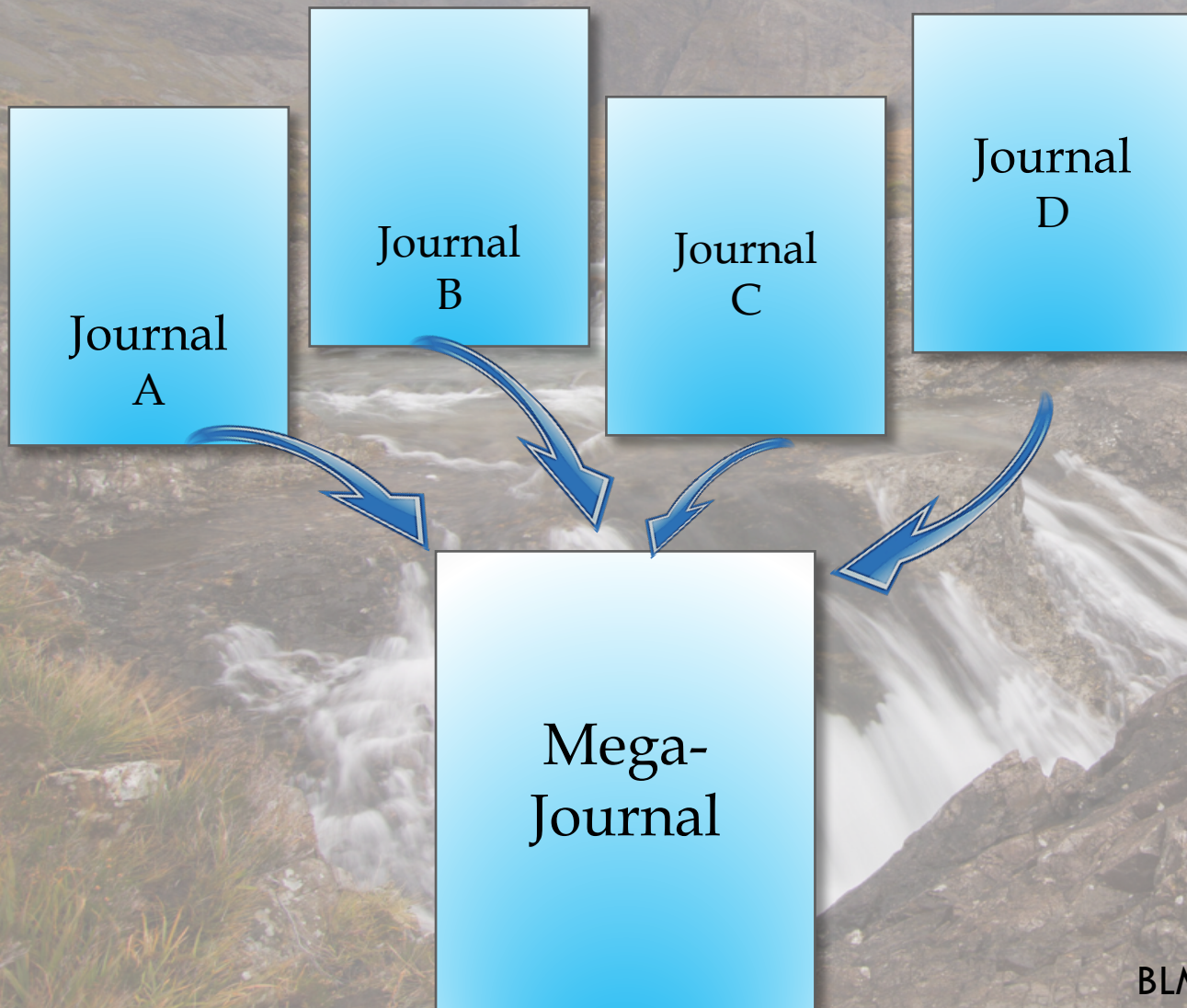
- Content available for free to anyone after defined period
- Generally a subscription or hybrid business model
- Not likely to incur APCs



Hybrid OA

- Generally subscription model
- Option to pay APC for a particular article to make available for free to readers

Cascading Submissions



Back to your regularly scheduled presentation



Why would you need fee processing?

- Diversify revenue streams

- Publication Fees



- Submission Fees



How?



- Integrate into author submission process
- Provide useful reporting for staff
- Provide high level of security
- Provide input to accounting systems
- Configure to suit publication needs

Two Aries Solutions

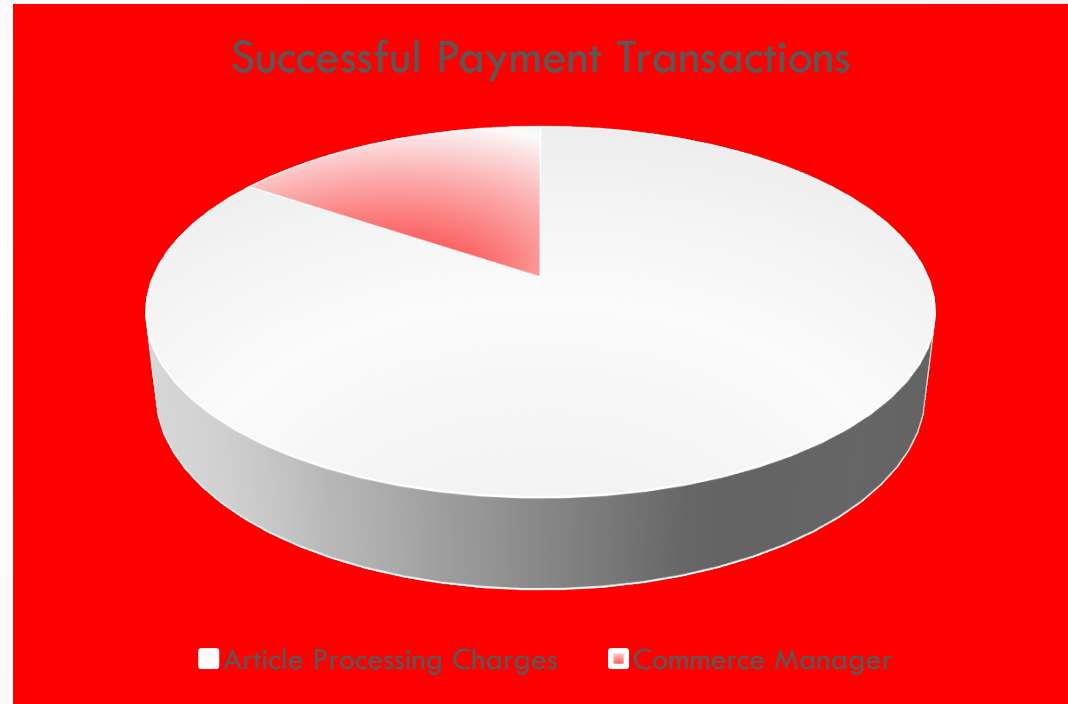
1.  Commerce Manager

2. Article Processing Charges (APCs)

Integration with Third Party Payment Systems

a. RightsLink

b. Proprietary System






cm Commerce Manager™
An Overview

cm Commerce Manager



- Submission Fee
- Ad Hoc Fees 
- Supports Waivers





Ad hoc Fees

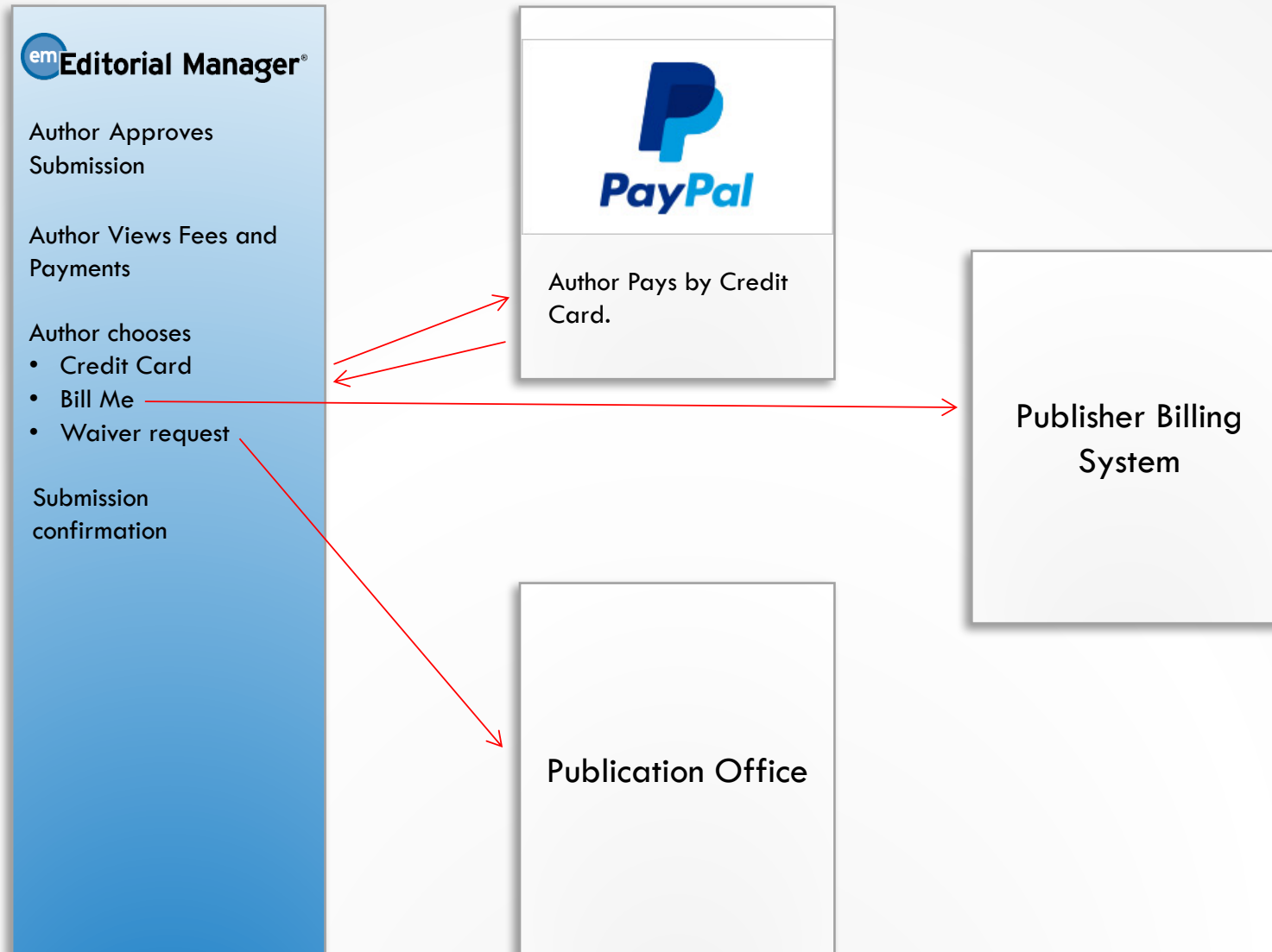


- Copyediting
- Premium peer review
 - Author driven
 - Expedited
- Page charges
- Color charges

