Welcome to EEMUG 2018

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#EEMUG2018

Reviewer Experience

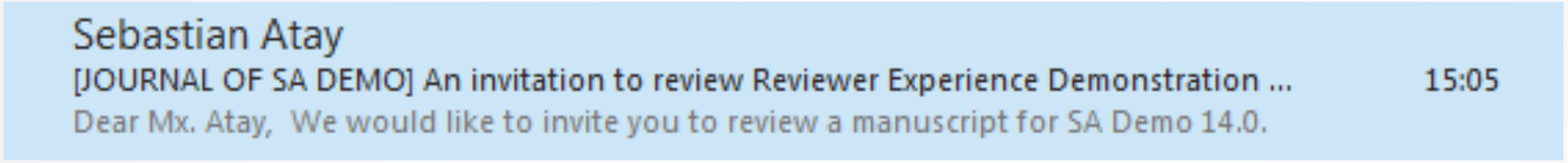
Sebastian Atay
Account Coordinator
satay@ariessys.com

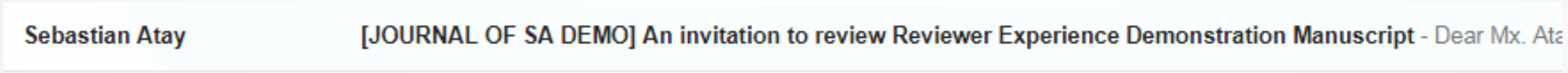
Aim

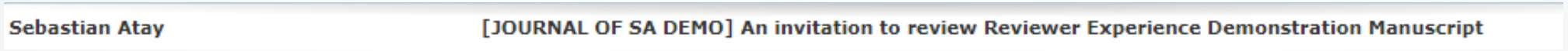
- Overview
- Basic Configuration
- Blinding and Reviewers
- Reviewer Reminders & Reporting
- iThenticate
- Custom Review Questions
- Attachments

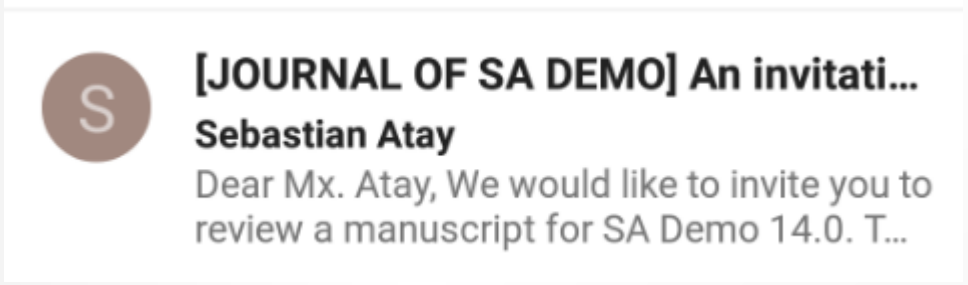
Reviewer Basics

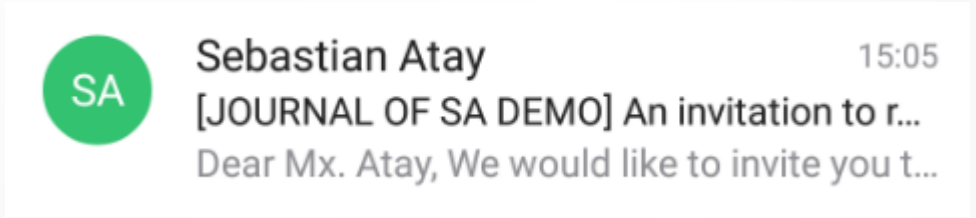
Reviewer Basics











Reviewer Basics

Dear Mx. Atay,

We would like to invite you to review a manuscript for SA Demo 14.0. The paper is called "Reviewer Experience Demonstration Manuscript".

We believe that your expertise and insight would be a great asset to determining whether or not this paper is of academic merit.

If you would like to review this paper, please click this link: http://demosa140.edmgr.com/l.asp?i=131&l=TGPRG8BE *

If you do not wish to review this paper, please click this link: http://demosa140.edmgr.com/l.asp?i=132&l=RO7ECF1W *

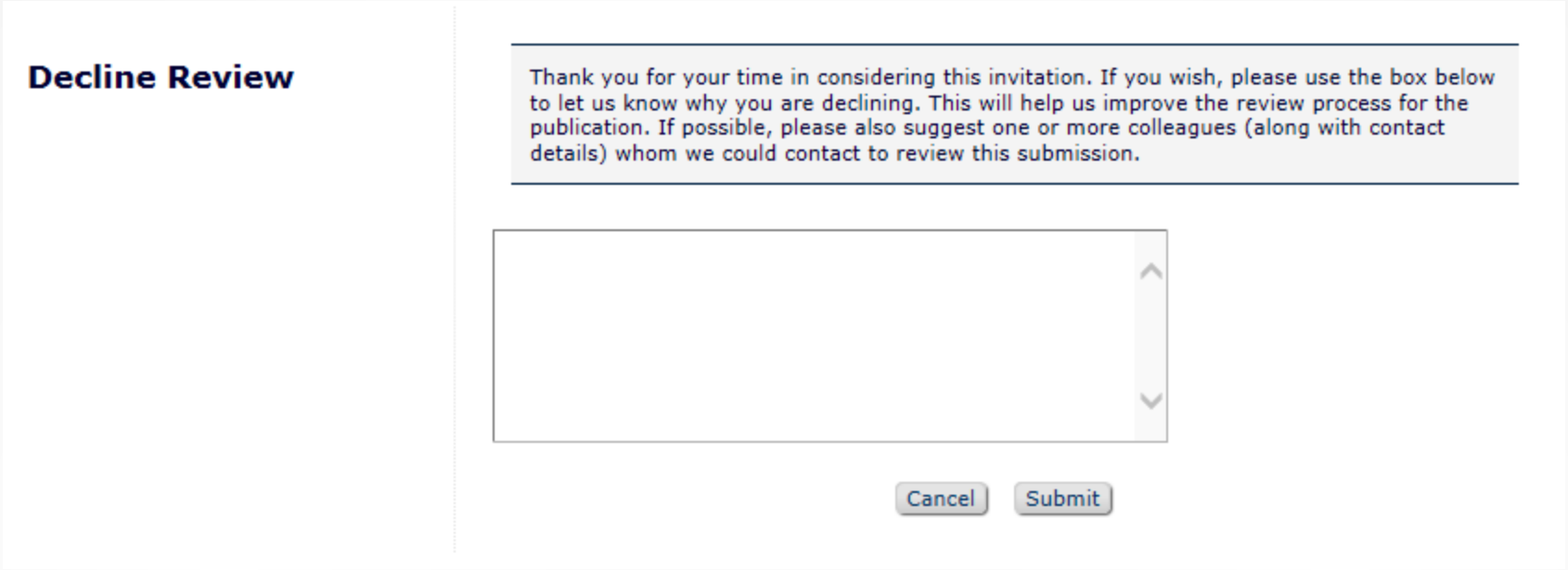
The manuscript reference is DEMOSA140-D-17-00003.

If possible, I would appreciate receiving your review in 7 days. You may submit your comments online at the above URL. There you will find spaces for confidential comments to the editor, comments for the author and a report form to be completed.

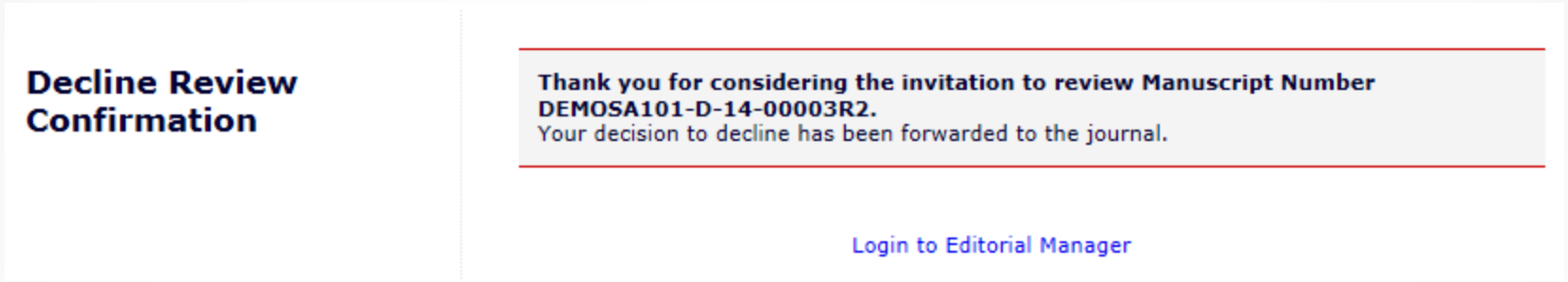
With kind regards

Dirk Strider
Editor in Chief
SA Demo 14.0

Reviewer Basics



Reviewer Basics



Reviewer Basics

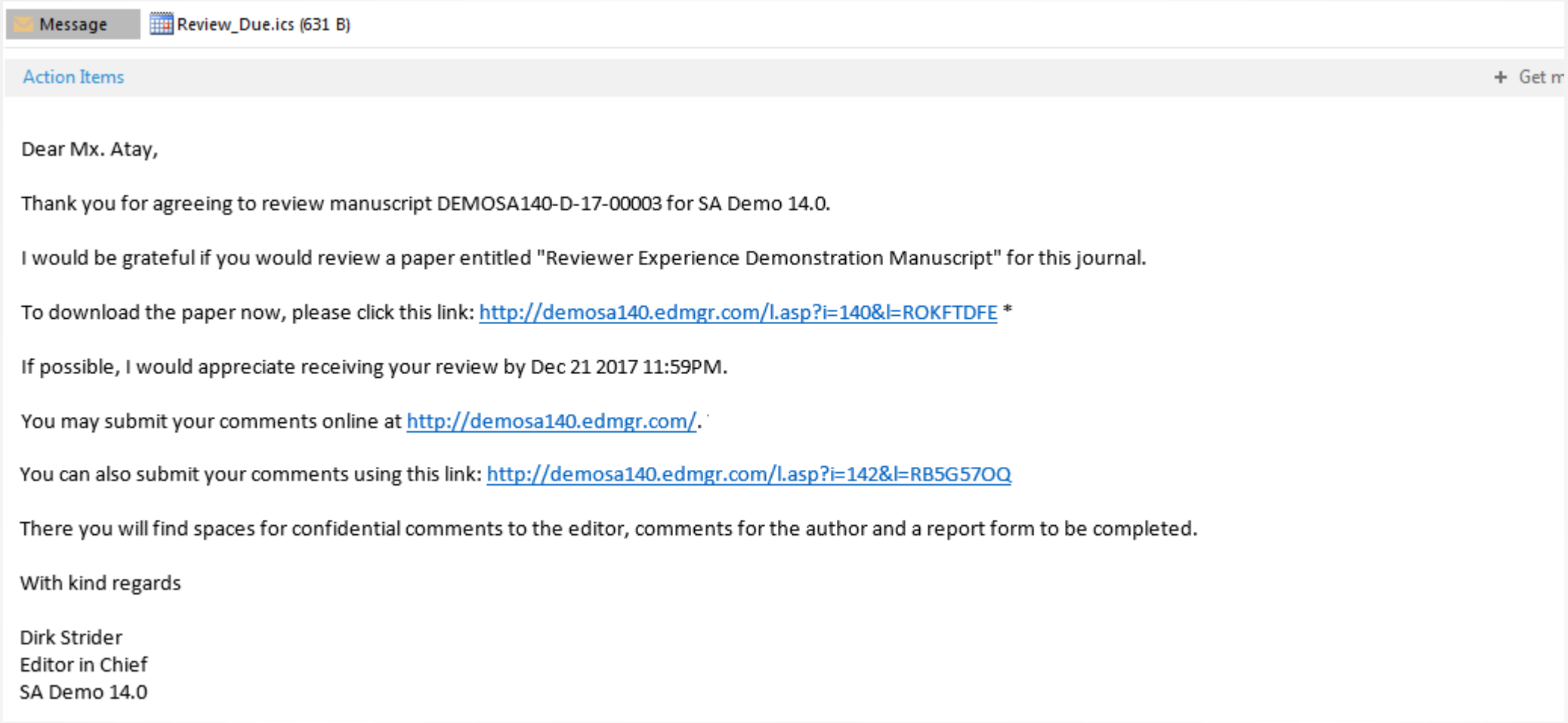
Reviewer Basics

Pending Reviewer Assignments for Seb Atay

Page: 1 of 1 (2 total assignments) Displ

Action	My Reviewer Number	Manuscript Number	Article Type	Article Title	Current Status	Date Reviewer Invited	D R A
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA140-D-17-00003	Rapid Communication	Reviewer Experience Demonstration Manuscript	Under Review	Dec 14 2017 10:05AM	D
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA122-D-16-00005	Rapid Communication 2	Test Paper no. 57	With Editor	Nov 23 2017 7:10AM	N

Reviewer Basics



Message Review_Due.ics (631 B)

Action Items + Get m

Dear Mx. Atay,

Thank you for agreeing to review manuscript DEMOSA140-D-17-00003 for SA Demo 14.0.

I would be grateful if you would review a paper entitled "Reviewer Experience Demonstration Manuscript" for this journal.

To download the paper now, please click this link: http://demosa140.edmgr.com/l.asp?i=140&l=ROKFTDFE *

If possible, I would appreciate receiving your review by Dec 21 2017 11:59PM.

You may submit your comments online at http://demosa140.edmgr.com/.

You can also submit your comments using this link: http://demosa140.edmgr.com/l.asp?i=142&l=RB5G57OQ

There you will find spaces for confidential comments to the editor, comments for the author and a report form to be completed.

