People Record Management

Dianne Gullo

Sr Account Coordinator

dgullo@ariessys.com



Agenda

- Detailed People Notes
- People Flags 🙁 🙁 🙁 😳 😳 😳 😳 😳 😳
- Other Identifiers: 🔟 Publiced 🐹 Scopus
 - People URL's
 - Privacy Policy Acknowledgement
 - ORCID (& other ID's)
- Extend Additional People Details (APD's) Functionality





Passive-aggressive notes.com

Detailed People Notes

Currently available in EM



Current People Notes vs. Detailed People Notes



Add New Note: 🕄			
Character Count: 0	/ 4000		
			Submit Note
			View/Print All
Operator AV	Note	Date ▲ V	Action
mary mary	EMUG test note	18 Jun 2019	ŵ
			-
4			P at



Detailed People Notes - Highlights

- In EM since version 12.1
- Authorized Editors can enter notes about an individual
- Captures historical record of each note entered, who entered it, when it was entered, et cetera
- Notes can be shared across publications in a portal-linked (IJRS) journal group
- Individual entries deleted are permanently deleted (across all sites in a portal-linked group)



Can be entered on Proxy Registration

	User Information	Open Special Character Palette					
Proxy Registration	Reviewer Role Reviewer Default Login Role: Reviewer	r v					
Please enter key information about the person you are	Personal Information		[
registering.	Title	(Mr., Mrs., Dr., etc.)		Detected Decels Mater			
	First Name * Georgia			Detailed People Notes			
	Middle Name						
	Last Name * Alabama			Add New Note: U			
	Degree	(Ph.D., M.D., Jr., etc.)					
	E-mail Address * galabama	a@hotmail.com					
	If enteri semi-col joe@the Entering provider	ng more than one e-mail address, use a ion between each address (e.g., journal.com;joe@yahoo.com) a second e-mail address from a different e-mail decreases the chance that SPAM filters will trap					
	e-mails	sent to you from online systems. <u>Read More</u> .		Character Count: 0 / 4000			Submit Note
	Country * Please c	hoose a country					
				Filter By: All Publications 💌			View/Print All
	Detailed People Notes			Publication Operator		Data	
	Add New Note: 1				Notes		Action
				No Detailed Peo	ple Notes are availa	ble	
	Character Count: 0 / 4000	Submit Note					
	Filter By: All Publications	View/Print All					
	Publication Operator	Date Notes ▲ ♥ Action					
							<i></i>

systems

Displayed on Search People – Update Information page





Displayed on Search People – Update Information page

 This example is Editor with permission to View only

		View/Print Al
Operator ▲ ▼	Note	Date ▲ ▼
Twink E. Jonesey, PhD	What do you think about making Ginger our prime contact for our new project?	Aug 19 2014 03:02PM
Mary Jones, PhD	Ginger is usually very fast at reviewing for us	Aug 18 2014 12:12PM
Twink E. Jonesey, PhD	He's currently on about 5 boards	Aug 9 2014 03:06PM
Mary Jones, PhD	He's was out for a year when he had that skiing accident. He was able to review (more)	Aug 03 2014 03:07PM
Display	this section at the top of this page	