<https://flic.kr/p/c1mBT1>

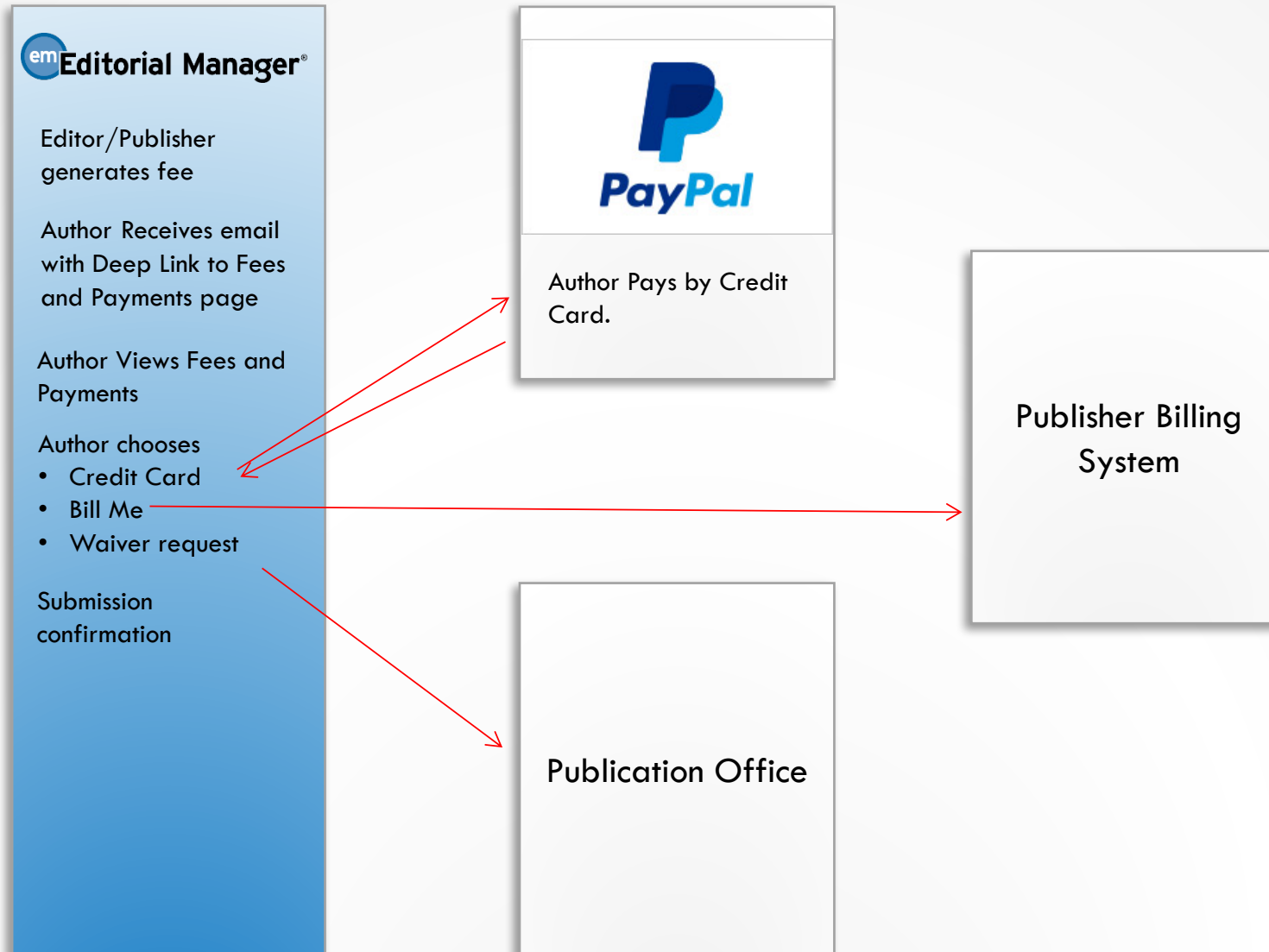


Commerce Manager Submission Fee Workflow





Commerce Manager Submission Fee Workflow





Commerce Manager—The Author Experience



Integrate into Author submission process



Publish Faster. Publish Smarter.



HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Role: Author Username: Amy

English

Submissions Waiting for Approval by Author Amy Smith, Ph.D.

If no Actions appear for your submission, please wait a few minutes for your PDF to be built. The Actions appear automatically when your PDF is available.

The 'Edit Submission' link allows you to fix or alter your submission. Please use Edit Submission to make changes to the meta-data and to remove and upload new files that make up your submission.

The 'Remove Submission' link removes your submission from the system. Please use this ONLY if you would like to permanently remove this submission from the system.

Page: 1 of 1 (1 total submissions)

Display 10 results per page.

Action	Manuscript Number	Title	Date Submission Began	Status Date	Current Status
View Submission Edit Submission Approve Submission Remove Submission Google Scholar Title Search View Artwork Quality Results View Reference Checking Results Correspondence Send E-mail		An Amphisbaenian Skull from the European Miocene and the Evolution of Mediterranean Worm Lizards	Jun 9 2014 10:57AM	Jun 9 2014 10:59AM	Needs Approval

Page: 1 of 1 (1 total submissions)

Display 10 results per page.



Offer multiple payment options

Fees and Payments

"An Amphisbaenian Skull from the European Miocene and the Evolution of Mediterranean Worm Lizards"

To provide this publication service, this journal uses a business model in which our expenses - including those of peer review, of journal production, and of online hosting and archiving - are recovered in part by imposing a publication fee on the authors or research sponsors for each article they publish. All articles published by this journal are subject to submission and publications fees.

Submission Fee

Payment Status:

Amount Due:

Payment Due

0.25 USD

Choose Payment Method:

- Credit Card
- Bill Me
- Request Waiver

Comments to Publication:

[Insert Special Character](#)

Cancel

Proceed



Accept credit cards through PayPal

Commerce Manager

Your order summary

Descriptions	Amount
Submission Fee Item price: \$0.25 Quantity: 1	\$0.25
Item total	\$0.25
	Total \$0.25 USD

Choose a way to pay

PayPal securely processes payments for Commerce Manager.

▶ [Have a PayPal account?](#)

Log in to your account to pay



▼ [Don't have a PayPal account?](#)

Pay as a guest now, sign up for PayPal later

Country

First name

Last name

Address line 1

Address line 2 (optional)

City/State

ZIP code



Credit card information is secure

Commerce Manager

Your order summary




Descriptions	Amount
Submission Fee	\$0.25
Item price: \$0.25	
Quantity: 1	
<hr/>	
Item total	\$0.25
	Total \$0.25 USD

Choose a way to pay

Payment Method

Credit or Debit Card

Card number

Payment types    

Expiration date mm yy
03 / 17

CSC

[What is this?](#)

PayPal - Get more time to pay with Bill Me Later



- Bill Me Later is a credit line that can be used for PayPal purchases
- Apply and get a decision in seconds [See terms.](#)

Billing Address [Change](#)

Veronica Showers

Thornton, CO

Contact Information [Change](#)

7034988078
veronica1aries@gmail.com





Author receives confirmation & receipt

Commerce Manager

You just made a payment of

\$0.25 USD

[Print receipt](#)

Paid to
Commerce Manager
paypal@editorialmanager.com
978-975-7570

Thanks for your order

✓ **Veronica, you just completed your payment.**

Your receipt number for this payment is: 5101-6728-8573-2654.

We'll send a confirmation email to veronica1aries@gmail.com. This transaction will appear on your statement as PayPal *COMMERCEMAN.

[Return to Commerce Manager](#)

Payments processed by **PayPal**



Authors see payment history in EM

Aries systems *Publish Faster. Publish Smarter.* **em** Editorial Manager

HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Role: **Author** Username: Amy English

Submissions Being Processed for Author Amy Smith, Ph.D.

Page: 1 of 1 (1 total submissions) Display 10 results per page.

Action	Manuscript Number	Title	Initial Date Submitted	Status Date	Current Status
View Submission View QC Results View Reference Checking Results Fees and Payments Correspondence Send E-mail		An Amphisbaenian Skull from the European Miocene and the Evolution of Mediterranean Worm Lizards	Jun 9 2014 11:10AM	Jun 9 2014 11:10AM	Submitted to Journal

Page: 1 of 1 (1 total submissions) Display 10 results per page.

<< Author Main Menu



Author views payment info

**Aries**
systems *Publish Faster. Publish Smarter.*

 Editorial
Manager

HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Role: Username: Amy

Fees and Payments

"An Amphisbaenian Skull from the European Miocene and the Evolution of Mediterranean Worm Lizards"

To provide this publication service, this journal uses a business model in which our expenses - including those of peer review, of journal production, and of online hosting and archiving - are recovered in part by imposing a publication fee on the authors or research sponsors for each article they publish. All articles published by this journal are subject to submission and publications fees.

Submission Fee

Fee Tracking ID:	EM-VERONICADEMO1-72
Payment Status:	PayPal Transaction Successful
PayPal Transaction ID:	64U217225K039911P
Amount Paid:	0.25 USD
Date Payment Processed:	Jun 09 2014 11:10AM

[Return to Submissions Being Processed](#)

Commerce Manager—The Editor/Publisher Experience




Editor/Publisher Views Details Page

Details for Manuscript Number: DEMO-CM-D-15-00026 "Test"

[Cancel](#) [Save](#) [Save and Close](#)

[Manuscript Notes](#) [Production Notes](#) [Editors](#) [Reviewers](#) [Alternate Reviewers](#) [Reviewers Proposed by Editors](#)

Corresponding Author:	mary mary, Aries Systems  North Andover, MA UNITED STATES [Proxy]
Corresponding Author E-Mail:	sgain@ariessys.com
Author Comments:	
Short Title:	
Article Type:	Editorial
Section/Category:	
Keywords:	
Classifications:	This manuscript does not have any Classifications.