With kind regards

Dirk Strider
Editor in Chief
SA Demo 14.0

Reviewer Basics

Reviewer Basics

My Review History - Seb Atay

Close

Current Review Statistics

Date Last Agreed	Reviews in Progress	Outstanding Invitations
Nov 23 2017 07:18AM	2	0

Historical Reviewer Invitation Statistics

Total Invitations	Agreed to Review	Declined to Review	Un-invited Before Agreeing to Review	Review Cancelled Before Agreeing to Review
7	4	1	2	0

Historical Reviewer Performance Summary

Total Completed Reviews	Submitted on Time	Submitted Late	Un-assigned After Agreeing to Review	Review Cancelled After Agreeing to Review	Date Last Review Completed
2	2	0	0	0	Sep 08 2016 03:07PM

Historical Reviewer Averages

Days to Respond to Invitation	Days to Complete Review	Days Late	# of Reminders	Manuscript Rating
0	0	-10	0	0.00

Reviewer Recommendation Summary

New Term:	2
New Term 2:	0
New Term 3:	0

Reviews in Progress and Outstanding Invitations

MS Number	Date Invited	Date Agreed	Date Due	Elapsed Days	Days Late	Last Remind Date	# of Reminders	Handling Editor
DEMOSA122-D-16-00003	Nov 23 2017 07:14AM	Nov 23 2017 07:18AM	Nov 30 2017 11:59PM	0	0		0	Dirk Strider
DEMOSA122-D-16-00005	Nov 23 2017 07:10AM	Nov 23 2017 07:10AM	Nov 30 2017 11:59PM	0	0		0	Dirk Strider

Completed Reviews

MS Number	Date Invited	Date Agreed	Date Completed	Days Late	# of Reminders	Recommendation	MS Rating
DEMOSA130-D-16-00008	Sep 08 2016 02:44PM	Sep 08 2016 02:45PM	Sep 08 2016 02:46PM	0	0	New Term	
DEMOSA130-D-16-00009	Sep 08 2016 02:53PM	Sep 08 2016 02:53PM	Sep 08 2016 03:07PM	0	0	New Term	

Declined Reviews

MS Number	Date Invited	Date Declined
DEMOSA102-D-14-00006	Jan 27 2015 06:01AM	Jan 27 2015 06:03AM

Un-invited Before Agreeing to Review

MS Number	Date Invited	Date Un-invited
DEMOSA101-D-14-00003R2	Oct 13 2015 08:29AM	Oct 19 2015 01:38AM
DEMOSA140-D-17-00001	Sep 11 2017 03:53AM	Sep 15 2017 01:49AM

Reviewer Basics

Reviewer Basics

Pending Reviewer Assignments for Seb Atay

Page: 1 of 1 (2 total assignments)

Displ

Action	My Reviewer Number	Manuscript Number	Article Type	Article Title	Current Status	Date Reviewer Invited	D R A
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA140-D-17-00003	Rapid Communication	Reviewer Experience Demonstration Manuscript	Under Review	Dec 14 2017 10:05AM	D
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA122-D-16-00005	Rapid Communication 2	Test Paper no. 57	With Editor	Nov 23 2017 7:10AM	N

Reviewer Basics

Completed Reviewer Assignments for Seb Atay

Page: 1 of 1 (2 total assignments)

Action	My Reviewer Number	Manuscript Number	Article Type	Article Title	Current Status	Fi Di
View Reviewer Comments View Decision Letter Similar Articles in MEDLINE Send E-mail	1	DEMOSA130-D-16-00009	Commentary	RR workflow test - STAGE TWO	Accept	
View Reviewer Comments View Decision Letter Similar Articles in MEDLINE Send E-mail	1	DEMOSA130-D-16-00008	Rapid Communication	RR workflow test - STAGE ONE	Completed Reject	Re

Page: 1 of 1 (2 total assignments)

<< Reviewer Main Menu

Configuration - Emails

Configuration - Emails

Configuration - Emails

Reviewer Assignment	Reviewer Invitation	Editorial Board - Reviewer Assigned (Not Invited) Reviewer - Reviewer Assigned (Not Invited)
Reviewer Assignment for Re-opened Review	Reviewer Invitation	Editorial Board - Re-open Review Reviewer - Re-open Review
Reviewer Invitation	Reviewer Invitation	Editorial Board - Reviewer Invited Editorial Board - Promote Alternate Reviewers Reviewer - Reviewer Invited Reviewer - Promote Alternate Reviewers

Configuration - Emails

Subject: [JOURNAL OF SA DEMO] An invitation to review %ARTICLE_TITLE%

Dear %TITLE% %LAST_NAME%,

We would like to invite you to review a manuscript for %JOURNALFULLTITLE%. The paper is called "%ARTICLE_TITLE%".

We believe that your expertise and insight would be a great asset to determining whether or not this paper is of academic merit.

If you would like to review this paper, please click this link: %ACCEPT_REVIEW_INVITATION% *

If you do not wish to review this paper, please click this link: %DECLINE_REVIEW_INVITATION% *

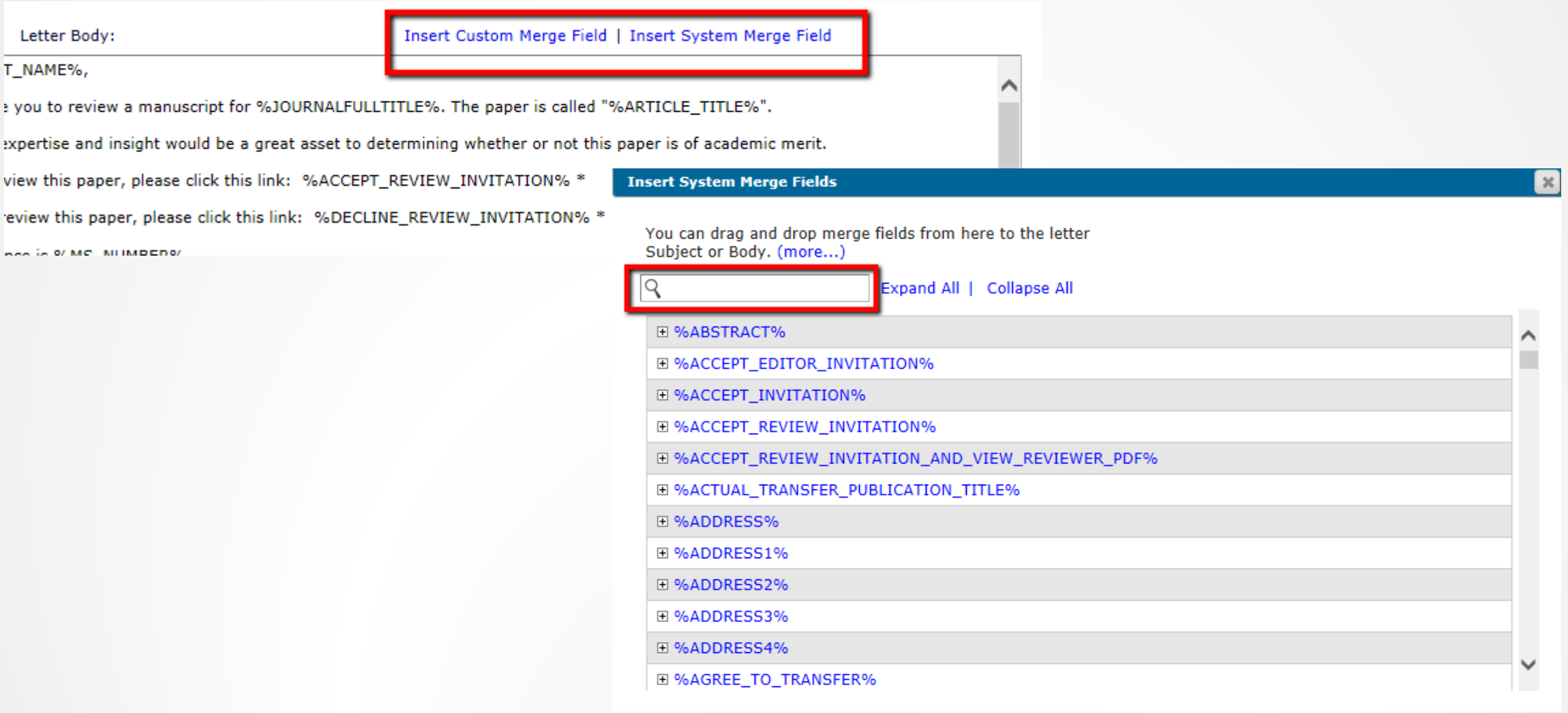
The manuscript reference is %MS_NUMBER%.

If possible, I would appreciate receiving your review in %REVIEW_DAYS_TO_REVIEW% days. You may submit your comments online at the above URL. There you will find spaces for confidential comments to the editor, comments for the author and a report form to be completed.

With kind regards

%EDITOR_NAME%
%EDITOR_ROLE%
%JOURNALFULLTITLE%

Configuration - Emails



Configuration - Emails

Reviewer Changed Due Date Confirmation	General	Editorial Board - Review Due Date Changed Reviewer - Review Due Date Changed	◉	Edit	○	Edit	Remove | Hide
Reviewer Instructions and Due Date	General	Editorial Board - Reviewer Agree Reviewer - Reviewer Agree	◉	Edit	○	Edit	Remove | Hide
Reviewer Invitation Declined	General	Editorial Board - Reviewer Decline Reviewer - Reviewer Decline	◉	Edit	○	Edit	Remove | Hide
Reviewer Thank You	General	Editorial Board - Review Assignment Completed Reviewer - Review Assignment Completed	◉	Edit	○	Edit	Remove | Hide
Reviewer Uninvited Notice	General	Editorial Board - Un-invite Reviewers Before Agreeing to Review Editorial Board - Un-assign Reviewers After Agreeing to Review Reviewer - Un-invite Reviewers Before Agreeing to Review Reviewer - Un-assign Reviewers After Agreeing to Review	◉	Edit	○	Edit	Remove | Hide

Configuration - Emails

Subject: Thank you for agreeing to review

Dear %TITLE% %LAST_NAME%,

Thank you for agreeing to review manuscript %MS_NUMBER% for %JOURNALFULLTITLE%.

I would be grateful if you would review a paper entitled "%ARTICLE_TITLE%" for this journal.

To download the paper now, please click this link: %VIEW_REVIEWER_PDF% *

If possible, I would appreciate receiving your review by %REVIEW_DUE_DATE%.

You may submit your comments online at %JOURNAL_URL%.

You can also submit your comments using this link: %REVIEWER_RECOMMENDATION_DEEP_LINK%

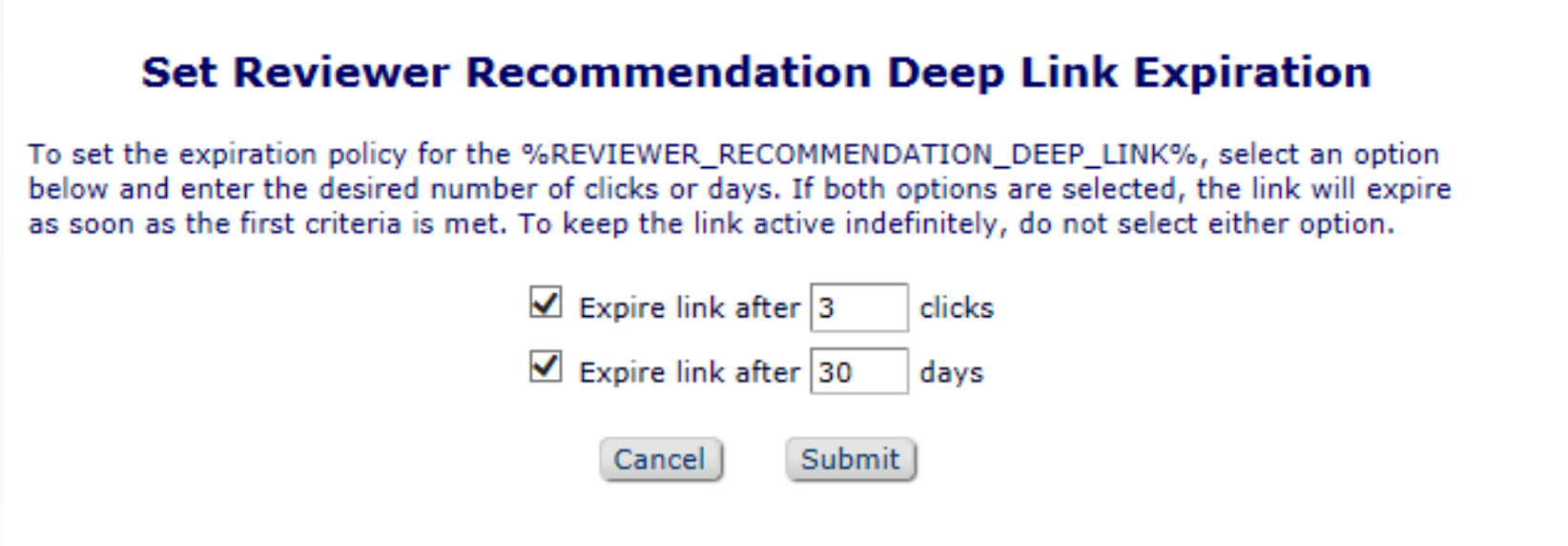
There you will find spaces for confidential comments to the editor, comments for the author and a report form to be completed.