A cool cat. Dependable. Reliable. Got nine lives. Knows his local wildlife

View/Print All Detailed People Notes

Detailed P	eople Notes								
Add New N	ote: 🕕								
					$\hat{}$			Detailed People Notes Luciano Vincenzo Lipari, None	
Character Co	ount: 0 / 4000			Submit N	lote				
Filter By: д	l Publications			View/Prin	t All			Close	
Publicat Di	EM0122 EM0141	Note	Date ▲ V	Action	~			Print	AII
DEMO122	Mary François Smith, PhD	Proin tincidunt, eros at luctus maximus, ex ante dignissim diam, sit amet bibendum (more)	Nov 11 2015 10:43:59:147AM	Û		Publication DEM0122	Operator Mary François	Note Date Proin tincidunt, eros at luctus maximus, ex ante dignissim diam, sit amet bibendum neque dui vitae nunc. Nulla eleifend consequat tincidunt. Sed porta finibus erat, ac Nov 11 2015	M
DEMO122	Mary François Smith, PhD	Etiam sit amet urna est. Sed et lectus est. Pellentesque ac neque bibendum neque (more)	Nov 11 2015 10:43:46:760AM	Ŵ			Smith, PhD	ultrices metus vestibulum a. Suspendisse rutrum massa sit amet ligula maximus, eu sollicitudin elit suscipit. Nulla ultricies vulputate auctor. Donec odio tortor, aliquet nec nunc quis, blandit commodo tortor. Sed faucibus ornare nisi, sed euismod lectus. Donec fringilla metus veneratis augue placerat viverra. In sit amet	
DEMO122	Mary François Smith, PhD	Maecenas magna elit, suscipit quis mi at, varius dapibus urna. Etiam volutpat (more)	Nov 11 2015 10:43:38:430AM	Ŵ				arcu a lacus auctor pellentesque sed vitae velit. Nullam libero lorem, aliquet a urna et, porta semper magna. Morbi sollicitudin,	
DEMO122	Mary François Smith, PhD	Nullam libero lorem, aliquet a urna et, porta semper magna. Morbi sollicitudin, (more)	Nov 11 2015 10:43:20:197AM	Ŵ	~			dolor et convallis egestas, turpis dui iaculis ligula, mattis vulputate velit ex quis erat. Nulla facilisi. Aliquam venenatis, lorem in posuere fringilla, massa dui facilisis leo, id consequat urna lectus eu quam. Morbi faucibus mi leo, non hendrerit odio eleifend interdum. Phasellus auctor placerat elementum. Donec vitae urna eu diam	
<				>				consectetur efficitur. Mauris a laoreet velit. Proin sit amet scelerisque lorem,	
🗌 Display t	this section at the	e top of this page						consectetur imperdiet libero. Donec eu diam nulla. Pellentesque rhoncus convallis est, ac vehicula diam consectetur sed. Aliquam accumsan elit odio. Sed a leo pharetra, posuere libero et, laoreet eros. Ut eleifend, eros quis dapibus fringilla, risus risus egestas eros, et sollicitudin massa dui quis mauris.	
						DEMO122	Mary François Smith, PhD	Etiam sit amet urna est. Sed et lectus est. Pellentesque ac neque bibendum neque efficitur vulputate eget id dolor. Fusce mattis porta felis, at tincidunt nulla lacinia eget. Etiam eu enim libero. Fusce congue metus sit amet viverra vehicula. Vestibulum dolor dui, sagittis nec feugiat et, gravida vitae sapien. Morbi mattis metus quis elementum suscipit. Aenean a lectus in erat pharetra convallis eu at libero. Etiam volutpat turpis justo, quis portitior felis elementum vitae. Quisque portitior pharetra metus eu accumsan. Mauris sed nisl vitae odio auctor porttitor. Sed sed nibh pharetra, egestas leo eget, consectetur felis. Proin id placerat nisl. Pellentesque sit amet egestas ex.	Μ



Displayed on People Information Page

		Summary Statistics Detailed Statistics		_
		Cancel Save and Close		_
General	Information	Open Special Chara	acter Palette	
Permaner (Current	nt Address: Address)	UNITED STATES jswatski@ariessc.com		
Secondar	ry Information:			
People UP	RLs:	None		
Unavailab	ble Dates:	None		
Role:		Author, Reviewer		
Add New	Note: U			
Character	- Count: 0 / 4000			Submit No
Character Filter By:	Count: 0 / 4000			Submit No
Character Filter By: Publicat	Count: 0 / 4000	Note	Date ▲ ▼	Submit No View/Print /
Character Filter By: Publicat JERS	Count: 0 / 4000 All Publications v ition Operator Vink E. Jonesey, PhD	Note Ginger has changed institutions.	Date ▲ ▼ Sep 1 2014 03:07PM	Submit No View/Print / Action
Character Filter By: Publicat JERS ASC	Count: 0 / 4000 All Publications v ion Operator Twink E. Jonesey, PhD Mary Jones, PhD	Note Ginger has changed institutions. He is up for election to at least 2 more boards.	Date ▲ ▼ Sep 1 2014 03:07PM Aug 18 2014 12:07PM	Submit No View/Print / Action
Character Filter By: Publicat JERS ASC JERS	Count: 0 / 4000 All Publications Coperator Twink E. Jonesey, PhD Mary Jones, PhD Twink E. Jonesey, PhD	Note Ginger has changed institutions. He is up for election to at least 2 more boards. Ginger is on about 6 boards that I know of.	Date ▲ ▼ Sep 1 2014 03:07PM Aug 18 2014 12:07PM Aug 17 2014 03:06PM	Submit No View/Print / Action 1 1 1 1 1 1 1 1 1 1 1 1
Character Filter By: Publicat JERS ASC JERS ASC	Count: 0 / 4000 All Publications Coperator Conserver, PhD Mary Jones, PhD Wink E. Jonesey, PhD Wink E. Jonesey, PhD Mary Jones, PhD	Note Ginger has changed institutions. He is up for election to at least 2 more boards. Ginger is on about 6 boards that I know of. Do you have any idea how busy Ginger is currently? I had heard that he was going (more)	Date ▲ ▼ Sep 1 2014 03:07PM Aug 18 2014 12:07PM Aug 17 2014 03:06PM Aug 16 2014 03:06PM	Submit No View/Print / Action 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Character Filter By: Publicat JERS ASC JERS ASC ASC	Count: 0 / 4000 All Publications Twink E. Jonesey, PhD Mary Jones, PhD Mary Jones, PhD Mary Jones, PhD	Note Ginger has changed institutions. He is up for election to at least 2 more boards. Ginger is on about 6 boards that I know of. Do you have any idea how busy Ginger is currently? I had heard that he was going (more) He's had a rough year, what with the other one disappearing for a few (more)	Date ▲ ▼ Sep 1 2014 03:07PM Aug 18 2014 12:07PM Aug 17 2014 03:06PM Aug 16 2014 03:06PM Aug 19 2014 03:07PM	Submit No View/Print / Action 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1