No Editors have been assigned to this manuscript.

Reviewers [Top](#)

No Reviewers have been assigned to this manuscript.

Alternate Reviewers [Top](#)

Alternate Reviewers: There are no Alternate Reviewers currently selected for this manuscript.

Reviewers Proposed by Editors [Top](#)

No Reviewers have been proposed by any Editor for this submission.

Author(s) Invited to Submit Commentary

No Authors have been invited to this manuscript.

Publish Information:	Publish Information
Fees and Payments:	Fees and Payments
	Charge Fee
Discussion Forum:	Initiate Discussion
Attachments:	Attachments

Editor/Publisher Sees Fee Status



Publish Faster. Publish Smarter.



HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Role: Author Username: Amy

English

Fees and Payments

"An Amphisbaenian Skull from the European Miocene and the Evolution of Mediterranean Worm Lizards"

To provide this publication service, this journal uses a business model in which our expenses - including those of peer review, of journal production, and of online hosting and archiving - are recovered in part by imposing a publication fee on the authors or research sponsors for each article they publish. All articles published by this journal are subject to submission and publications fees.

Submission Fee

Fee Tracking ID:	EM-VERONICADEMO1-72
Payment Status:	PayPal Transaction Successful
PayPal Transaction ID:	64U217225K039911P
Amount Paid:	0.25 USD
Date Payment Processed:	Jun 09 2014 11:10AM

[Return to Submissions Being Processed](#)

Editor/Publisher Charges Fee




Charge Fee
Manuscript Number: DEMO-CM-D-15-00026
"Test"

These (charge fee) instructions can be customised for Editors/Publishers

Choose a Fee Template None ▾

Fee Description	Insert Special Character <input type="text"/> <small>Maximum 256 characters</small>
Currency	Please Choose ▾
Fee Amount	<input type="text"/>
Allowable Payment Methods	<input type="checkbox"/> Credit Card <input type="checkbox"/> Bill/Check <input type="checkbox"/> Request Waiver <input type="checkbox"/> Request Institutional Waiver
Payment Instructions	Insert Special Character <input type="text"/>
Payment Due Letter to Author	None ▾ <input type="checkbox"/> This letter serves as the payment invoice
Grant Waiver Letter to Author	None ▾
Deny Waiver Letter to Author	None ▾
Cancel Fee Letter to Author	None ▾
Notes to Author	Insert Special Character <input type="text"/>
Internal Notes	Insert Special Character <input type="text"/>



Cancel Proceed

Charge Fee

Manuscript Number: DEMO-CM-D-15-00026

"Test"

These (charge fee) instructions can be customised for Editors/Publishers

Choose a Fee Template

- None
- None
- Color Image Fee (per image)
- Open Access Publication Fee
- Accepted for Open Access
- AMS Demo Template
- tetst
- Balance Amount Due
- Kate Color Charge Fee
- Page Charges
- Full APC Charge

Fee Description	Insert Special Character <input type="text"/> <i>Maximum 256 characters</i>
Currency	Please Choose ▾
Fee Amount	<input type="text"/>
Allowable Payment Methods	<input type="checkbox"/> Credit Card <input type="checkbox"/> Bill/Check <input type="checkbox"/> Request Waiver <input type="checkbox"/> Request Institutional Waiver

Editor/Publisher Charges Fee

Fee Description	<input type="checkbox"/>
Currency	<input type="checkbox"/>
Fee Amount	<input type="checkbox"/>
Allowable Payment Methods	<input type="checkbox"/>
Payment Instructions	<input type="checkbox"/>
Payment Due Letter to Author	<input type="checkbox"/>
Grant Waiver Letter to Author	<input type="checkbox"/>
Deny Waiver Letter to Author	<input type="checkbox"/>



Payment Instructions	Insert Special Character <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
Payment Due Letter to Author	None ▼ <input type="checkbox"/> This letter serves as the payment invoice
Grant Waiver Letter to Author	Submission Fee Waiver Granted ▼
Deny Waiver Letter to Author	Submission Fee Waiver Denied ▼
Cancel Fee Letter to Author	Submission Fee Canceled ▼
Notes to Author	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
Internal Notes	<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>

- None
- Submission Fee Invoice
- Submission Fee Waiver Granted
- Submission Fee Waiver Denied
- Submission Fee Canceled
- Color Image Fee Invoice
- Open Access Fee Invoice
- Open Access Fee Reminder
- Invoice for GASTRO
- CM Deny Waiver Letter
- CM Grant Waiver Letter
- CM Payment Cancellation Letter

Editors/Publishers have access to Commerce Manager Reports

Aries systems Publish Faster. Publish Smarter.

em Editorial Manager

HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Go to: -- Search Page --
Role: Editor Username: Amy

[Withdrawn Conference Submissions](#) (3)
[My Assignments with Decision](#) (2)
[My Assignments with Final Disposition](#) (106)

Linked Submission Groups

[Active Linked Submission Groups](#)
[Inactive Linked Submission Groups](#)

Fees and Payments

[Bill Me Report](#)
[Manage Waiver Requests Report](#)
[E-Commerce Status Report](#)
[Fees Requiring Action Report](#)

Administrative Functions

[System Administrator Functions](#)
[Register New User](#)
[Reports](#)
[Send Reminder Letters](#)
[Send Batch E-mail](#)

Configure E-Commerce Status Report



Publish Faster. Publish Smarter.



HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS

Go to: -- Search Page --
Role: Editor Username: Amy

English

E-Commerce Status Report

This report displays all fees that were paid (or attempted to be paid) with PayPal.

Transaction Criteria

Please choose the transactions you wish to view.

- Incomplete PayPal Transactions
- PayPal Transaction Successful (payment is complete)
- Fee Cancelled (PayPal transaction failed, publication subsequently cancelled the fee)

Additional Criteria

You may further refine your result set with the criteria below.

Fee Type:	All Fee Types
Fee Tracking ID:	
PayPal Transaction ID:	
Manuscript Number (contains):	<input type="checkbox"/> Show submissions with no manuscript number assigned
Article Title (contains):	
Author Last Name (contains):	
Fee Creation Date:	from <input type="text"/> to <input type="text"/> (mm/dd/yyyy)

Export Report Data

E-Commerce Status Report

This report was run June 09, 2014

Content: This report includes all fees where the Author selected 'PayPal' for the Payment Method, that satisfy your selection criteria.

[Download the report results](#)

Page: 1 of 2 (13 total payment records)

1 2 >> >|

Display results per page.

Action	Fee Tracking ID	PayPal Transaction ID	Manuscript Number	Article Title	Author Name	Editorial Status	Fee Creation Date	Fee Description	Payment Status	Fee Amount	Currency Code	Amount Received	Date Payment Processed
Action Links	EM-VERONICADEMO1-6	9PN26771SL6432727	VERONICADEMO1-D-10-00006	Seeing Eye Dogs Training	Stacey Lavelle	Submission Transferred	Mar 25 2010 10:18AM	Publication Fee	PayPal Transaction Successful	0.20	USD	0.20	03/25/2010
Action Links	EM-VERONICADEMO1-12	0X868421GT734793L	VERONICADEMO1-D-10-00007	Trees in Virginia	Stacey Lavelle	Completed Withdrawn	Mar 25 2010 12:11PM	Publication Fee	PayPal Transaction Successful	0.20	USD	0.20	03/25/2010
Action Links	EM-VERONICADEMO1-16	0H199357MW6125600	VeronicaDemo1-D-10-00013	Publication Fees Using Commerce Manager	Stacey Lavelle	Removed by Editor	Jun 08 2010 09:39AM	Color Fee	PayPal Transaction Successful	0.25	USD	0.25	06/08/2010
Action Links	EM-VERONICADEMO1-18	5HY855353F081011V	VeronicaDemo1-D-10-00013	Publication Fees Using Commerce Manager	Stacey Lavelle	Removed by Editor	Jun 08 2010 11:22AM	Color Fee	PayPal Transaction Successful	0.25	USD	0.25	06/08/2010
Action Links	EM-VERONICADEMO1-24	12M50008VL995913V	VeronicaDemo1-D-10-00015	Conquering Commerce Manager	Stacey Lavelle	Removed by Editor	Jun 09 2010 11:18AM	Color Fee	PayPal Transaction Successful	0.25	USD	0.25	06/09/2010

A photograph showing a wooden walkway with a railing, elevated above a blue corrugated metal surface. The walkway is supported by several wooden posts. The background shows a grassy area and a building with a red roof. The text "Commerce Manager—Configuration" is overlaid on the image.

Commerce Manager—Configuration

Configuring Commerce Manager

PolicyManager Main Menu









[Expand All](#) [Collapse All](#)

- ☒ **Registration and Login Policies**
- ☒ **Status Policies**
- ☒ **Submission Policies**
- ☒ **Questionnaire Policies**
- ☒ **Additional Data Policies**
- ☒ **Editor Assignment Policies**
- ☒ **Reviewer and Editor Form Policies**
- ☒ **E-mail and Letter Policies**
- ☒ **General Policies**
- ☒ **Discussion Forums**
- ☒ **Linked Submissions Policies**
- ☒ **Conference Submission Policies**
- ☒ **Transmittal Policies**
- ☒ **ProduXion Manager**
- ☒ **Commerce Manager**
 - **Configure Author Submission Fees** ←
 - **Configure Pricing Options**
 - **Create Fee Templates**
 - **Edit Fees and Payments Instructions**
 - **Set Author Payment Deep Link Expiration Policy**

Configuring Commerce Manager

PolicyManager Main Menu








[Expand All](#) [Collapse All](#)


- ☒ Registration and Login Policies
- ☒ Status Policies
- ☒ Submission Policies
- ☒ Questionnaire Policies
- ☒ Additional Data Policies
- ☒ Editor Assignment Policies
- ☒ Reviewer and Editor Form Policies
- ☒ E-mail and Letter Policies
- ☒ General Policies
- ☒ Discussion Forums
- ☒ Linked Submissions Policies
- ☒ Conference Submission Policies
- ☒ Transmittal Policies
- ☒  ProduXion Manager
- ☒  Commerce Manager
 - ☒  Configure Author Submission Fees
 - ☒  Configure Pricing Options 
 - ☒  Create Fee Templates
 - ☒  Edit Fees and Payments Instructions
 - ☒  Set Author Payment Deep Link Expiration Policy

Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)


- ⊕ Registration and Login Policies
- ⊕ Status Policies
- ⊕ Submission Policies
- ⊕ Questionnaire Policies
- ⊕ Additional Data Policies
- ⊕ Editor Assignment Policies
- ⊕ Reviewer and Editor Form Policies
- ⊕ E-mail and Letter Policies
- ⊕ General Policies
- ⊕ Discussion Forums
- ⊕ Linked Submissions Policies
- ⊕ Conference Submission Policies
- ⊕ Transmittal Policies
- ⊕  ProduXion Manager
- ⊕  Commerce Manager
 - ⊕  Configure Author Submission Fees
 - ⊕  Configure Pricing Options
 - ⊕  Create Fee Templates
 - ⊕  Edit Fees and Payments Instructions
 - ⊕  Set Author Payment Deep Link Expiration Policy



Configuring Commerce Manager

PolicyManager Main Menu


[Expand All](#) [Collapse All](#)

- ☒ **Registration and Login Policies**
- ☒ **Status Policies**
- ☒ **Submission Policies**
- ☒ **Questionnaire Policies**
- ☒ **Additional Data Policies**
- ☒ **Editor Assignment Policies**
- ☒ **Reviewer and Editor Form Policies**
- ☒ **E-mail and Letter Policies**
- ☒ **General Policies**
- ☒ **Discussion Forums**
- ☒ **Linked Submissions Policies**
- ☒ **Conference Submission Policies**
- ☒ **Transmittal Policies**
- ☒ **ProduXion Manager**
- ☒ **Commerce Manager**
 - [Configure Author Submission Fees](#)
 - [Configure Pricing Options](#)
 - [Create Fee Templates](#)
 - [Edit Fees and Payments Instructions](#) 
 - [Set Author Payment Deep Link Expiration Policy](#)

Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ☒ **Registration and Login Policies**
- ☒ **Status Policies**
- ☒ **Submission Policies**
- ☒ **Questionnaire Policies**
- ☒ **Additional Data Policies**
- ☒ **Editor Assignment Policies**
- ☒ **Reviewer and Editor Form Policies**
- ☒ **E-mail and Letter Policies**
- ☒ **General Policies**
- ☒ **Discussion Forums**
- ☒ **Linked Submissions Policies**
- ☒ **Conference Submission Policies**
- ☒ **Transmittal Policies**
- ☒ **ProduXion Manager**
- ☒ **Commerce Manager**
 - [Configure Author Submission Fees](#)
 - [Configure Pricing Options](#)
 - [Create Fee Templates](#)
 - [Edit Fees and Payments Instructions](#)
 - [Set Author Payment Deep Link Expiration Policy](#) 

Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ☒ **Registration and Login Policies**
- ☒ **Status Policies**
- ☒ **Submission Policies**
- ☒ **Questionnaire Policies**
- ☒ **Additional Data Policies**
- ☒ **Editor Assignment Policies**
- ☒ **Reviewer and Editor Form Policies**
- ☒ **E-mail and Letter Policies**
- ☒ **General Policies**
- ☒ **Discussion Forums**
- ☒ **Linked Submissions Policies**
- ☒ **Conference Submission Policies**
- ☒ **Transmittal Policies**
- ☒ **ProduXion Manager**
- ☒ **Commerce Manager**
 - [Configure Author Submission Fees](#)
 - [Configure Pricing Options](#)
 - [Create Fee Templates](#)
 - [Edit Fees and Payments Instructions](#)
 - [Set Author Payment Deep Link Expiration Policy](#)



Configure Pricing Options

Create a new Pricing Option by clicking the 'Add' button below. Pricing Options displayed here can then be associated with a Submission Fee on the Configure Submission Fees page.

Order	Pricing Option	Amount	Currency	
1	Non-Member Submission Fee	0.45	USD	Edit
2	Member Submission Fee	0.10	USD	Edit
3	Euro Member Rate	0.01	EUR	Edit
4	Member Price	0.25	USD	Edit
5	Mike's Tax	0.01	USD	Edit
6	Test	0.00	USD	Edit
7	Melanie Tax	100000000.00	GBP	Edit
8	Special Rate	0.05	AUD	Edit
9	\$70 Flat Submission Fee	70.00	USD	Edit
10	I am a THI Reviewer	0.00	USD	Remove Edit
11	AHJ Fee	100.00	USD	Edit
12	New Fee from Kate	3.00	GBP	Remove Edit
13	Full APC	1300.00	USD	Edit
14	Submission Fee SLACK	190.00	USD	Edit
15	CAAA Submission Fee	150.00	CAD	Edit
16	I have paid via the CAAA Website	0.00	CAD	Edit

<i>JBJS Demo</i>	<i>0.05</i>	<i>GBP</i>	<i>Edit</i>
<i>JSLs Submission Fee</i>	<i>500.00</i>	<i>USD</i>	<i>Remove Edit</i>

[Configure Author Submission Fees](#)
[Return to PolicyManager](#)

Add Pricing Option

Below you can enter the text, amount and currency for the Pricing Option. Pricing Options can then be associated with Submission Fees on the Add/Edit Submission Fee page.

Pricing Option:

[Insert Special Character](#)

Amount:

Currency:

Hide When you **Hide** a Pricing Option the option is deactivated (not available for use with any Submission Fees).

Add Pricing Option

Below you can enter the text, amount and currency for the Pricing Option. Pricing Options can then be associated with Submission Fees on the Add/Edit Submission Fee page.

Cancel

Submit

Pricing Option:

[Insert Special Character](#)

Conference Discounted Fee

Amount:

Currency:

Hide When you **Hide** a Pricing Option the option is not available for use with any Submission Fees).

Cancel

- Please Choose
- Please Choose
- AUD
- BRL
- CAD
- CHF
- CZK
- DKK
- EUR
- GBP
- HKD
- HUF
- ILS
- JPY**
- MXN
- MYR
- NOK
- NZD
- PHP
- PLZ
- SEK

not available for use with any

Configure Pricing Options

Create a new Pricing Option by clicking the 'Add' button below. Pricing Options displayed here can then be associated with a Submission Fee on the Configure Submission Fees page.

Order	Pricing Option	Amount	Currency	
<input type="text" value="1"/>	Non-Member Submission Fee	0.45	USD	Edit
<input type="text" value="2"/>	Member Submission Fee	0.10	USD	Edit
<input type="text" value="3"/>	Euro Member Rate	0.01	EUR	Edit
<input type="text" value="4"/>	Member Price	0.25	USD	Edit
<input type="text" value="5"/>	Mike's Tax	0.01	USD	Edit
<input type="text" value="6"/>	Test	0.00	USD	Edit
<input type="text" value="7"/>	Melanie Tax	100000000.00	GBP	Edit
<input type="text" value="8"/>	Special Rate	0.05	AUD	Edit
<input type="text" value="9"/>	\$70 Flat Submission Fee	70.00	USD	Edit
<input type="text" value="10"/>	I am a THI Reviewer	0.00	USD	Remove Edit
<input type="text" value="11"/>	AHJ Fee	100.00	USD	Edit
<input type="text" value="12"/>	New Fee from Kate	3.00	GBP	Remove Edit
<input type="text" value="13"/>	Full APC	1300.00	USD	Edit
<input type="text" value="14"/>	Submission Fee SLACK	190.00	USD	Edit
<input type="text" value="15"/>	CAAA Submission Fee	150.00	CAD	Edit
<input type="text" value="16"/>	I have paid via the CAAA Website	0.00	CAD	Edit
<input type="text" value="17"/>	Conference Discounted Fee	1000.00	USD	Remove Edit

Update Item Order









<i>JBJS Demo</i>	<i>0.05</i>	<i>GBP</i>	<i>Edit</i>
<i>JSLS Submission Fee</i>	<i>500.00</i>	<i>USD</i>	<i>Remove Edit</i>



Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ☒ Registration and Login Policies
- ☒ Status Policies
- ☒ Submission Policies
- ☒ Questionnaire Policies
- ☒ Additional Data Policies
- ☒ Editor Assignment Policies
- ☒ Reviewer and Editor Form Policies
- ☒ E-mail and Letter Policies
- ☒ General Policies
- ☒ Discussion Forums
- ☒ Linked Submissions Policies
- ☒ Conference Submission Policies
- ☒ Transmittal Policies
- ☒  ProduXion Manager
- ☒  Commerce Manager
 -  [Configure Author Submission Fees](#) 
 -  [Configure Pricing Options](#)
 -  [Create Fee Templates](#)
 -  [Edit Fees and Payments Instructions](#)
 -  [Set Author Payment Deep Link Expiration Policy](#)



Configure Author Submission Fees

Create a new Submission Fee by clicking the 'Add' button below. Submission Fees displayed here may be configured for use with each Article Type.

投稿料	Remove Edit
Mels fee	Remove Edit
Demo Fee THIJ	Remove Edit
THI Submission Fee	Edit
AMS Submission Fee	Edit
Submission Fee	Edit
Kate Fee	Remove Edit
AJH	Edit
Mike's Fee	Edit
Kate's Original Study Fee	Edit
AMS Submission Fee (CC only)	Edit
Submission Fee SLACK	Edit
CAAA Submission Fee	Edit
Carol's Fee	Remove Edit

[Add](#)

[Edit Article Types](#)

[Return to PolicyManager](#)

Edit Submission Fee

Below you can enter the parameters for the Submission Fee. When this task is completed, click the 'Add Pricing Options' button to create and associate different price options for this Submission Fee. If it is a 'flat' fee (the same amount for all Authors), only one pricing option should be added to the Submission Fee. If you would like the Author to choose from two or more pricing options (e.g. \$100 for society members, \$125 for non-members), you should create multiple price options and associate each of them with the Submission Fee.