With kind regards

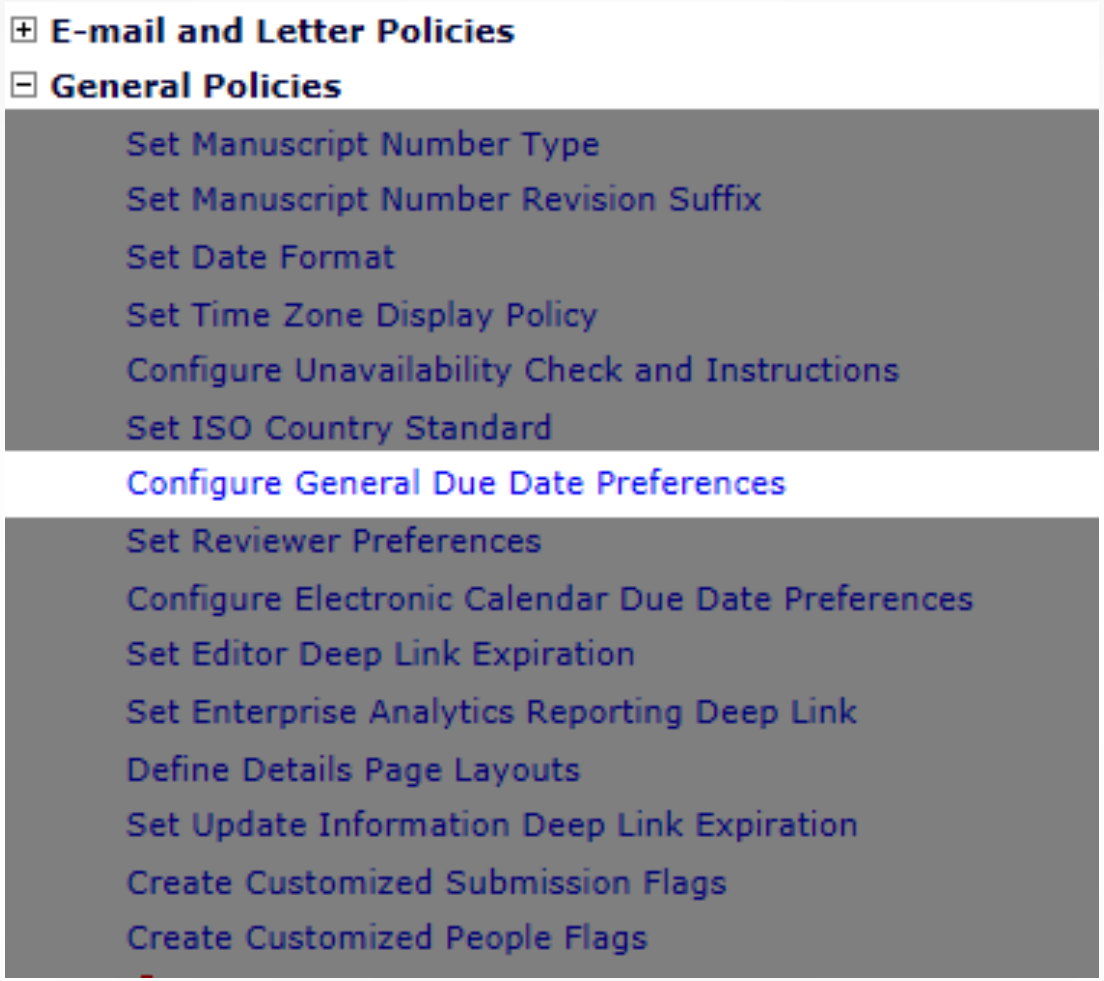
%EDITOR_NAME%
%EDITOR_ROLE%

Configuration - Emails

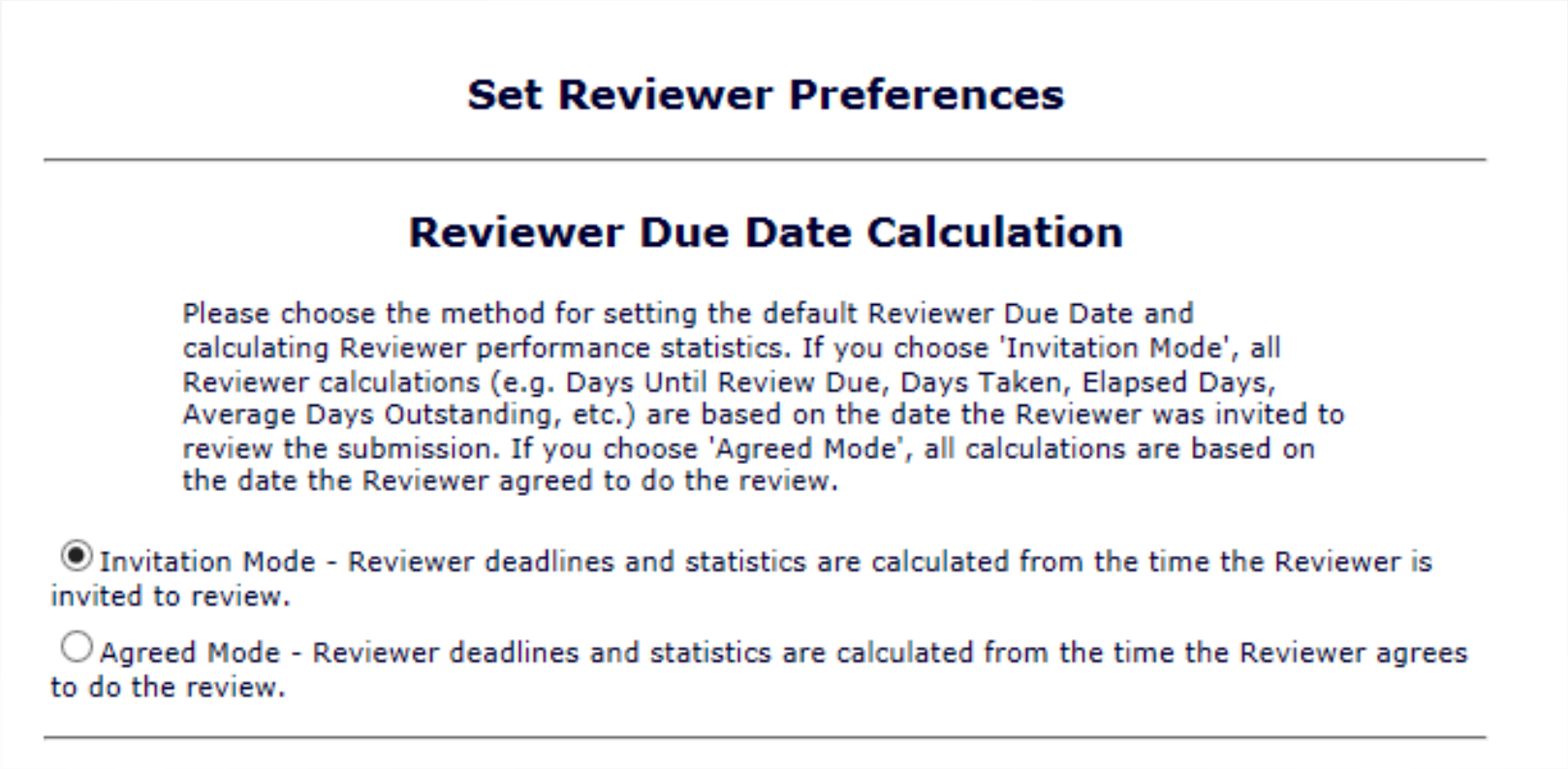
Configuration - Emails



Configuration - Emails



Configuration - Emails



Configuration - Emails

Configuration - Emails

Set "E-mail From" Address

All e-mail messages generated by Editorial Manager or Preprint Manager - Production Tracking need an e-mail address to indicate who sent the message. The sender's email address is configured on individual letter templates.

You may customize the 'E-mail From' name that appears on the message. This is also the name displayed in the 'Reply To' field if the recipient responds to the message. For example, if you want 'The Journal' to appear in the 'E-mail From' field on the message, the address must be entered in the following format:

"The Journal" <editorialoffice@thejournal.com>

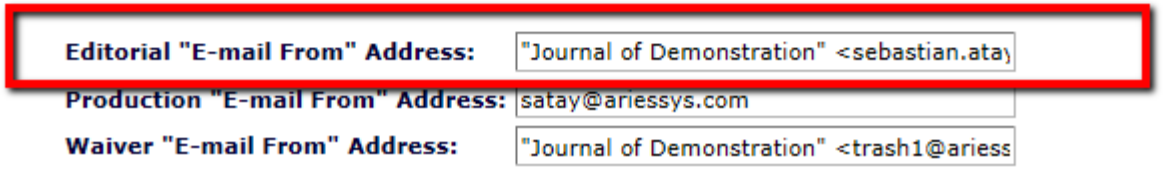
If you want the e-mail address to appear in the 'E-mail From' field on the message, simply enter the e-mail address:

editorialoffice@thejournal.com

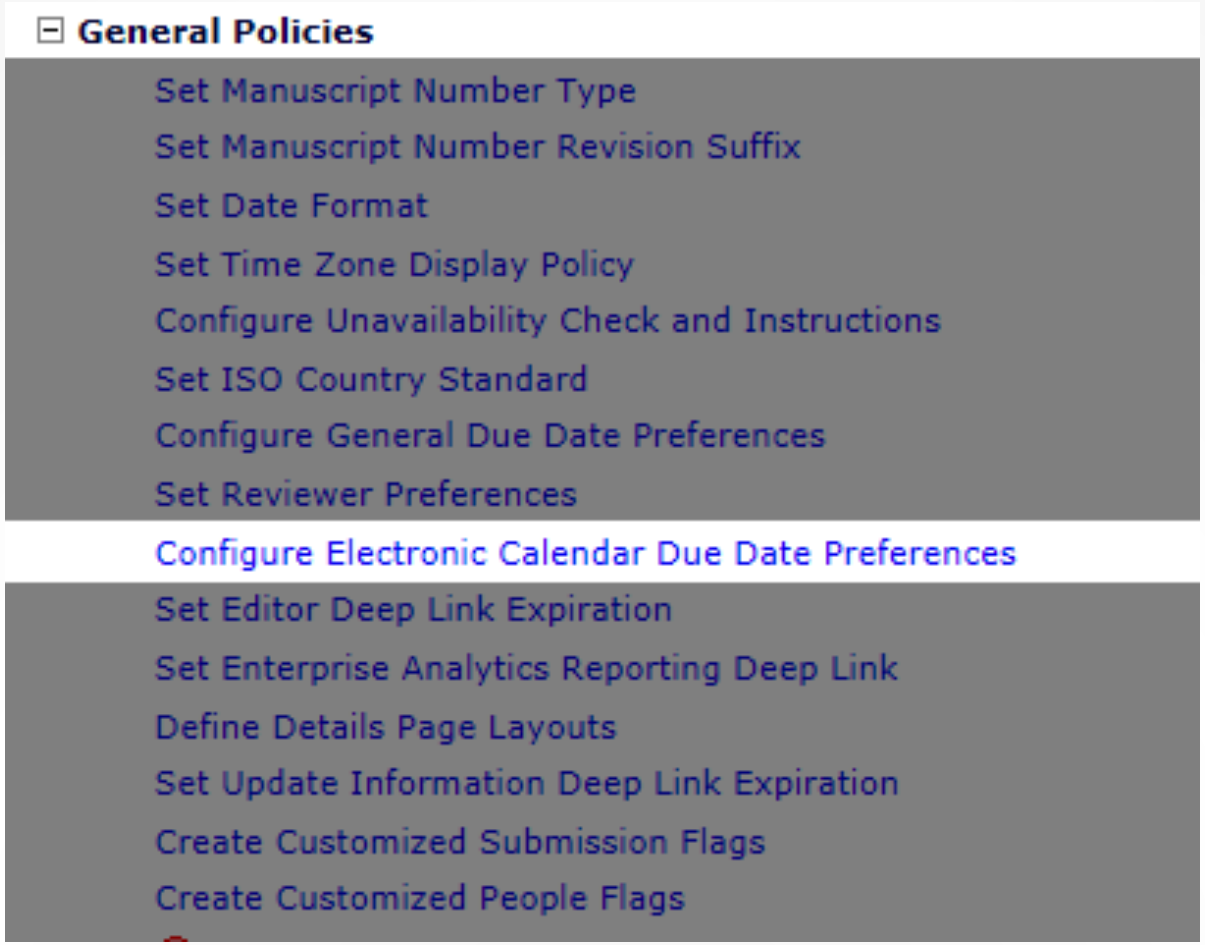
Letters generated by Editorial Manager may be configured to use the Editorial "E-mail From" Address as the sender of the message. In addition, many system-generated e-mails will use this address as the primary contact address for the publication.

Letters generated by Preprint Manager - Production Tracking may be configured to use the Production "E-mail From" Address as the sender for letters in the Production or Production Reminder families.