Searchable – Reviewer Search

Change Search Type Search My Publication Search for Reviewers from All Reviewers Go arch for Reviewers Help with Searching Insert Special Character Criterion Is/Is not Selector Value Criterion Is/Is not Selector Value Value			Manuscript D	etails P	Regi	ster and Select N	ew Reviewer				
Search My Publication Search for Reviewers from All Reviewers Go arch for Reviewers Help with Searching Insert Special Character (riterion 15/Is not Selector Value) Last Name Last Name First Name First Name First Name First Name Is Begins With * OR * Department Is Begins With * OR * City State Country Is Begins With * OR * Is Begins With * OR *		Change Search Type									
Insert Special Character Insert Special Character Criterion Is/Is not Selector Value) Last Name <td< th=""><th></th><th>Search My Publication</th><th>Search for Re</th><th>viewers</th><th></th><th>✓ from</th><th>All Reviewe</th><th>ers 🔻</th><th>Go</th><th></th><th></th></td<>		Search My Publication	Search for Re	viewers		✓ from	All Reviewe	ers 🔻	Go		
Help with Searching Insert Special Character Criterion Is/Is not Selector Value) Last Name is Begins With v OR v Last Name is Begins With v OR v OR v v OR v v OR v v OR v v OR v v OR v OR v OR v OR v OR v OR v OR v OR v OR v OR v OR v OR v OR											
Help with Searching Insert Special Character Criterion Is/Is not Selector Value) • Last Name • is • Begins With • • 0 R • • Last Name • is • Begins With • • • 0 R • • First Name • is • Begins With • • • 0 R • • Position Department • is • Begins With • • 0 R • • City State • is • Begins With • • 0 R • • Country • • • • 0 R •	arch for Reviewe	ers									
Criterion Is/Is not Selector Value) Last Name Last Name First Name F-mail Address Position Department Institution City State Country is Begins With Eegins With Eegins		Help with Searching					In	sert Special Character			
Last Name Last Name First Name E-mail Address Position Department Institution City State Country is Begins With Is Is Is Is Is Is Is Is Is Is Is Is Is Is Is Is Is Is <	Criterion			Is/Is n	ıot	Selector	V	alue			
Last Name First Name E-mail Address Position Department Institution City State Country Is Begins With Is Begins With Is Begins With Institution City State Country Is Begins With Is Begins With Is Begins With	▼ Last Name		-	is	-	Begins With	-		-	OR 🔻	Remo
E-mail Address is is Begins With Is	Last Name			is	-	Begins With				OR -	Remo
Institution City State Country is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is Begins With is is is is is is is <	E-mail Addres	5S		-							
Institution City is > Begins With > OR > State Country is > Begins With > OR >	Department			is	*	Begins With	T			OR 🔻	Remo
State Country DR VIII OR VIII	 Institution City 			is	-	Begins With	-		-	OR 🔻	Remo
	State			is	-	Begins With				OR -	Remo
People Notes	People Notes					begins with				-	Remo
People Flag Name	Detailed Peop People Flag N	le Notes ame		is	-	Begins With	-		-		Remo
Personal Classifications Add	Personal Clas	Personal Classifications							Add		
Secondary Last Name	Secondary La	st Name									