Select Pricing Options:

Payment Due Letter to Author <i>(Sent only if Author selects 'Bill Me')</i>	Submission Fee Invoice ▼ None Submission Fee Invoice	<input type="checkbox"/> This letter serves as the payment invoice
Grant Waiver Letter to Author	CM Grant Waiver Letter ▼	
Deny Waiver Letter to Author	CM Deny Waiver Letter ▼	
Cancel Fee Letter to Author	Submission Fee Canceled ▼	

Select Pricing Options:

Select	Pricing Option	Amount	Currency
<input checked="" type="checkbox"/>	Non-Member Submission Fee	0.45	USD
<input checked="" type="checkbox"/>	Member Submission Fee	0.10	USD
<input type="checkbox"/>	Euro Member Submission Fee	0.01	EUR
<input type="checkbox"/>	Member Submission Fee	0.25	USD
<input type="checkbox"/>	Mike's Tax	0.01	USD

Payment Due Letter to Author <i>(Sent only if Author selects 'Bill Me')</i>	Submission Fee Invoice ▼ None Submission Fee Invoice	<input type="checkbox"/> This letter serves as the payment invoice
Grant Waiver Letter to Author	CM Grant Waiver Letter ▼	
Deny Waiver Letter to Author	CM Deny Waiver Letter ▼	
Cancel Fee Letter to Author	Submission Fee Canceled ▼	

Select Pricing Options:








Select	Pricing Option	Amount	Currency
<input checked="" type="checkbox"/>	Non-Member Submission Fee	0.45	USD




Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ⊞ Registration and Login Policies
- ⊞ Status Policies
- ⊞ Submission Policies
- ⊞ Questionnaire Policies
- ⊞ Additional Data Policies
- ⊞ Editor Assignment Policies
- ⊞ Reviewer and Editor Form Policies
- ⊞ E-mail and Letter Policies
- ⊞ General Policies
- ⊞ Discussion Forums
- ⊞ Linked Submissions Policies
- ⊞ Conference Submission Policies
- ⊞ Transmittal Policies
- ⊞  ProduXion Manager
- ⊞  Commerce Manager
 - ⊞  Configure Author Submission Fees
 - ⊞  Configure Pricing Options
 - ⊞  Create Fee Templates
 - ⊞  Edit Fees and Payments Instructions
 - ⊞  Set Author Payment Deep Link Expiration Policy



Editorial Manager® Administration - Google Chrome

www.editorialmanager.com/demo-cm/admin/Default.aspx?pg=

em Editorial Manager™ Role: Managing Editor Username: mary

ROLEMANAGER • ACTIONMANAGER • POLICYMANAGER • ADMINMANAGER • ADMINISTRATION HELP

Create Fee Templates

Create a new Fee Template by clicking the 'Add' button below. Fee Templates displayed here are available for selection when the Editor or Publisher is initiating a Fee on the Charge Fee page.

Color Image Fee (per image)	Remove Edit
Open Access Publication Fee	Remove Edit
Accepted for Open Access	Remove Edit
AMS Demo Template	Remove Edit
tetst	Remove Edit
Balance Amount Due	Remove Edit
Kate Color Charge Fee	Remove Edit
Page Charges	Remove Edit
Full APC Charge	Remove Edit

[Add](#)

[Return to PolicyManager](#)

Edit Fee Template

Enter the parameters for the Fee Template below. Editors/Publishers can select an Fee Template on the Charge Fee page. This template provides a starting point for the Editor so that he doesn't necessarily have to re-type all the fee parameters.

Fee Description: [Insert Special Character](#)

Open Access Publication Fee

Maximum 256 characters

Hide When you Hide a Fee Template it will no longer be available for selection on the Charge Fee page.


Select Currency	USD ▼
Fee Amount	0.05
Allowable Payment Methods	<input checked="" type="checkbox"/> Credit Card <input checked="" type="checkbox"/> Bill/Check <input type="checkbox"/> Request Waiver <input checked="" type="checkbox"/> Request Institutional Waiver
Payment Instructions (Displayed to Author on the Fees and Payments page)	Insert Special Character You have indicated that you would be interested in Open Access publication of your manuscript. Please pay the fee indicated within the next 5 days.
Payment Due Letter to Author	Submission Fee Invoice ▼ <input checked="" type="checkbox"/> This letter serves as the payment invoice
Grant Waiver Letter to Author	Submission Fee Waiver Granted ▼
Deny Waiver Letter to Author	Submission Fee Waiver Denied ▼
Cancel Fee Letter to Author	Submission Fee Canceled ▼

Cancel Save

Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ☒ **Registration and Login Policies**
- ☒ **Status Policies**
- ☒ **Submission Policies**
- ☒ **Questionnaire Policies**
- ☒ **Additional Data Policies**
- ☒ **Editor Assignment Policies**
- ☒ **Reviewer and Editor Form Policies**
- ☒ **E-mail and Letter Policies**
- ☒ **General Policies**
- ☒ **Discussion Forums**
- ☒ **Linked Submissions Policies**
- ☒ **Conference Submission Policies**
- ☒ **Transmittal Policies**
- ☒ **ProduXion Manager**
- ☒ **Commerce Manager**
 - [Configure Author Submission Fees](#)
 - [Configure Pricing Options](#)
 - [Create Fee Templates](#)
 - [Edit Fees and Payments Instructions](#) 
 - [Set Author Payment Deep Link Expiration Policy](#)

Edit Fees and Payments Instructions

Enter the text you would like to appear at the top of the Fees and Payments page displayed to Authors and the one displayed to Editors and/or Publishers. You may also enter instructions for Editors/Publishers to display on the Charge Fee page. HTML tags and special characters may be used.

Cancel Submit









Page	Instructions
Fees and Payments page (for Authors)	<p>Insert Special Character</p> <p>This publication charges a submission fee for Case Reports/Case Series. You may pay all fees securely online by credit or debit card, or by PayPal if you have an account. Your credit card information will be entered only on</p>
Fees and Payments page (for Editors/Publishers)	<p>Insert Special Character</p> <p>These instructions can be customised for Editors/Publishers</p>
Charge Fee page (for Editors/Publishers)	<p>Insert Special Character</p> <p>These (charge fee) instructions can be customised for Editors/Publishers</p>

Cancel Submit

Configuring Commerce Manager

PolicyManager Main Menu

[Expand All](#) [Collapse All](#)

- ☒ Registration and Login Policies
- ☒ Status Policies
- ☒ Submission Policies
- ☒ Questionnaire Policies
- ☒ Additional Data Policies
- ☒ Editor Assignment Policies
- ☒ Reviewer and Editor Form Policies
- ☒ E-mail and Letter Policies
- ☒ General Policies
- ☒ Discussion Forums
- ☒ Linked Submissions Policies
- ☒ Conference Submission Policies
- ☒ Transmittal Policies
- ☒  ProduXion Manager
- ☒  Commerce Manager
 - ☒  Configure Author Submission Fees
 - ☒  Configure Pricing Options
 - ☒  Create Fee Templates
 - ☒  Edit Fees and Payments Instructions
 - ☒  Set Author Payment Deep Link Expiration Policy 

Editorial Manager® Administration - Google Chrome

www.editorialmanager.com/demo-cm/admin/Default.aspx?pg=

em Editorial Manager™

Role: Managing Editor Username: mary

ROLEMANAGER • ACTIONMANAGER • POLICYMANAGER • ADMINMANAGER • ADMINISTRATION HELP

Set Author Payment Deep Link Expiration

As a security measure, the publication should specify how long the Author Payment Deep Link (%AUTHOR_PAYMENT_DEEP_LINK%) remains active. To keep the link active indefinitely, do not check either box. If both boxes are checked, the link expires when the first criteria is met.

Expires after clicks

Expires after days



For more information

 Commerce Manager [Help Pages](#)

Commerce Manager Fees

- One-time set up fee \$2,500
- License fee 5% of amount charged
- Minimum \$5.00 per transaction
- Aggregate minimum \$1,000 per publication per year.

EM and Article Processing Charges (APCs)

Article Processing Charges (APCs)

- Integration with Third Party Payment systems
 - Proprietary Systems
 - RightsLink for Open Access

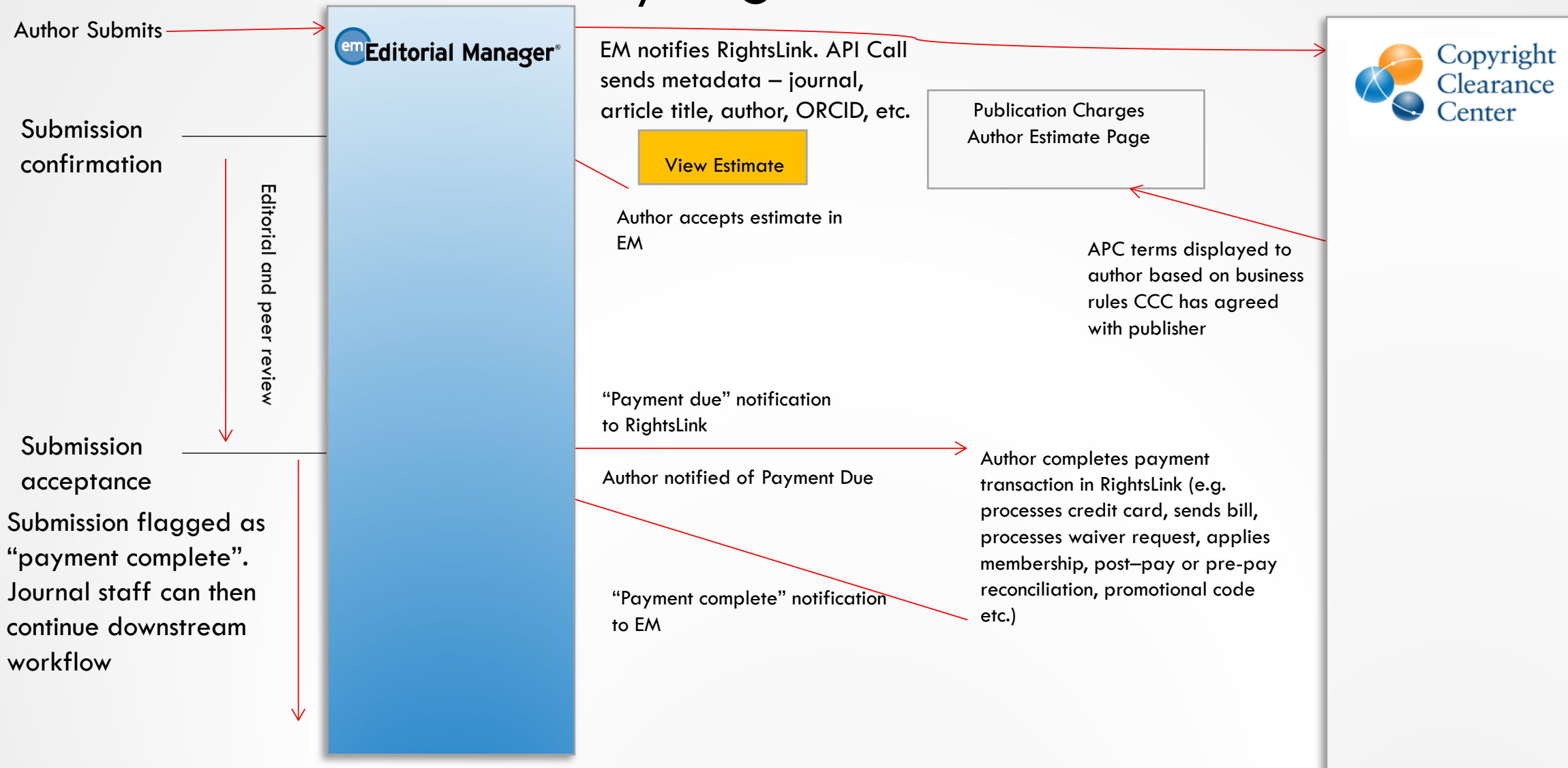


Integration with Rights Link for Open Access (ROA)