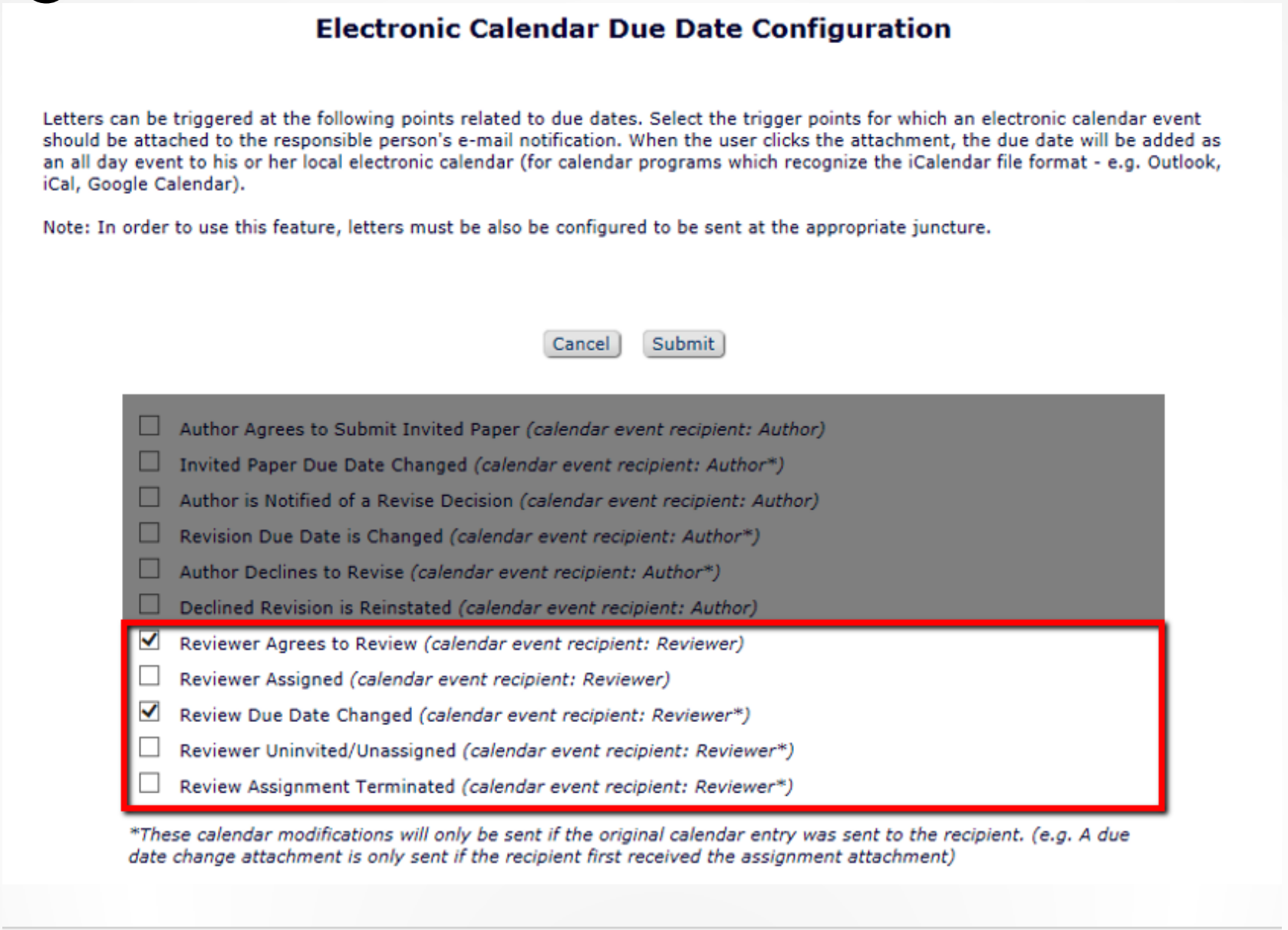
Letters send when an Author's waiver request is granted or denied may be configured to use the Waiver "E-Mail From" Address.



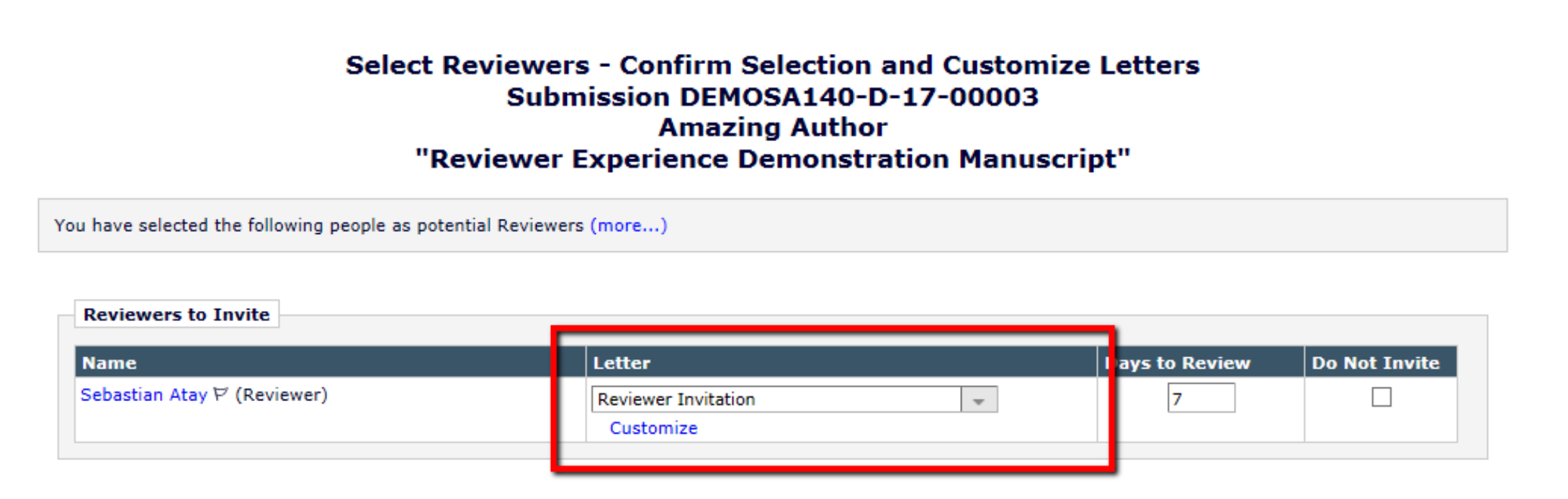
Configuration - Emails



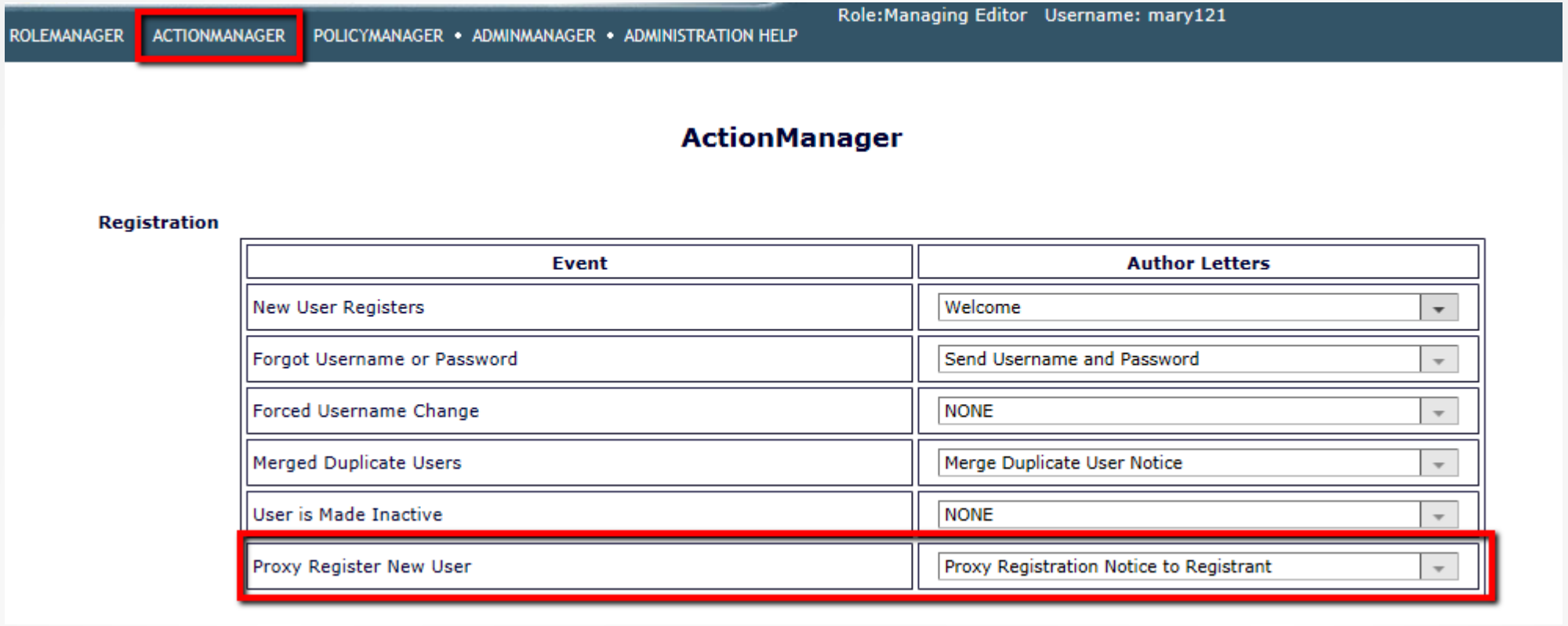
Configuration - Emails



Configuration?



Configuration - Emails



Configuration - Emails

PDF Reverted by Editor	General	Associate Editor - Revert Edited Submission Editor in Chief - Revert Edited Submission Managing Editor - Revert Edited Submission	◉	Edit
Proxy Registration Notice to Registrant	General	Author - Proxy Register New User	◉	Edit
Publisher Notification of Accepted Conf. Abst.	General	Publisher - Final Disposition - Accept and Transmit Conference Submission	◉	Edit
Publisher Notification of Accepted Manuscript	General	Publisher - Final Disposition - Accept on Submission Publisher - Final Disposition - Accept	◉	Edit
Reviewer Changed Due Date Confirmation	General	Editorial Board - Review Due Date Changed	◉	Edit

Configuration - Emails

Dear %TITLE% %LAST_NAME%,

You have been registered for the Editorial Manager online submission and peer review tracking system for %JOURNALFULLTITLE%. You may have been registered for one of the following reasons:

-The editor would like you to review a submission (you will receive a separate review invitation)

-You authored a submission that was received outside of this submission system

Here is your username and confidential password, which you need to access the Editorial Manager at %JOURNAL_URL%.

Username: %USERNAME%
Password: %PASSWORD%

Please save this information in a safe place.

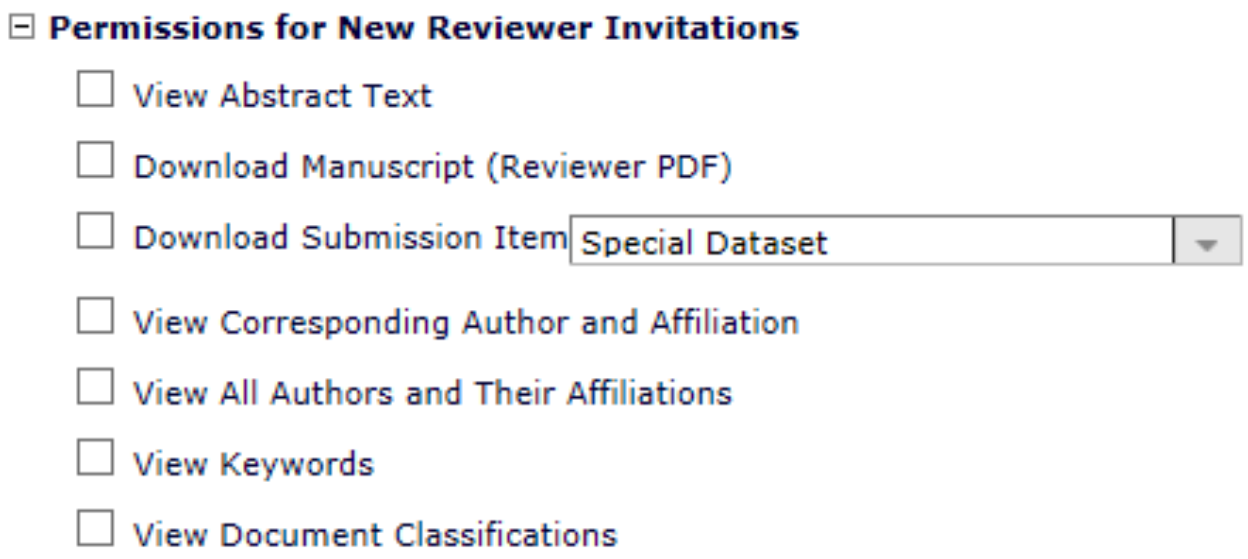
You can change your password and other personal information by logging into the %JOURNALFULLTITLE% website and clicking on the Update My Information link on the menu.