Displayed in Reviewer Search Results

- Displayed in results for all Reviewer search modes
- Detailed People
 Notes are read-only
 for all Editors in
 Reviewer Search
 mode
- Collapsed by default

t A	S			Reviewer	Board		Reviewer Statistics			
	Asn.	Alt.	Prop.	Name	Member	Classifications	(Agreed Invitations)		Invitation Statistics	
				Mickey Mouse 🛛 (Reviewer)	No		Reviews in Progress:	0	Date Last Invited:	Dec 07, 201
							Completed Reviews:	0	Portal Wide:	-
							Un-assigned After Agreeing:	0	Outstanding Invitations:	1
							Terminated After Agreeing:	0	Agreed:	0
							Last Review Agreed:	-	Declined:	0
							Portal Wide:	-	Un-invited Before Agreeing:	0
						Last Review Completed:	-	Terminated:	0	
						Portal Wide:	-	Total Invitations:	1	
						Last Review Declined:	-			
							Portal Wide:	-		
							Avg Days Outstanding:	0		
							Manuscript Rating:	0		
							Avg Review Rating:	0.0		
	Filter B Publi	By: All P	ublications	• Operator					Date	View/F
	A V			A.A.			Note		A V	
	UKACT	TEST1		Melanie Cotterell			Great sense of humour		Dec 07, 2018	
	UKACT	TEST2		Melanie Cotterell			Cute smile		Dec 07, 2018	
	UKACT	TEST2		Melanie Cotterell			Really good hearing!		Dec 07, 2018	
	UKACT	TEST1		Melanie Cotterell			A great little dude		Dec 07, 2018	



Searchable – Search People and Search for Authors

	Search People			
	Choose the criterion for selecting People Reco			
Help with Searching	Insert Special Character	Register New User		
Criterion Selector	Value	User Role		
Last Name Begins With		END -		
Institution City		Search for Aut	thors - Manuscript UKACT	EST1-D-18-00004
Country E-mail Address	Clear Search		ing and correct always sind	
Phone Number Personal Classifications Bergenal Kenwards		Help with Searching	a	Insert Special Character
People Notes Detailed People Notes	Editor Main Menu			
People Flag Name Registration Date		Criterion	is - Begins With	Value)
		First Name Position Department	is 🚽 Begins With	→ OR → Remove
		Institution City State	is 🚽 Begins With	• OR • Remove
		Country E-mail Address	is 👻 Begins With	▼ OR ▼ Remove
		Detailed People Notes People Flag Name	is - Begins With	OR Remove
		Last Name	v Begins With	* Remove
		Adu		
			Clear Search	



Configuration - Editor RoleManager Permissions

- 5 permissions
 - View Detailed People Notes
 - Manage Detailed People Notes
 - View Portal-Shared Detailed People Notes
 - Manage Portal-Shared Detailed People Notes
 - Detailed people Notes (for reviewer searching)



∃ Viewing and Editing People Data
Search People
✓ Send Username and Password
Change ORCID iD
✓ Change E-mail Address
Change Preferred Method of Contact
Change Editor Role Designation to/from : ALL EDITOR ROLES Managing Editor Editor In Chief Associate's "Editor" Guest Editor
☑ Inactivate Users
Anonymize Users
✓ Merge Duplicate Users
✓ View People Activity Details
✓ View Additional People Details
✓ Edit Additional People Details
✓ View People Notes
✓ Edit People Notes
✓ View Detailed People Notes
✓ Manage Detailed People Notes
✓ View Portal-Shared Detailed People Notes
✓ Manage Portal-Shared Detailed People Notes
View People URLs
✓ Edit People URLs



Configuration - Share Notes Across Journals

Share People

Define People Sharing Group Define Reviewer Sharing Partners Set Inactivation and Merging Policies View Duplicate E-mail Policies Set Detailed People Notes Sharing Policy Configure Group Notifications

Journals within the same publishing organization can establish copurposes of establishing a single login across all journals in the gr Sharing Group page.