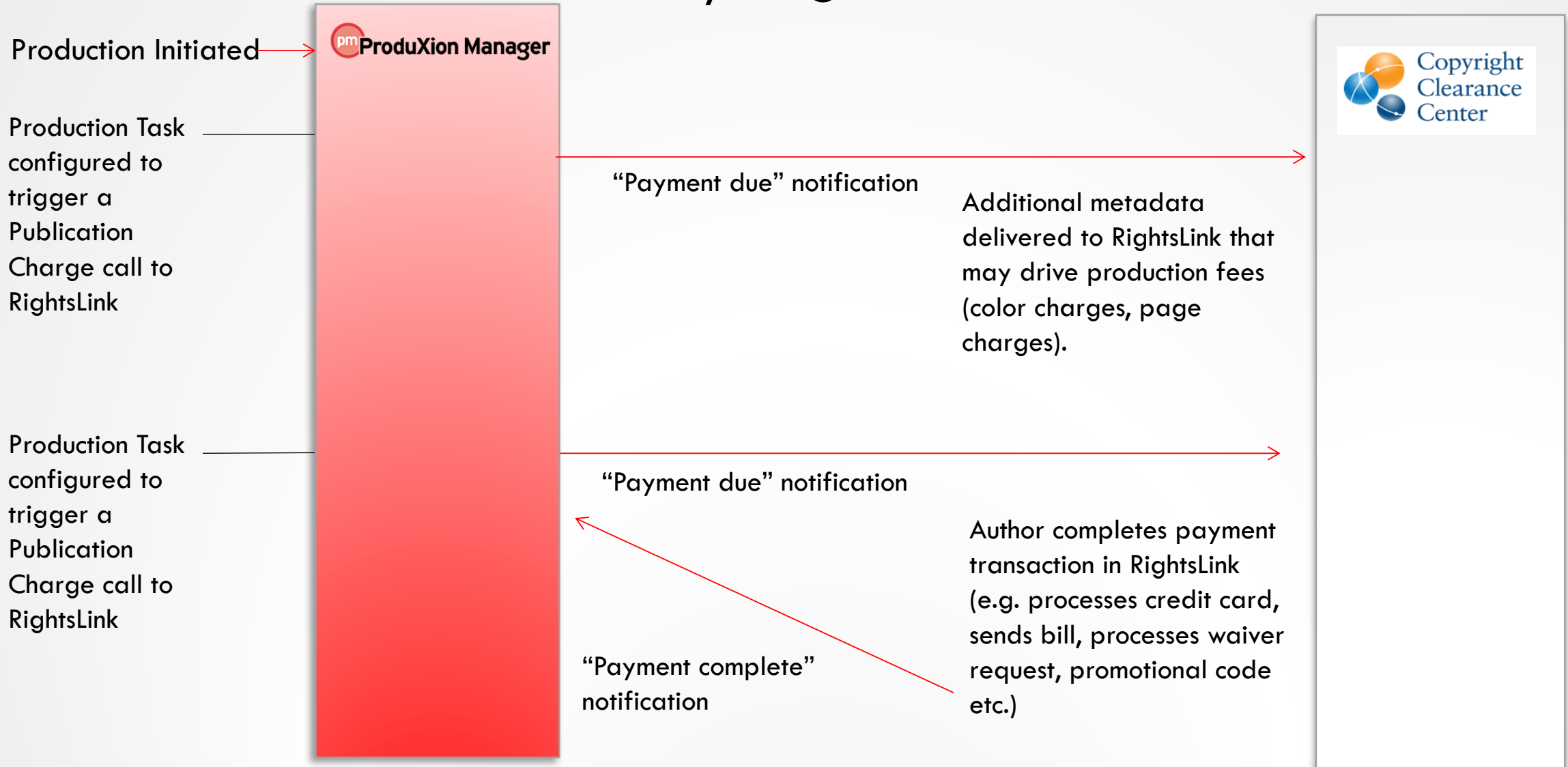
- Publication charges
- Production-related charges



EM/RightsLink Workflow



PM/RightsLink Workflow



A person's profile is visible on the right side of the image, looking out over a vast ocean under a sunset sky. The sun is low on the horizon, creating a bright orange and yellow glow that reflects on the water's surface. The overall mood is serene and contemplative.

APCs with RightsLink—Author Experience

What the author sees

Submission


- ✓ Select Article Type
- ✓ Enter Title
- Add/Edit/Remove Authors
- Select Classifications
- Enter Comments
- ➔ Attach Files

Summary Following Attach Files

Listed below is the summary of the number of items to be delivered online and the number of items to be delivered offline. Required Items are marked with *. You can change the order by re-numbering the files.

	Online	Offline		Online	Offline
*Manuscript	1		Video	0	0

[Previous](#) [Build PDF for my Approval](#)



View Publication Charges

Publication Charges

You may choose to submit this manuscript for Open Access publication. Please click the 'View Publication Charges' button to see the estimated Article Processing Charge.

If you would like to submit this manuscript for Open Access publication, please select the 'Yes' radio button below. If you do not wish to submit this manuscript for Open Access publication, please select the 'No' radio button below.

When you have made your selection, please click the 'Proceed' button.

The Author clicks the “View Publication Charges” button

View Publication Charges

Would you like to submit this manuscript for Open Access publication?

- Yes
 No

Cancel

Proceed

View Estimate at RightsLink

Publication Charges

You may choose the 'View Publication Charge'.

If you would like radio button below please select the

When you have

View Publication

Would you


- Yes
- No

View Author Charges

Article Processing Charges - Google Chrome
https://oa.dem1.copyright.com/apc-payment-ui/overview?id=e9fd0a4c-3a9d-44aa-a6a8-729f52b09b85&closeButton=true

Copyright Clearance Center RightsLink®

Demonstration of Publication Charges

	Publication: APC Demo Site	Publisher: Aries Systems
	Publication ID: 0000-000Y	Author: Jonathan Author
	DOI:	ORCID® ID:
	Manuscript ID:	Institution:
	Date: 06-Jun-2016	Institution ID:

CHARGES ESTIMATE

Welcome. This publisher has partnered with Copyright Clearance Center. The charges for your manuscript are listed below.

<input checked="" type="checkbox"/>	Open Access charge: (optional)	5,000.00 USD	To learn more about Creative Common lic
	Open Access charge:		
	Open Access Platinum	5,000.00 USD	
<input checked="" type="checkbox"/>	Page charge: (optional)	600.00 USD	



Copyright Clearance Center

View Author Charges**Demonstration of Publication Charges**

Publication: APC Demo Site
Publication ID: 0000-000Y
DOI:
Manuscript ID:
Date: 06-Jun-2016

Publisher: Aries Systems
Author: Jonathan Author
ORCID[®] ID:
Institution:
Institution ID:

CHARGES ESTIMATESelect currency: **USD** ▾

Welcome. This publisher has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your author charges. The charges associated with publishing your manuscript are listed below.

Open Access charge: *(optional)* **5,000.00 USD**

To learn more about Creative Common licenses, click [here](#).

Open Access charge:

Open Access Platinum ▾

5,000.00 USD

Page charge: *(optional)* **600.00 USD**

Color charge: *(optional)* **400.00 USD**

TOTAL: **6,000.00 USD***

[View details](#)

* Does not include tax/VAT. Tax/VAT is applied in the Payment Options step during checkout.

The Author can view the estimated charges

APPLY DISCOUNTS**CLOSE**

to enter promo codes and any other information needed to ensure your pricing reflects all le to you. When discounts are applied, they are reflected in your charges estimate below. :tion, proceed to **Payment Options**

These are your estimated charges. Upon acceptance, you will be prompted to return here to pay any final charges due.



Copyright Clearance Center

View Author Charges



ccc test paper 3

Publication: CCC Test
Publication ID: 0000-000Y
Manuscript DOI:
Manuscript ID:
Date: 16-May-2017

Funder #1: Harvard-Yenching Institute
Funder ID: (FUNDRF) 10.13039/100001158
Grant:

[View less](#)

Publisher: Aries Systems
Author: Ann Author
ORCID® ID:
Institution:
Institution:

Funding Information can be sent from EM

CHARGES ESTIMATE

Select currency: USD ▾

Welcome. This publisher has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your author charges. The charges associated with publishing your manuscript are listed below.

Open Access charge: *(optional)* **5,000.00 USD**

To learn more about Creative Common licenses, click [here](#).

Open Access charge:

Open Access Platinum ▾

5,000.00 USD

Color charge: *(optional)* **400.00 USD**

Page charge: *(optional)* **600.00 USD**

TOTAL: **6,000.00 USD***

[View details](#)



View Author Charges



ccc test paper 3

Publication: CCC Test
Publication ID: 0000-000Y
Manuscript DOI:
Manuscript ID:
Date: 16-May-2017

[View more](#)

Publisher: Aries Systems
Author: Ann Author
ORCID® ID:
Institution:
Institution ID:

CHARGES ESTIMATE

Select currency: USD ▾

Welcome. This publisher has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your author charges. The charges associated with publishing your manuscript are listed below.

Open Access charge: (optional)

5,000.00 USD

To learn more about Creative Common licenses, click [here](#).