Best regards,

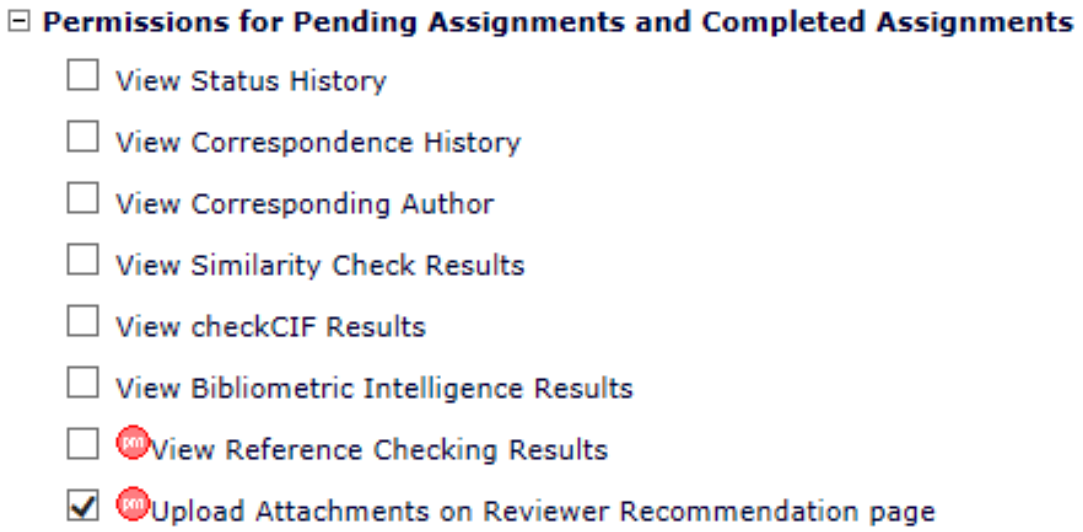
%JOURNALFULLTITLE%

Configuration – Menu

Configuration – Menu

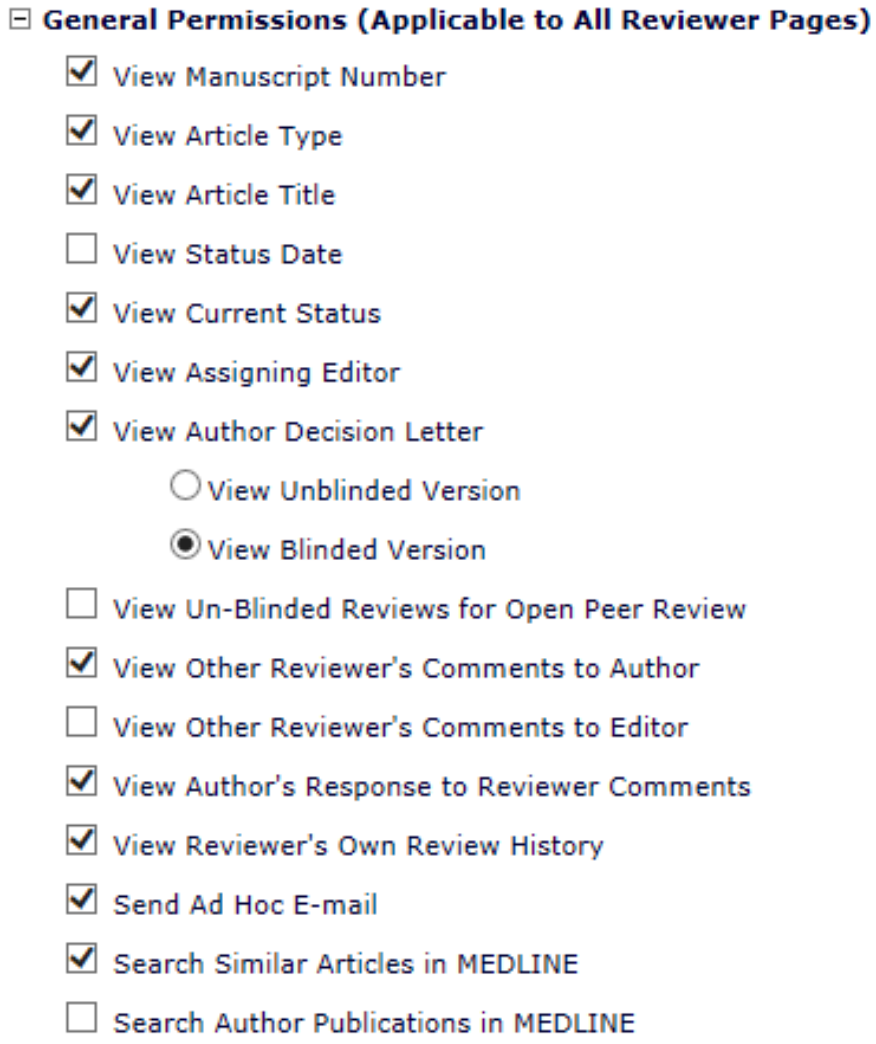


Configuration – Menu



Configuration – Menu

Configuration – Menu



Reviewer Reports

Reviewer Reports

Reviewer Reminder Reports

- Reviewer Invited - No Response Report
- Reviewer Reminder Report
- Automated Reviewer Reminder Report

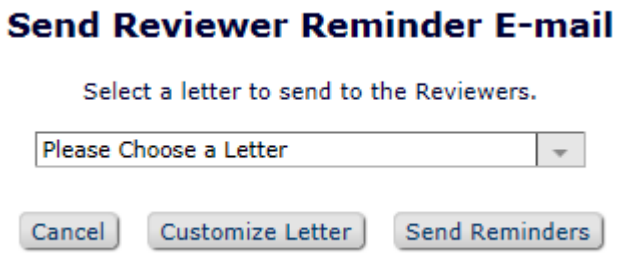
Reviewer Reports

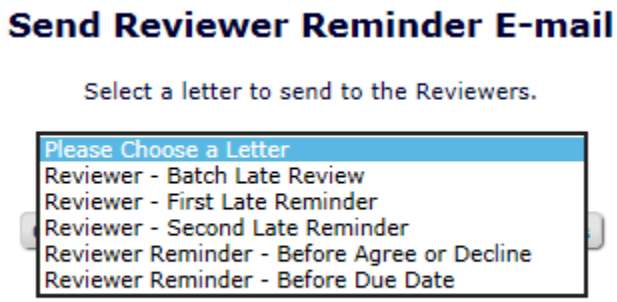
Reviewer Reports

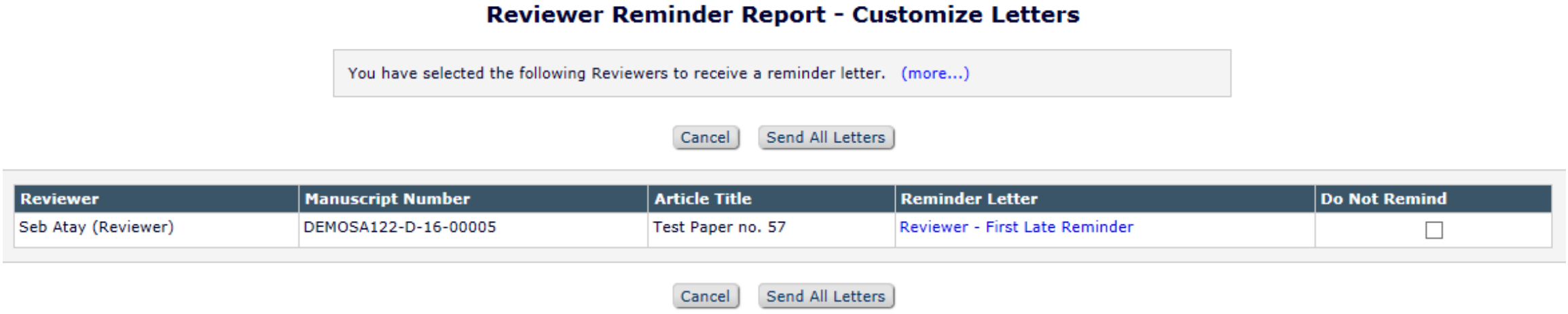
Reviewer Reports

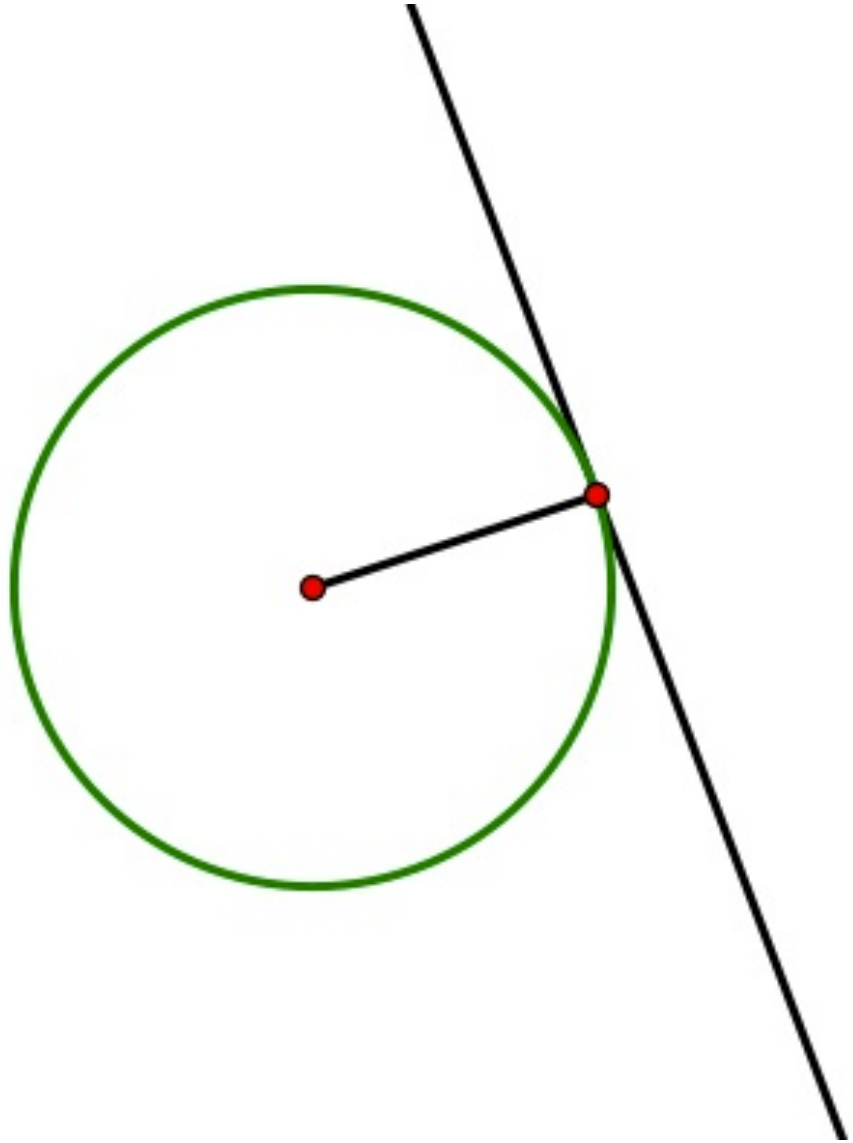
Send Reminder	Manuscript Number	Article Type	Manuscript Title	Reviewer Name	Handling Editor Name	Phone Number	Date Reviewer Invited	Date Reviewer Agreed	Date Review Due	Days Until Review Due	Date Last Reminder Sent	Total Elapsed Days	Total # Reminders Sent	# Invitation Reminders Sent	# Reminders Sent Before Due Date	# Reminders Sent After Due Date
☐	DEMOSA122-D-16-00005 Details History	Rapid Communication 2	Test Paper no. 57	Seb Atay	Dirk Strider		Nov 23 2017 7:10AM	Nov 23 2017 7:10AM	Nov 30 2017 11:59PM	7		0	0	0	0	0
☐	DEMOSA122-D-16-00003 Details History	Rapid Communication	Test paper no. 55	Seb Atay	Dirk Strider		Nov 23 2017 7:14AM	Nov 23 2017 7:18AM	Nov 30 2017 11:59PM	7		0	0	0	0	0

Reviewer Reports









Search People - Update Information

To update any information, make the changes on the form and click Submit. Required fields have an asterisk next to the label.

Dirk Strider

Proxy-Registered:
Dec 02 2014 08:32AM
(Data Unconfirmed by User)

Last Modified:
Sep 07 2016 10:16AM

Inactivate this User

Send Login Details

**The user will be sent an email with a link to reset their password. The password will not reset until the user clicks that link.

☐ Exclude this user from receiving all batch and reminder emails:
- ◉ Always
- ○ When Unavailable Dates are active

Open Special Character Palette

User Information

The default login role is the user role that will be used if you strike the enter key when logging in and you have not made a specific selection.

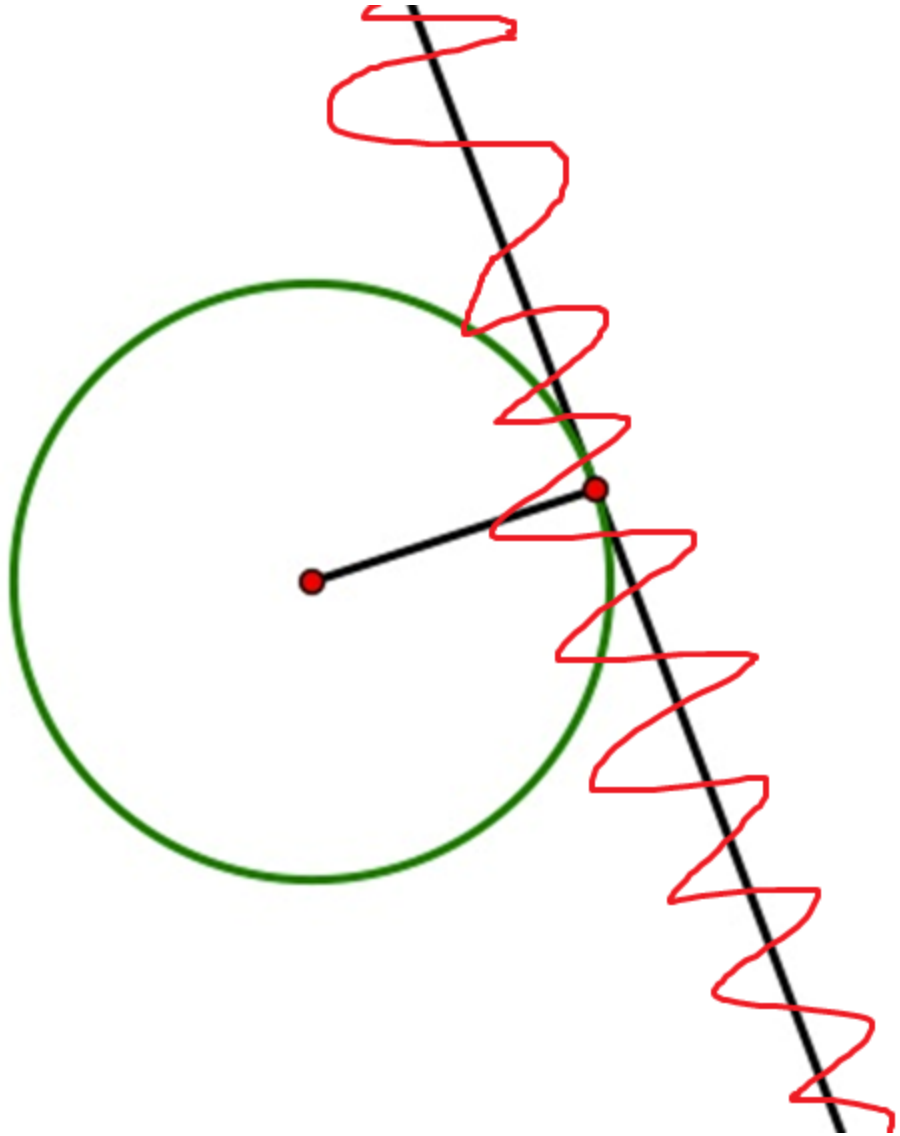
Default Login Role:	Editor
Default Login Menu	Editorial Menu
Available as a Reviewer? *	Yes ◉ No ○
Board Member?	Yes ○ No ◉
Forbidden as a Reviewer?	Yes ○ No ◉
Reviewer Role *	Reviewer
Publisher Role *	None
Editorial Role *	Editor in Chief
Editor Description	EIC extraordinaire

Activity Details

Additional People Details

Personal Information

Title		(Mr., Mrs., Dr., etc.)
Given/First Name *	Dirk	
Middle Name		
Family/Last Name *	Strider	
Degree		(Ph.D., M.D., etc.)