Once the sharing relationship(s) is confirmed, journals then have or more of those journals, on the Define Reviewer Sharing Partne Reviewer Data sharing, even if a confirmed people sharing relatio

Journals in the group must then agree on a policy for making use Specifically, journals must determine whether people records may made inactive/merged on all the other journals in the group, or w only. This configuration is performed on the Set Inactivation and

Journals in the group should agree on a policy for allowing duplica edited, as such changes normally propagate throughout the group set in PolicyManager but the checks carried out for duplicate e-ma settings from other publications in the group.

Each journal in the group may choose to share Detailed People Net to share Detailed People Notes. As a result, a subset of journals in journals in the group can share Detailed People Notes, based on not. This is configured on the Set Detailed People Notes Sharing F

The final configuration step for journal groups is to set up notifica inactive or merged. For journals who decide not to propagate use group, this configuration is performed in ActionManager. For journ merges to all journals in the group, this configuration is performe

AdminManager M

Set Detailed People Notes Sharing Policy

To share Detailed People Notes with other journals that have also selected to share Detailed People Notes, click the checkbox for 'Share Detailed People Notes with other journals'. You may select this option at any time. Your journal will synchronize your Detailed People Notes with all the other journals that are sharing notes.

You may deselect this option at any time to stop sharing Detailed People Notes. If you do, your journal will retain all the previously shared Detailed People Notes, but will not share any further changes to Detailed People Notes with other journals from that point on. If you do not wish to retain the notes shared from other journals, you may manually remove them from each user's personal record.

✓ Share Detailed People Notes with other journals

Cancel Submit

Define People Sharing Group Define Reviewer Sharing Partners Set Inactivation and Merging Policies View Duplicate E-mail Policies Configure Group Notifications AdminManager Menu







People Flags

- People Flags are permission controlled in Role Manager
- Only visible to editor/publisher roles
- Extensive palette of flags shared with Submission Flags
- Customizable description shows on hover
- Displays in various folders
- Criteria in Search People/Invite Reviewer/Invite Author



				Search People			
		Ch	oose the	criterion for selecting People Records.			
Help with	Sear	ching		Preferred Reviewer Always has co-authors Never answers phone	Register Ne	w User	
Criterion Selector			Never missed a deadline Can always be bribed with a free book	User F	Role		
People Flag Name	-	Is Equal To	-	Loves tea	ALL	*	END
Last Name	+	Begins With	-		1		EN



Creating Customized People Flags

- Policy Manager
 - General Policies
 - Create customized people flags

Cre People Flags can be attached to people records on the Pe Information' page), or by clicking on the flag icon on any set flags by clicking the 'Set Flag' icon P. When a flag is o permission. Order	ate Customized People Flags ople Flags page (accessible from the 'People Information' and page where a People Flag is displayed. Users with permission isplayed for a person, it is visible to Editors and Publishers with Add Flag Flag Name	'Search People – Update to 'Turn On People Flags' can also th appropriate RoleManager
Update Item Order	Add Back to PolicyManager	Add Customized People Flags Cancel Submit Lease enter the Flag Name and choose an icon from the matrix. Editors and Publishers with RoleManager permission to 'Turn On People Flags' and 'urn Off People Flags' can display/turn off People Flags for any person on the People Flags page. When a flag is attached to a people record, it will be isplayed next the person's name on many person on the You People Flags with RoleManager permission to 'Turn On People Flags' and 'urn Off People Flags' can display/turn off People Flags for any person on the People Flags page. When a flag is attached to a people record, it will be isplayed next the person's name on many person on the System (Editor and Publisher Roles must have permission to 'View People Flags'). Flag Icon: # Image: EMUG Maximum 256 character Palette Custom Question? No Image: Image: Image: Image: Image: Image: Maximum 256 characters Maximum 256 characters No Image: Image: Image: Image: Image: Image: Maximum 256 characters No Image: Maximum 260 % % % % % % % % % % % % % % % % % % %

Adding Flags to People Records

	Dianne Author	P	,			ANGUILLA	[Author]
	Bob Becker	P	Cat Flama			UNITED STATES	[Author]
	bob becker	P	Set Flags)		UNITED STATES	[Author]

Display Flag Flag Name Image: Second	OPLE FLAGS				
Great Reviewer		Display			
# EMUG		V			



	Dianne Author 🏁 🗸 🕂	ANGUILLA	[Author]
	Bob Becker	UNITED STATES	[Author]
	bob becker 🌾 🛛 🗸	UNITED STATES	[Av hor]
			I rio

Other Identifiers

- People URL's
- Privacy Policy Acknowledgment
- ORCID (& other ID's)