Open Access charge:

Open Access Platinum ▾

Open Access Platinum

Open Access Gold

Open Access Silver

Decline option

Publishers can set up different price points

800.00 USD

TOTAL:

6,000.00 USD*

[View details](#)

* Does not include tax/VAT. Tax/VAT is applied in the Payment Options step during checkout.



ccc test paper 3

Publication: CCC Test
Publication ID: 0000-000Y
Manuscript DOI:
Manuscript ID:
Date: 16-May-2017
[View more](#)

Publisher: Aries Systems
Author: Ann Author
ORCID® ID:
Institution:
Institution ID:

CHARGES ESTIMATE

Welcome. This publisher has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay for your manuscript are listed below.

<input checked="" type="checkbox"/>	Open Access charge: <i>(optional)</i>	5,000.00 USD
<hr/>		
	Open Access charge:	
	<input type="text" value="Open Access Platinum"/>	5,000.00 USD
<hr/>		
<input checked="" type="checkbox"/>	Color charge: <i>(optional)</i>	400.00 USD
<hr/>		
<input checked="" type="checkbox"/>	Page charge: <i>(optional)</i>	600.00 USD
<hr/>		
	TOTAL:	6,000.00 USD*

* Does not include tax/VAT. Tax/VAT is applied in the Payment Options step during checkout.

[View details](#)

[APPLY DISCOUNTS](#)

Select **Apply Discounts** to enter promo codes and any other information needed to ensure your pricing reflects all author discounts available to you. When discounts are applied, they are reflected in your charges estimate below. To complete your transaction, proceed to **Payment Options**

RightsLink Supports multiple currencies

Select currency:

- USD
- EUR
- GBP
- JPY
- CAD
- AUD
- CHF

RightsLink supports discounts

be, to return here to pay any final charges due.



APPLY DISCOUNTS

Be sure to review and update your information provided below and/or enter promo codes. Once you **Save** your entries, your charges estimate will reflect any author discounts applied

Country discount:

Not applied

Select your country



Membership discount:

Not applied

Membership number:

Affiliation discount:

Not applied

Please confirm your [affiliation](#) by performing a search below:

Enter full name for best results

Search

[Can't find your institution?](#)

Promotion campaign discount:

Not applied

Promo code

Enter

CLOSE

APPLY DISCOUNTS

Choosing Open Access or Not

Publication Charges

You may choose to submit this manuscript for Open Access publication. Please click the 'View Publication Charges' button to see the estimated Article Processing Charge.

If you would like to submit this manuscript for Open Access publication, please select the 'Yes' radio button below. If you do not wish to submit this manuscript for Open Access publication, please select the 'No' radio button below.

When you have made your selection, please click the 'Proceed' button.

View Publication Charges

Would you like to submit this manuscript for Open Access publication?

- Yes
 No

Cancel

Proceed

The Author selects the 'Yes' or 'No' button and clicks [Proceed]

Choosing No OA Where OA is required.

Publication Charges

This manuscript must be submitted for Open Access publication. An Article Processing Charge (APC) will be assessed if the paper is accepted for publication. Please click the 'View Publication Charges' button to see the estimated APC.

If you agree to submit this manuscript for Open Access publication, please select the 'Yes' radio button below. If you do not wish to submit this manuscript for Open Access publication, please select the 'No' radio button below; your submission will be located in the 'Incomplete Submissions' folder and you may click the 'Remove Submission' link if you do not wish to submit the manuscript.

When you have made your selection, please click the 'Proceed' button.

[View Publication Charges](#)

Do you agree to submit this manuscript for Open Access publication?

Yes

Authors that click "No" when APC is required cannot submit.

WARNING: This manuscript must be submitted for Open Access Publication.

[OK](#)

Author views estimated charges

Submissions Being Processed for Author Jonathan Author, Ph.D

Page: 1 of (total submissions) Display 10 results per page.

Action	Man	Initial Date Submitted	Status Date	Current Status
View Submission Correspondence View Publication Charges Send E-mail		Jun 06, 2016	Jun 08, 2016	With Editor

Display 10 results per page.

At any point in the workflow Authors can see their estimates if they have agreed to the publication charges.

Integration points

- Author Notification of any decision in the “Revise” or “Accept” decision family
- Final Disposition = Accept



Author can be notified in several ways

- Decision letter or
- Letter triggered by “Publication Charges Payment Requested” event

Merge field
%APC_EXTERNAL_LINK%
can be used in either letter



Ref.: Ms. No. APCDEMO-D-16-00012
Demonstration of Publication Charges
APC Demo Site

Dear Dr. Author,

congratulations on the acceptance of your paper. Please pay the agreed upon fees via this link:
<https://oa.dem1.copyright.com/apc-payment-ui/overview?id=e9fd0a4c-3a9d-44aa-a6a8-729f52b09b85&closeButton=true>

Regards,
The Journal

**Author clicks link in letter or in folder to access
RightsLink for Open Access Payment page**

Submissions with an Editorial Office Decision for Author Jonathan Author, Ph.D

Page: 1 of 1 (1 total completed submissions) Display 10 results per page.

Action	Manuscript Number	Title	Initial Date Submitted	Status Date	Current Status	Date Final Disposition Set	Final Disposition
View Submission View Decision Letter Correspondence Pay Publication Charges Send E-mail	APCDEMO-D-16-00012	Demonstration of Publication Charges	Jun 06, 2016	Jun 10, 2016	Completed Accept	Jun 10, 2016	Accept

Page: 1 of 1 (1 total completed submissions) Display 10 results per page.

Submissions with an E

Action

- View Submission
- View Decision Letter
- Correspondence
- Pay Publication Charges
- Send E-mail



Sign In

Help

Live

Pay Author Charges

CHARGES ESTIMATE

PAYMENT OPTIONS

ORDER REVIEW

CONFIRMATION



Demonstration of Publication Charges

Publication: APC Demo Site
Publication ID: 0000-000Y
DOI:
Manuscript ID: APCDEMO-D-16-00012
Date: 10-Jun-2016

Publisher: Aries Systems
Author: Jonathan Author
ORCID® ID:
Institution:
Institution ID:

CHARGES ESTIMATE

Select currency: USD

Welcome. This publisher has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your author charges. The charges associated with publishing your manuscript are listed below.





APCs with RightsLink—Configuration

Configure APCs for EM

Configure Publication Charges Processing

Select the event that will trigger a Payment Request for Publication Charges.

If 'None' is selected, a Submission Production Task must be configured to trigger the 'Payment Due' call. If an Editorial event is selected to trigger the initial call, subsequent Payment Due calls may be triggered as Submission Production Tasks. The task may be assigned manually or automatically.

The instructions to Authors that is displayed on the optional and required 'Publication Charges' pages may be customized.

Either 'Optional' or 'Required' must be selected in the 'Apply Publication Charges' dropdown menu on the 'Edit Article Type' page in order for the Author to see either the optional or required 'Publication Charges' page.

Select an Editorial Event to Trigger the Publication Charges Payment Due Event

Notify Author of selected decision(s):

Please select Decision Term(s) ▲
Accept
Revise
Super Editor Decision ▼

Set the Final Disposition to 'Accept', 'Accept and Transmit' or 'Accept for Extraction'

None (Publication Charges Payment Due must be triggered by assigning a Submission Production Task)

General Searching and Viewing

Use Editorial Details Layout

Search All Manuscripts

Search Only Assigned Manuscripts

Share Saved Searches

[section omitted for space]

Initiate checkCIF

View checkCIF Results

View Publication Charges Status

Bibliographic Search

Google Scholar Title Search

 Payment In Process

 Payment Complete – Successful

 Payment Complete - Unsuccessful

Prevent Submission if the Author does not view the Publication Charges

Select this checkbox to prevent Authors from submitting an Open Access manuscript if the Payment System is unavailable or the Author does not view the Publication Charges. Authors will be able to continue editing the submission, but will not be able to submit the manuscript to the Editorial Office.

Prevent submission if the Payment System is unavailable

Customize Publication Charges Instructions for the Author

Area	Instructions
Optional 'Publication Charges' Page Instructions	<p>Insert Special Character</p> <div data-bbox="1268 159 1921 382" style="border: 1px solid #ccc; padding: 5px;"> <p>You may choose to submit this manuscript for Open Access publication. Please click the 'View Publication Charges' button to see the estimated Article Processing Charge.<p>If you would like to submit this manuscript for Open Access publication, please select</p> </div> <p>View Default Instructions Revert to Default Instructions</p>
Optional 'Publication Charges' Page Question	<p>Insert Special Character</p> <div data-bbox="1268 482 1921 705" style="border: 1px solid #ccc; padding: 5px;"> <p>Would you like to submit this manuscript for Open Access publication?</p> </div> <p>View Default Instructions Revert to Default Instructions</p>
Required 'Publication Charges' Page Instructions	<p>Insert Special Character</p> <div data-bbox="1268 805 1921 1028" style="border: 1px solid #ccc; padding: 5px;"> <p>This manuscript must be submitted for Open Access publication. An Article Processing Charge (APC) will be assessed if the paper is accepted for publication. Please click the 'View Publication Charges' button to see the estimated APC.<p>If you agree to submit</p> </div> <p>View Default Instructions Revert to Default Instructions</p>
Required 'Publication Charges' Page Question	<p>Insert Special Character</p> <div data-bbox="1268 1128 1921 1350" style="border: 1px solid #ccc; padding: 5px;"> <p>Do you agree to submit this manuscript for Open Access publication?</p> </div> <p>View Default Instructions Revert to Default Instructions</p>

Configuring APCs for PM

- Production task triggers Author Notification of payment due
- Author notified via letter triggered by “Publication Charges Payment Requested” event or selected letter for that task

Merge field %APC_EXTERNAL_LINK% available in either letter

Configure Publication Charges Processing

Select the event that will trigger a Payment Request for Publication Charges.

If 'None' is selected, a Submission Production Task must be configured to trigger the 'Payment Due' call. If an Editorial event is selected to trigger the initial call, subsequent Payment Due calls may be triggered as Submission Production Tasks. The task may be assigned manually or automatically.

The instructions to Authors that is displayed on the optional and required 'Publication Charges' pages may be customized.

Either 'Optional' or 'Required' must be selected in the 'Apply Publication Charges' dropdown menu on the 'Edit Article Type' page in order for the Author to see either the optional or required 'Publication Charges' page.