Reminder Type:	◉ **No Response. Send Reminder:** Send an automated reminder e-mail to Reviewers with outstanding invitations that were sent exactly 5 days ago. Reminders will be sent to Reviewers who have neither accepted nor declined the review invitation, and have not been un-invited or terminated. ○ **Reminder Before Due Date:** Send an automated reminder e-mail for reviews that are exactly 10 days before their due date. Reminders will be sent to Reviewers who have agreed to the review invitation but have not yet submitted their review. ○ **Reminder Past Due Date:** Send an automated reminder e-mail for reviews that are exactly 7 days past the due date. To send reminders for reviews that are due on the day the reminder report is run, enter 0 days. Reminders will be sent to Reviewers who have agreed to the review invitation but have not yet submitted their review.
Reviewer Role:	(All Reviewers)
Handling Editor:	(All Editors)
Reminder Name:	Insert Special Character *Maximum 200 characters*
Reminder Letter:	Please Choose an Automated Reminder Lett

You may further refine your result set by selecting all, or choosing one or more values below. On a PC, multiple values may be selected by holding down the 'Ctrl' key on your keyboard, while using the mouse to select the desired items in the selection box. On a Mac, the 'Command' key is used while using the mouse to click the desired items.

Article Type:	Rapid Communication Rapid Communication 2 Rapid Classification Original Study	Select All Clear All
Section/Category:	Clinical Section (hidden) Basic Science Section (hidden) Epidemiology Section (hidden) Victorian Age (hidden)	Select All Clear All

Save as Automated Reminder

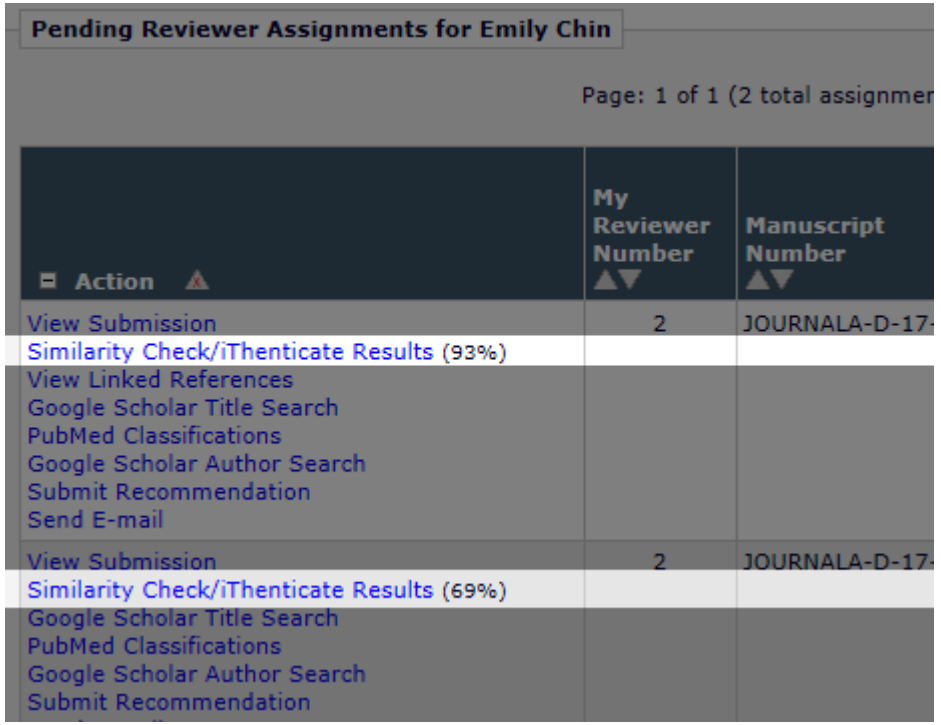
Reviewer Reports

Reviewer - Batch Late Review	Reviewer Reminder	
Reviewer - First Late Reminder	Reviewer Reminder	
Reviewer - Second Late Reminder	Reviewer Reminder	
Reviewer Reminder - Before Agree or Decline	Reviewer Reminder	
Reviewer Reminder - Before Due Date	Reviewer Reminder	

Reviewer Reports

iThenticate

iThenticate



iThenticate

JOURNALA-S-17-00149.pdf

Quotes Excluded
Bibliography Excluded

93% SIMILAR

7 JOURNAL A

Match Overview

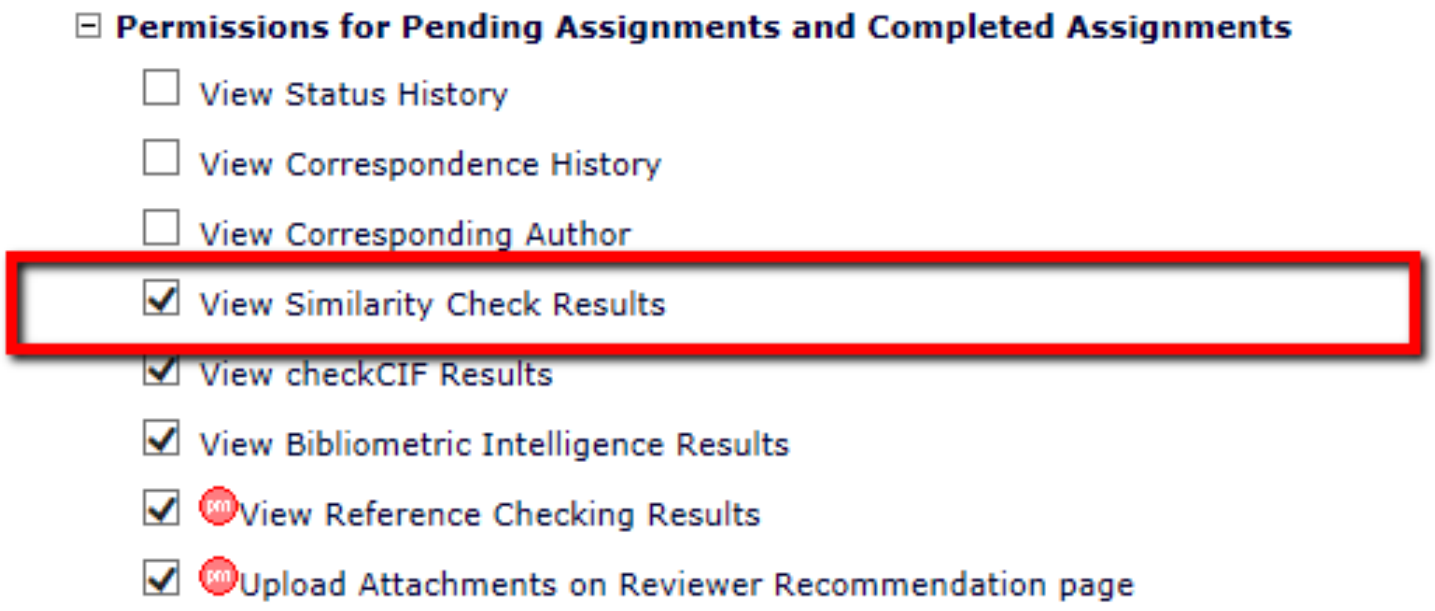
Match 1 of 1

1	49%
2	21%
3	7%
4	6%
5	5%
6	4%
7	2%

iThenticate - Config

iThenticate - Config

iThenticate - Config



Reviewer Forms

Reviewer Forms

Message | Review_Due.ics (631 B)

Action Items + Get m

Dear Mx. Atay,

Thank you for agreeing to review manuscript DEMOSA140-D-17-00003 for SA Demo 14.0.

I would be grateful if you would review a paper entitled "Reviewer Experience Demonstration Manuscript" for this journal.

To download the paper now, please click this link: http://demosa140.edmgr.com/l.asp?i=140&l=ROKFTDFE *

If possible, I would appreciate receiving your review by Dec 21 2017 11:59PM.

You may submit your comments online at http://demosa140.edmgr.com/.

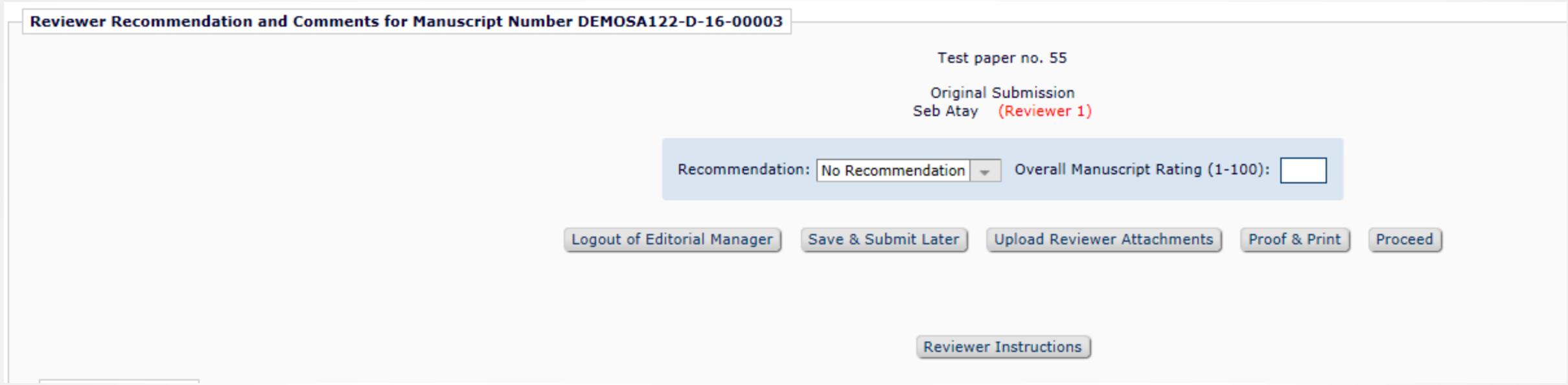
You can also submit your comments using this link: http://demosa140.edmgr.com/l.asp?i=142&l=RB5G57OQ

There you will find spaces for confidential comments to the editor, comments for the author and a report form to be completed.

With kind regards

Dirk Strider
Editor in Chief
SA Demo 14.0

Reviewer Forms



Reviewer Forms

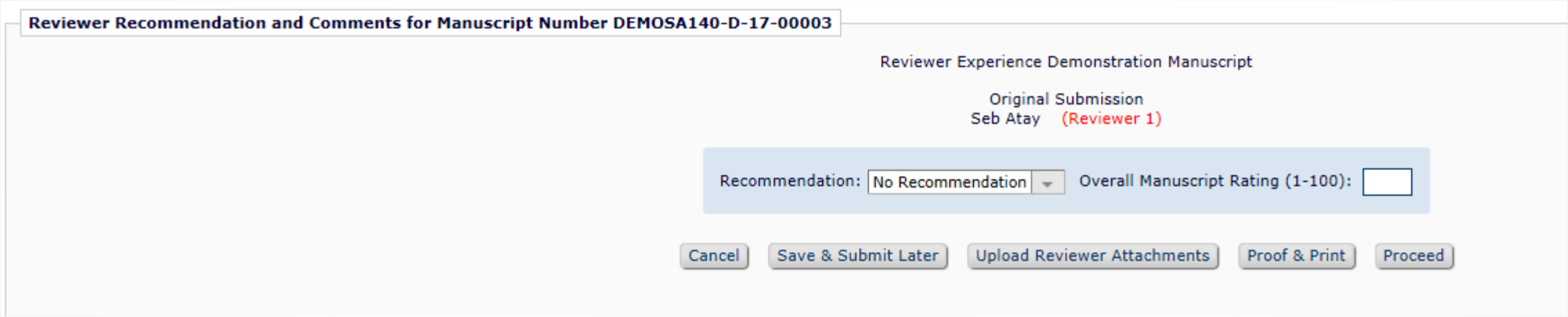
Pending Reviewer Assignments for Seb Atay

Page: 1 of 1 (2 total assignments)

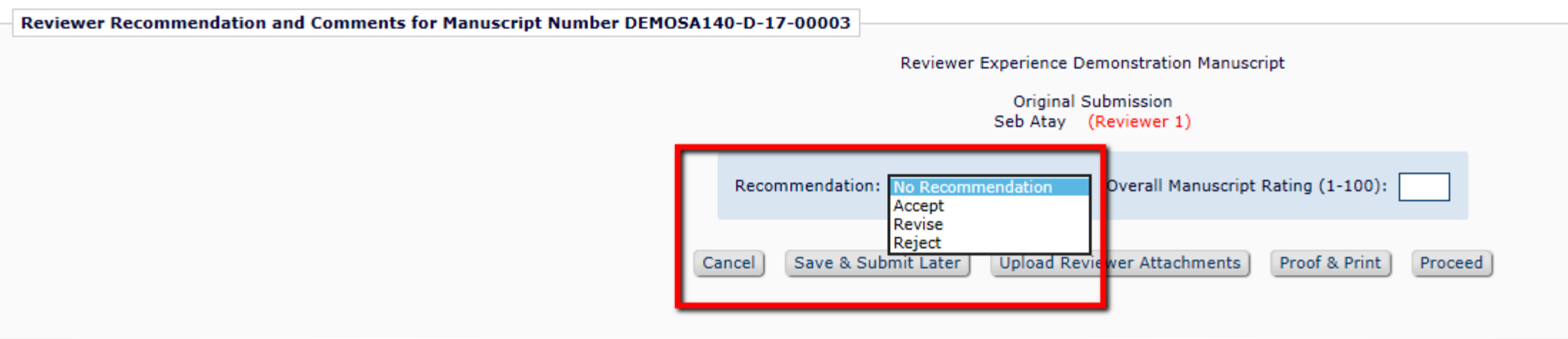
Action	My Reviewer Number	Manuscript Number	Article Type	Article Title	C S
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA140-D-17-00003	Rapid Communication	Reviewer Experience Demonstration Manuscript	Ur
View Submission Similar Articles in MEDLINE Submit Recommendation Send E-mail	1	DEMOSA122-D-16-00005	Rapid Communication 2	Test Paper no. 57	W

Page: 1 of 1 (2 total assignments)

Reviewer Forms



Reviewer Forms



Reviewer Forms

Reviewer Instructions

Review Questions

*Is the methodology adequately described? (Limit 7 to 200 Characters) [Instructions] Insert Special Character

Yes/No

Character Count: 6

---

*Is this paper adequately cited?