People URL's

- Permission controlled in Role Manager <
- Visible on user record through Search People



 Example uses: Social media, Faculty/Company webpages, Professional networks et cetera

People URLs	https://melanieonlinkedin.com	
	https://melanieontwitter.com	
	https://melanienotonfacebook.com	
	Note: You must enter the complete URL (i.e. http://www.target_site.com)	



Privacy Policy Acknowledgement

- Since GDPR came into force in May 2018:
 - We have added a link to your privacy policy/journal overview page to login box
 - All Users logging into EM sites since the change, are required to acknowledge both policies as a required registration question
 - We record the date, time and IP Address in use when the question is answered, this can be seen on User records through Search People
 - Other GDPR related changes can be found by searching for GDPR in Help

Software Copyright © 2018 Aries Systems Corporation. Aries Privacy Policy | Publisher's Data Use Privacy Policy

* I have read and accept the Publisher's Data Use Privacy Policy and the Aries Privacy olicy.

Melanie Cotterell 🛛 🔂 🗧 🏠

Proxy-Registered: May 15, 2018 (Data Verified by User)

Last Modified: Oct 04, 2018

Viewed Privacy Policies: Aug 03, 2018 IP Address: 10.100.31.21



ORCID & Other Personal ID's

- Can collect ISNI, PubMed Author ID, ResearcherID, Scopus Author ID
 - Configure as Optional/Required Registration field for Users
 - Also shows on Update My Information.
 - Text Entry
- ORCID further integration
 - Authentication
 - SSO login
 - Requirement for Submission
 - Reviewer Peer Review Deposit Contact your Account Coordinator

ISNI		
ORCID	0000-0001-8555-7964 🔞	Delete
PubMed Author ID		
ResearcherID		
Scopus Author ID		



ORCID & Other Personal ID's

 Configure as Optional/Required Registration field for Users in Policy Manager
 Required Hidden
 System Field

			•	'
•	Other methods of Registration:			ISNI
_				ORCID
	Edit Registration Fields			Require users to Authenticate with ORCID
	Edit Registration Instructions			□ Ask users to Register via ORCID by default
	Create Registration Questions			PubMed Author ID
	Configure Proxy Registration			
	Configure Login Page			ResearcherID
				Scopus Author ID
	Set Classifications and Keywords Deep Link Expiration	l		 -
	Enable Role Switching			
	Configure Expedited Reviewer Login			



ORCID - Authentication & Login

 ORCID – further integration 			ISNI
			ORCID
 Authentication 			\Box Require users to Authenticate with ORCID
			Ask users to Register via ORCID by default
 SSO Login 			PubMed Author ID
			ResearcherID
Edit Registration Fields			Scopus Author ID
Edit Registration Instructions			
Create Registration Questions	[Please sel	ect any alternative, third party Login
Configure Proxy Registration		options yo	ou also wish to enable.
Configure Login Page		_	
Set Classifications and Keywords Deep Link Expiration			Login via ORCID
Enable Role Switching	L		
Configure Expedited Reviewer Login			



ORCID – Co-Authors, Submission and Permission





ORCID – Authenticated ORCID Direct link

ISNI ORCID PubMed Author ID ResearcherID	0000-0001-8555-7964 🔞] Delete						
Scopus Author ID	b https://orcid.org/0000-0001-8	8555-7964						
	Search					© 🌣	English	~
	ORCID Connecting and Researce	EDIT YO	OUR RECORD	ABOUT ORCID	CONTACT US	HELP 5,716,021 O	RCID iDs and counting.	See more
	Advance Notice: All ORCID t UTC on December 15 for up	websites, including the Regi to eight hours for a schedul	istry (Public and Member led hardware upgrade. V	r APIs and the user in Ve apologize for any i	terface), orcid.org and r nconvenience.	members.orcid.org, v	will be unavailable from	2pm
	Melanie Cottere ORCID ID ©https://orcid.org/0000-0001-	ell No public Record las	ic information availa	able. 12:29:07 PM				
	📥 Print view 3							
) //

Extend Additional People Details (APD's) Functionality

- Use APD's as Registration Questions
- Conceal APD's from certain Editor roles
- Display APD's on additional pages





Current Functionality: Registration Questions

- Currently, Registration Questions or Statements can appear whenever a new user registers or when an existing user logs into the system.
- Registration Question/Statement responses are a single checkbox, where the user either ticks or does not tick the box
- For GDPR the user is required to tick the box, but other custom questions may be optional or required