Select an Editorial Event to Trigger the Publication Charges Payment Due Event

Notify Author of selected decision(s):

Please select Decision Term(s) ▲
Accept
Revise
Super Editor Decision ▼

Set the Final Disposition to 'Accept', 'Accept and Transmit' or 'Accept for Extraction'

None (Publication Charges Payment Due must be triggered by assigning a Submission Production Task)

Add Submission Production Task

Cancel

Submit

[Insert Special Character](#)

New Production Task Name:

Composition - details complete

Maximum Production Task Name is 100 characters

Assignment Options

Automatic Assignment can be triggered by the actions listed below. Because this process occurs automatically you must select a specific user to be identified as the assignor and a specific user to receive the task. You should also configure one or more File types to be automatically selected, unless this task is not used to process files.

- Assign Automatically when Production is initiated (if this is the first task in the workflow)
- Assign Automatically when all Trigger Tasks are completed (if configured in the workflow)

Automatic End Production when the Task is Completed and there are No Other Open Tasks in the Workflow.

- End Production Automatically after this task is Completed

Batch Assignment can be triggered on either a set of submissions selected from the Search Submissions Results Production view, or all Submissions in a Schedule Group selected from the Manage Schedule Groups folder. Only tasks that are specifically configured to allow batch assignment can be used in these cases. Tasks that are configured for Assignment to 'Corresponding Author Only' cannot also be configured to Allow Batch Assignment.

- Allow Batch Assignment

Production Task Assignment can be configured to also trigger a Publication Charges Payment Due letter and associated status change; this may be in addition to the initial trigger that occurs when the Author is notified of a selected decision or when the Final Disposition is set to Accept.

- Trigger 'Publication Charges Payment Due'

Letter Options:

- Trigger all ActionManager 'Publication Charges Payment Requested' letters
- Send following letter to the Corresponding Author only
- Do not trigger if APC Status is already 'In Process' or 'Complete'
- Do not trigger on repeated assignment of this Task

Production Task Assignment can be configured to also trigger a Publication Charges Payment Due letter and associated status change; this may be in addition to the initial trigger that occurs when the Author is notified of a selected decision or when the Final Disposition is set to Accept.

Trigger 'Publication Charges Payment Due'

Letter Options:

- Trigger all ActionManager 'Publication Charges Payment Requested' letters
- Send following letter to the Corresponding Author only
- Do not trigger if APC Status is already 'In Process' or 'Complete'
- Do not trigger on repeated assignment of this Task

Configure APCs for PM

- Article Processing Charges
 - Publication Charge
 - Page Charges
 - Color Charges
- Pricing Options
 - Membership discount?
 - Conference Code Discount?

Please Enter the Following

Please respond to the questions/statements below.

Do you have a membership number?

Yes

No

[Select All](#) [Clear All](#)

Please enter your membership number here.

Character Count: 0

Limit 200 characters

Enter a Conference Offer Code, if applicable:

Character Count: 0

Limit 200 characters

Previous

Next

New Submission

✓ Select Article Type

✓ Enter Title

Add/Edit/Remove Authors

Select Classifications

➔ Additional Information

Enter Comments

Attach Files

Edit Custom Question

Enter the question/statement, default response text (if required), and any instructions to be displayed as part of a Questionnaire. Questionnaires may be configured to be presented as part of submission, author verification or production task completion.

Cancel

Save and Close

Save and Add Another Question

[Open Special Character Palette](#)

Question text:

Enter a Conference Offer Code, if applicable:

Instructions for Author Response:

"Text" and "Notes" responses
"Decimal" responses

Response Type:

Integration Options i

- Include in Editorial Transmittal
- Include in Production Task Transmittal
- Transmit as Author Note/Footnote
- Include in Publication Charges Metadata *(Please enter a Custom Metadata ID below)*

Custom Metadata ID: i

CONF-1234

Integration Options i

- Include in Editorial Transmittal
- Include in Production Task Transmittal
- Transmit as Author Note/Footnote
- Include in Publication Charges Metadata *(Please enter a Custom Metadata ID below)*

Custom Metadata ID: i

CONF-1234

In addition to being displayed as part of a questionnaire, the question and response may be included in the additional locations configured below. If Help Text is entered, it will be available via a 'Help' link displayed on the appropriate page.

Edit Additional Manuscript Detail Field

[Cancel](#) [Submit](#)

Field Description:

[Insert Special Character](#)

Is this an Open Access paper?

Maximum 256 characters

Include in Publication Charges Metadata (Please enter a Custom Metadata ID below)

Field Type:

List [View/Edit Values for Drop-down List](#)

Display Field for All Article Types

Display Field for Selected Article Types

Optional APC Article
Required APC Article
Hidden APC Article

Select All
Clear All

On a PC, multiple values may be selected by holding down the 'Ctrl' key on your keyboard, while using the mouse to select the desired items in the selection box. On a Mac, hold down the 'Command' key while using the mouse to select the desired items.

Options

Select the 'Hide' checkbox to suppress the field on a particular screen. For example, you may want a field to be displayed on the Additional Manuscript Details page, but not on the Transmittal Form. If a field is Editable, users with appropriate RoleManager permission can change the value on the page. If the 'Required' box is checked for the Transmittal Form, a value must be filled in before the submission can be released to production. If Help Text is entered, a 'Help' link is displayed on the appropriate page, which opens a pop-up containing the Help Text. Fields displayed for a submission or proposal may also be displayed for invited Authors whose invitations are generated from them. Select the 'Hide' checkbox for the 'Display for Invited Submissions' setting to suppress the field for invited Authors.

Page	Hide	Editable	Required	Help Text
Additional Manuscript Details	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	
Manuscript Details	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	
Transmittal Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Custom Metadata ID: [Help](#)

Summary of features

Commerce Manager

- Ability to create different submission fee types
- Ability to gate submission workflow until fees are paid
- Multiple payment options, e.g. credit cards
- Ability to grant waivers
- Ability to run reports on all pending, late or completed charges for journal

APC with RightsLink



- Ability to create different publication fee types
- Ability to gate submission workflow until fees are paid
- Multiple payment options, e.g. credit cards, through RightsLink
- Ability to configure multiple pricing rules at Publisher Level
- Ability to run reports at Publisher Level within RightsLink

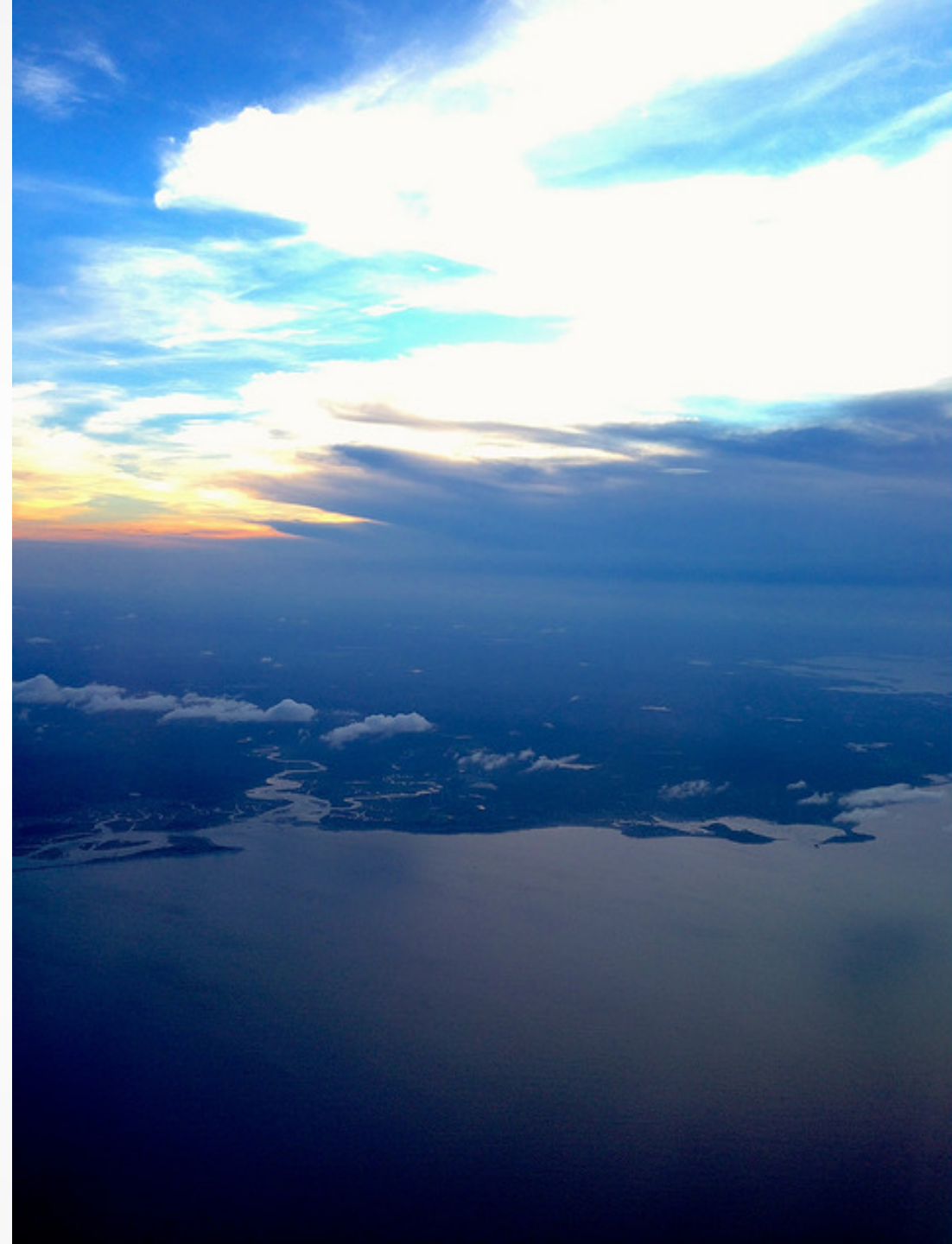
RightsLink for Open Access

Jennifer Goodrich



To Conclude

- Fee Processing helps publishers implement Open Access and other non-subscription fees.
- Aries provides two options:
 - Commerce Manager
 - APC integration with External systems
 - Bespoke system
 - RightsLink for Open Access
- Each option is integrated into the Author submission process.
- Each option provides reports that can be sent to your accounting group.
- Ask your Account Coordinator to turn on Fee Processing.





The End

cmeyer@ariessys.com
<http://bit.ly/feeprocessing>

Section Header Slide

Section Header Subtitle

Section Header Slide

Section Header Subtitle

Content Slide

- Text
- Text

“Two Content” Slide

- Text goes here

- Text goes here