Manuscript Rating

These instructions are customizable by the journal.

*The subject addressed in this article is worthy of investigation.

N/A 1 2 3

*The information presented was new.

N/A 1 2 3 4 5

*The conclusions were supported by the data.

N/A 1 2 3 4 5 6 7 8 9 10

Reviewer Forms

Reviewer Blind Comments to Author

Insert Special Character | Open in New Window

Reviewer Confidential Comments to Editor

Insert Special Character | Open in New Window

Is there a financial or other conflict of interest between your work and that of the authors?

YES __ NO __

Please give a frank account of the strengths and weaknesses of the article:

Reviewer Forms

Transfer Authorization

[Instructions]

* If this submission is transferred to another publication, do we have your consent to include your identifying information?

(•) Please Select Response ( ) Yes ( ) No

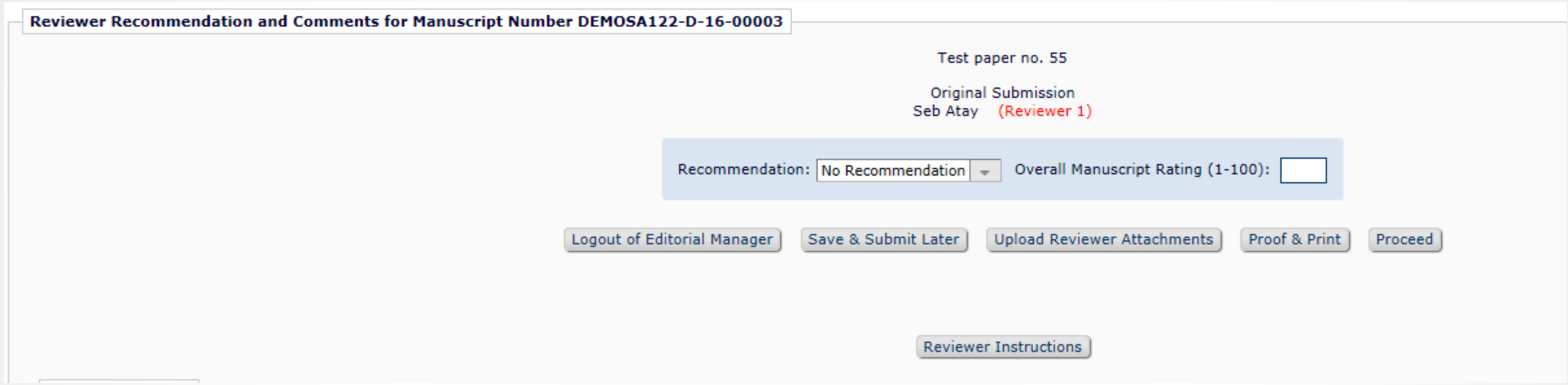
* If this submission is transferred to another publication, do we have your consent to include your review?

(•) Please Select Response ( ) Yes ( ) No

Logout of Editorial Manager | Save & Submit Later | Upload Reviewer Attachments | Proof & Print | Proceed

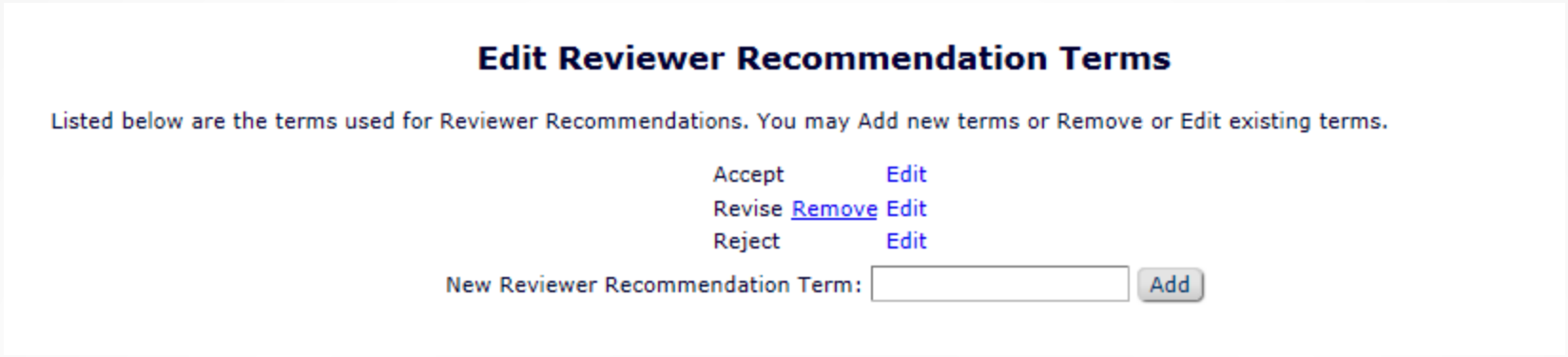
Reviewer Forms - Config

Reviewer Forms - Config

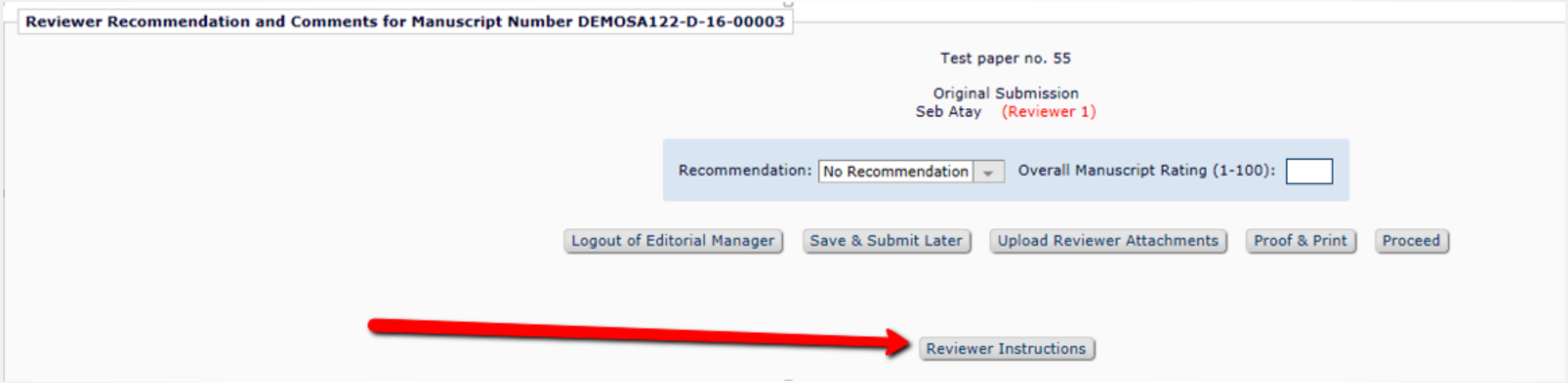


Reviewer Forms - Config

Reviewer Forms - Config

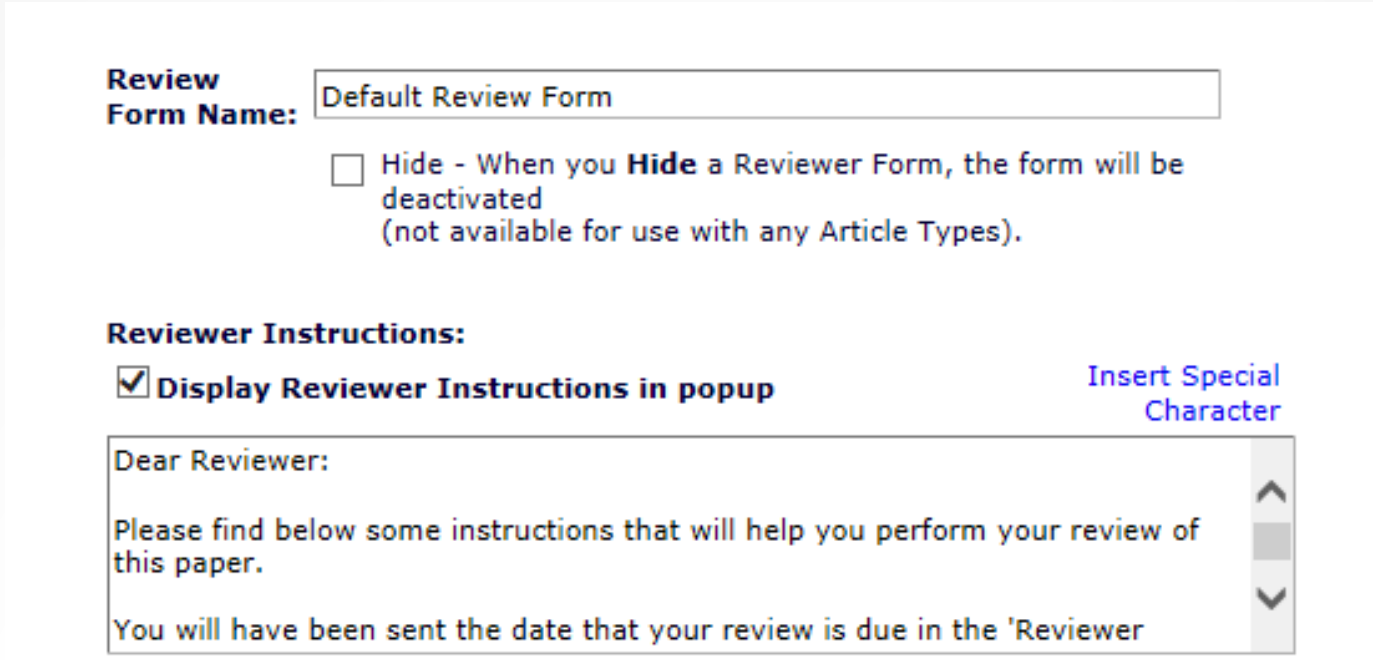


Reviewer Forms - Config



Reviewer Forms - Config

Reviewer Forms - Config



Reviewer Instructions

Review Questions

*Is the methodology adequately described? (Limit 7 to 200 Characters) [Instructions] Insert Special Character

Yes/No

Character Count: 6

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*Is this paper adequately cited?

Manuscript Rating

These instructions are customizable by the journal.

*The subject addressed in this article is worthy of investigation.

N/A 1 2 3

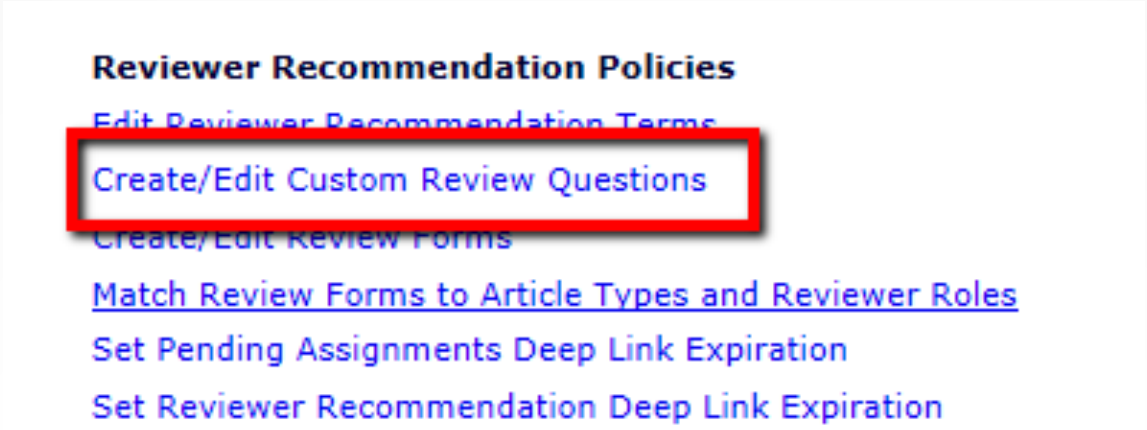
*The information presented was new.