Current Functionality: APDs

- Only available to Editors via Search People – Update Information page
- Limited use because users cannot supply this information themselves

Hobbies	Running
Birth Date	06/13/1990 × 📑 (mm/dd/yyyy)
Reviewer St	ats from Legacy System

	User Information	Open Special Character Palette
Search People -		
Update Information		The default login role is the user role that will be used if you strike the enter key when logging in and you have not made a specific selection.
To update any information, make the		
changes on the form and click Submit.	Default Login Role:	Author
to the label.	Default Login Menu	Production Menu 👻
	Available as a Reviewer?	Yes No
Ms. Stacey J Lavelle 🖻 💲 🥝 🥔	Board Member?	Yes 🔿 No 💿
<u>~</u>	Forbidden as a Reviewer?	Yes 🔿 No 💿
7	Reviewer Role *	Reviewer
Self-Registered:	Publisher Role *	None 👻
Oct 02 2003 01:53PM	Editorial Role *	None
Last Modified: Apr 10 2018 10:40AM	Editor Description	
Viewed Privacy Policies: Mar 23 2018 11:26AM		Activity Details
IP Adress: 127.0.0.1		Additional People Details
Inactivate this User		
	Personal Information	
	Title	Ms. X (Mr., Mrs., Dr., etc.)
Send Login Details	Given/First Name *	Stacey
**The user will be sent an email with	Middle Name *	1
a link to reset their password. The	Family/Last Name *	Lavelle



NEW: Use APDs as Registration Questions!

- Customers want to ask more complex questions during the registration process, and collect more information for new users in general
- This is achieved by enhancing Additional People Details (APD) functionality and integrating it with Custom Registration Questions

nfirm Registration		ing very important i	mormation.
	Given/First Name:	Molly	
	Family/Last Name:	Carrol	
	Username:	molly2	
	E-mail Address:	molly@mailinato	r.com
	Country or Region:	IRELAND	
Г	This publication emphatical like cats.	ally requests that all us	sers check the box to confirm that
	Please confirm that	t you like cats.	
red Registration configured using ictionality	This publication requires a Please check the box to p Today is absolutely	Il users to confirm tha coceed with your task : , positively not Saturd	t they are not logging in on Satur at hand. ay.
	Please click on the privacy you are aware of your per General Data Protection R " I have read and ac Privacy Policy.	policy links below and sonal data privacy pro egulation (GDPR). See cept the Publisher's Da	d then check the box. This ensure tection under the European Union www.eugdpr.org ata User Privacy Policy and the Ar
_			
al APD fields	Has freckles?	No freckles	*
APD fields appear on the tration page,	Has treckles? Please order a refreshing beverage:	No freckles	non Blanc 👻
PD fields opear on the ation page, ext configured for s, shown on this	Has freckles? Please order a refreshing beverage: What is the value of Pi (П)?	A chilled glass of Sauvig sfr	non Blanc - elect a refreshing beverage om the drop-down list.



Displayed on Search People – Update Information

Shown if • configured to display (on Edit Additional **People Detail** page)

Response is also editable if configured to be

			Open Special Ch	aracter Palette
Search People -	- User Information			
Update Information		The default lo strike the ent	ogin role is the user role that will be used if you er key when logging in and you have not made a	
To update any information, make the		specific selec	tion.	
equired fields have an asterisk next	Default Login Role:	Author 🚽		
o the label.	Default Login Menu	Editorial Me	nu 👻	
Veledelgeboren Heer Fokke	Available as a Reviewer?	Yes 🔵 No	0	
laaktgeboren-Niemandsverdriet	Board Member?	Yes 🔘 No	0	
an Zuidewijn V	Forbidden as a Reviewer?	Yes 🔵 No	0	
roxy-Registered: Oct 17, 2017	Reviewer Role *	Reviewer 🚽		
Data Verified by User)	Publisher Role *	Publisher -		
ast Modified:	Editorial Role *	Editor That	Gets Invited 🗸	
1ay 03, 2018	Editor Description			
/iewed Privacy Policies: 1ay 03, 2018 P Adress: 10.100.31.2	Has freckles?		A little cinnamon on the nose	0
	Likes cats?		Crazy cat lady	0
Inactivate this User	Age range?		Please select age range 👻	
	Please order a refreshing l	oeverage:	Please select a beverage 🗸 👻	
Send Login Details	What is the value of Pi (Π)	?		0
**The user will be sent an email with a link to reset their password. The password will not reset until the user clicks that link.	-	Activity De Additional	tails People Details	
Exclude this user from receiving				



Also Displayed on Update My Information Page

- Required Registration
 Questions (e.g. GDPR
 acknowledgment checkbox)
 remain uneditable
- Optional APD Registration
 Questions are shown if
 configured to display (on Edit
 Additional People Detail page)
- Response is also editable if configured to be

	Select Personal Classifications	
Personal Key	words (None Defined)	
	Edit Personal Keywords	
Additional Informa	tion	
	Unavailable Dates	
indicates affirma	tive response	
✓ Please confirm	that you like cats.	
 I have read and 	accept the Publisher's Data User Privacy Policy and the Aries Privacy Pol	icy.
Please order a refreshing beverage:	Please select a beverage 🔹	
What is the value of Pi (Π)?		
Please select a	04/03/2018 🔲 (mm/dd/yyyy)	
	Cancel Submit	



Extended Configuration Options for APDs

			Cancel	ubmit
Field Descrip	tion:		Insert Spe	cial Character
Likes cats?				
Maximum 256	charac	ters		
Field Type:	List		View/Edi	Values for Drop-down List
Display this fie	ld to al	Editor role	s 🔲	
Hide this fiel	d from	: Mana Edito Edito Asso	aging Editor pr-in-Chief pr ciate Editor	
Select the 'Hid may want a fie Transmittal Fo can change the Form, a value Help Text is er	e' chec eld to b rm. If a e value must b ntered,	kbox to sup e displayed a field is Ed on the pag e filled in b a 'Help' linl	opress the fie on the Addi itable, users e. If the 'Re efore the su < or icon is d	Id on a particular screen. For example, y ional People Details page, but not on the with appropriate RoleManager permission juired' box is checked for the Transmittal mission can be released to production. I isplayed on the appropriate page.
Page	Hide	Editable	Required	Help Text
Additional People Details		۲	N/A	
Search People -			N/A	
Additional Information				
Additional Information People Activity Details		N/A	N/A	
Additional Information People Activity Details Transmittal Form		N/A	N/A	
Additional Information People Activity Details Transmittal Form The settings Additional Pe mose added. Information J settings affe Additional Pe mode.	below cople D tregist uires u Respor page m ct only cople D	N/A affect the etail Fields ration (as sers to en isses to Add isses to Add iss	N/A pages relat can be con with Registure a resport fitional Peop fitional Peop fition	ed to a user's own people record. figured for Optional or Required ation Questions) or be Hidden. 'Enforce se the first time they log in after the fir Je Detail Fields on the Update My idden, Editable, or Not Editable. These re's view. Editors cannot ever see 's Update My Information page in prox
Additional Information People Activity Details Transmittal Form The settings Additional Pe responses a at Login' req was added. Information settings affe Additional Pe mode.	below cople D tregist uires u Respor page m ct only cople D	N/A affect the etail Fields ration (as sers to en isses to Ado iay be cont the people etails on a	N/A pages relat can be con with Regist ter a resport fitional Peo figured as H e record ow nother user Options	ed to a user's own people record. figured for Optional or Required ation Questions) or be Hidden. 'Enforce se the first time they log in after the fie Je Detail Fields on the Update My idden, Editable. Those see re's view. Editors cannot ever see 's Update My Information page in proxy Help Text
Additional Information People Activity Details Transmittal Form The settings Additional Pe responses a at Login' req was added. Information settings affe Additional Pe mode. Pag Confirm Regis	below sopie D t register Respor page m conje D ge tration	N/A affect the etail Fields ration (as sers to en isses to Ado iay be control the people etails on a	N/A pages relat can be con with Registre figured as H e record own nother user Options Hidden Hidden Atiden Optional Required	ed to a user's own people record. figured for Optional or Required ation Questions) or be Hidden. 'Erforce se the first time they log in after the fire le Detail Fields on the Update My Idden, Editable, or Not Editable. These rer's view. Editors cannot ever see 's Update My Information page in proxy. Help Text

1. APDs can be configured to be hidden from certain roles. For example, APDs whose responses reveal age, race, or other sensitive personal information may be disclosed to editorial staff members, but concealed from editors or associate editors.

2. Display directly on SP-UI page so you don't have to click through to People Activity Details

3. APDs can be set to Hidden, Optional or Forced on the *Registration* page.