N/A 1 2 3 4 5

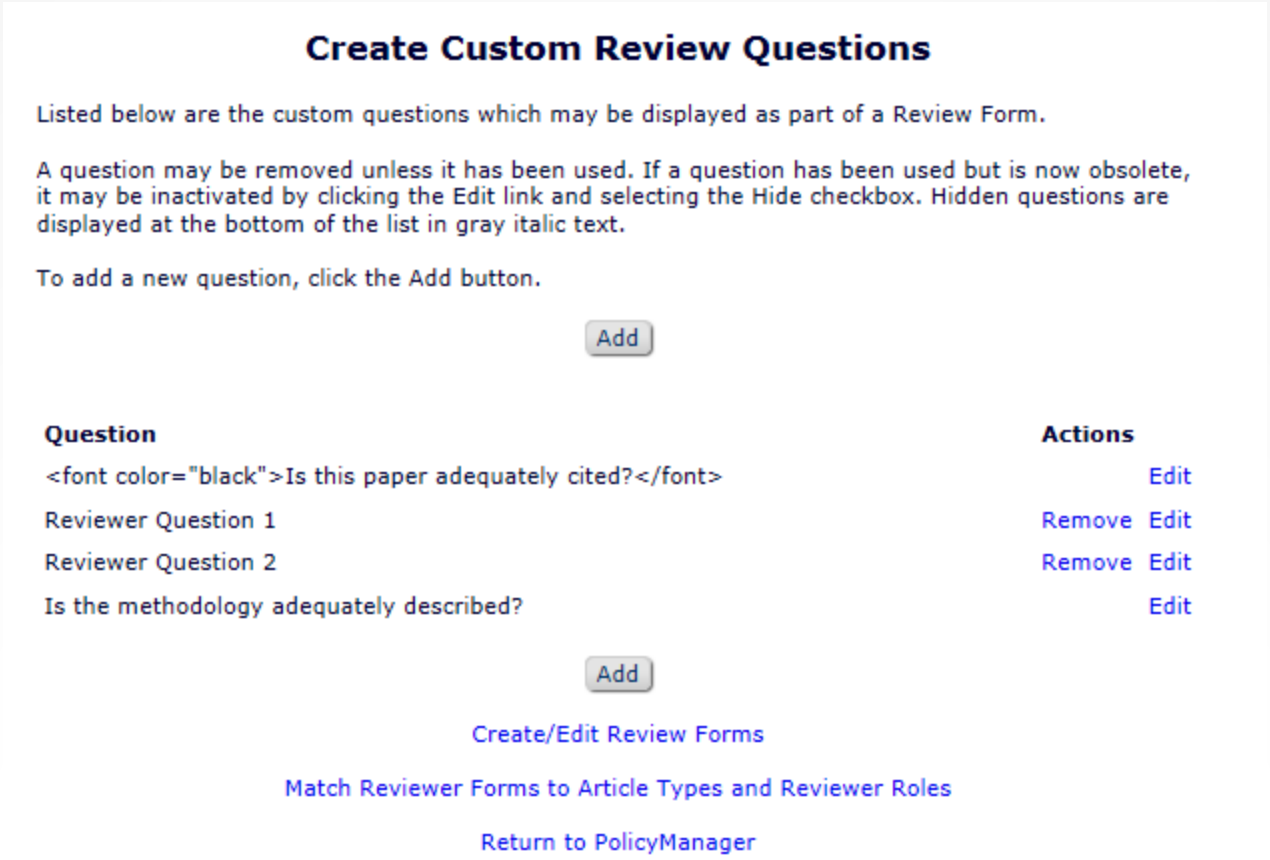
*The conclusions were supported by the data.

N/A 1 2 3 4 5 6 7 8 9 10

Reviewer Forms - Config



Reviewer Forms - Config



Create Custom Review Questions

Listed below are the custom questions which may be displayed as part of a Review Form.

A question may be removed unless it has been used. If a question has been used but is now obsolete, it may be inactivated by clicking the Edit link and selecting the Hide checkbox. Hidden questions are displayed at the bottom of the list in gray italic text.

To add a new question, click the Add button.

Add

Question	Actions
Is this paper adequately cited?	Edit
Reviewer Question 1	Remove Edit
Reviewer Question 2	Remove Edit
Is the methodology adequately described?	Edit

Add

Create/Edit Review Forms

Match Reviewer Forms to Article Types and Reviewer Roles

Return to PolicyManager

Cancel Submit

Question: Insert Special Character

Instructions for Reviewer Response: Insert Special Character

☐ **Hide:** When you **Hide** a Custom Review Question, the question is deactivated (not available for use with new Review Forms).

☐ **Available for Decision Letter Merging**: When you select this checkbox, both the question and answer can be merged into the decision letter using the %REVIEW_QUESTIONS_AND_RESPONSES% or %RESPONSES_AND_INDIVIDUAL_COMMENTS_TO_AUTHOR% merge fields. Editors will be able to de-select individual responses from any Reviewer before the Author is notified. The question and answer will also be inserted into Reviewer Invitation/Assignment Letters by the %REVIEWER_RESPONSES_AND_INDIVIDUAL_COMMENTS_TO_AUTHOR% merge field, for those reviews explicitly selected by the Editor for inclusion

Response Type: Text

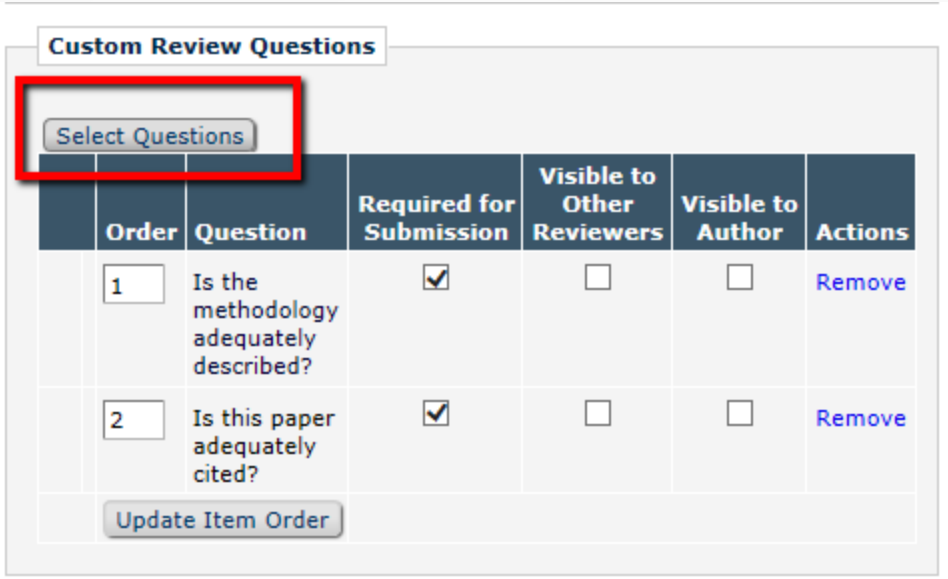
Minimum Field Length: 0
(Must be less than or equal to the Maximum Field Length)

Maximum Field Length:
(A value from 1 to 200)

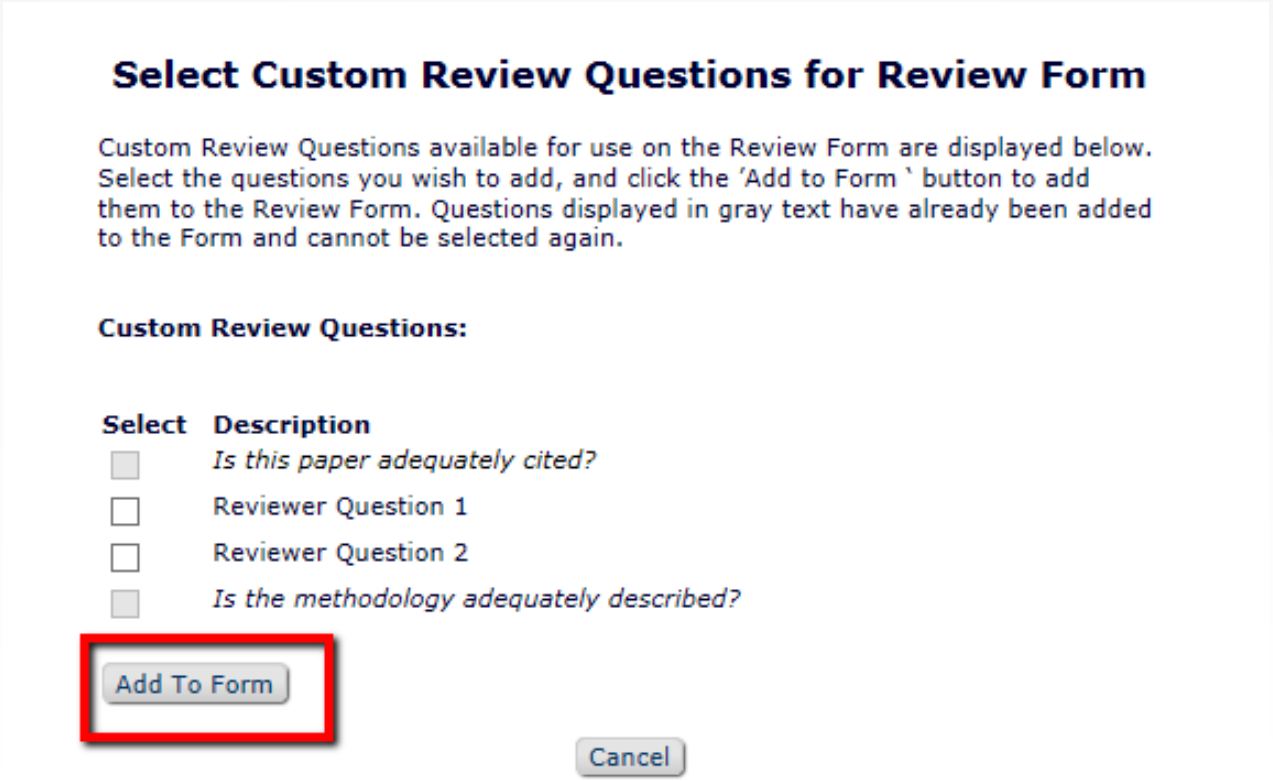
Default Value for Field:
◉ None
○ Single Value (enter value below)

Insert Special Character

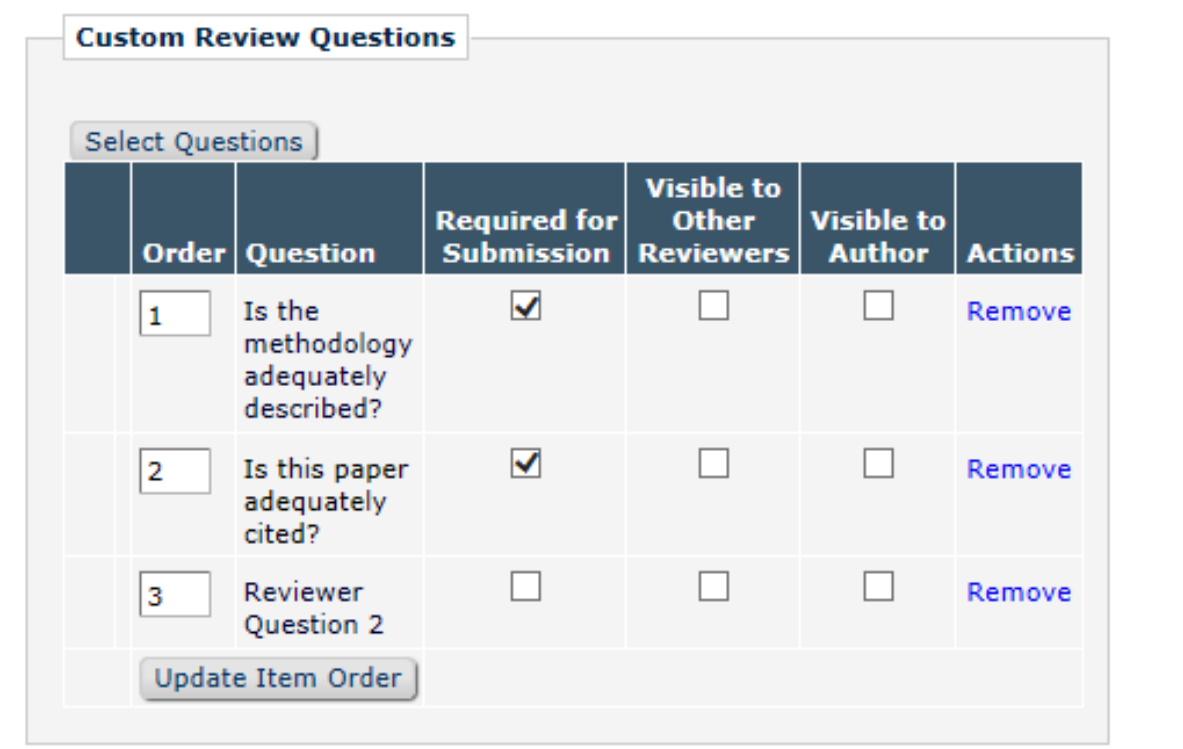
Reviewer Forms - Config


Custom Review Questions
Select Questions
Order
Question
Required for Submission
Visible to Other Reviewers
Visible to Author
Actions
1
Is the methodology adequately described?
Remove
2
Is this paper adequately cited?
Remove
Update Item Order

Reviewer Forms - Config



Reviewer Forms - Config



Reviewer Instructions

Review Questions

*Is the methodology adequately described? (Limit 7 to 200 Characters) [Instructions] Insert Special Character

Yes/No

Character Count: 6

---

*Is this paper adequately cited?

Manuscript Rating

These instructions are customizable by the journal.

*The subject addressed in this article is worthy of investigation.

N/A 1 2 3

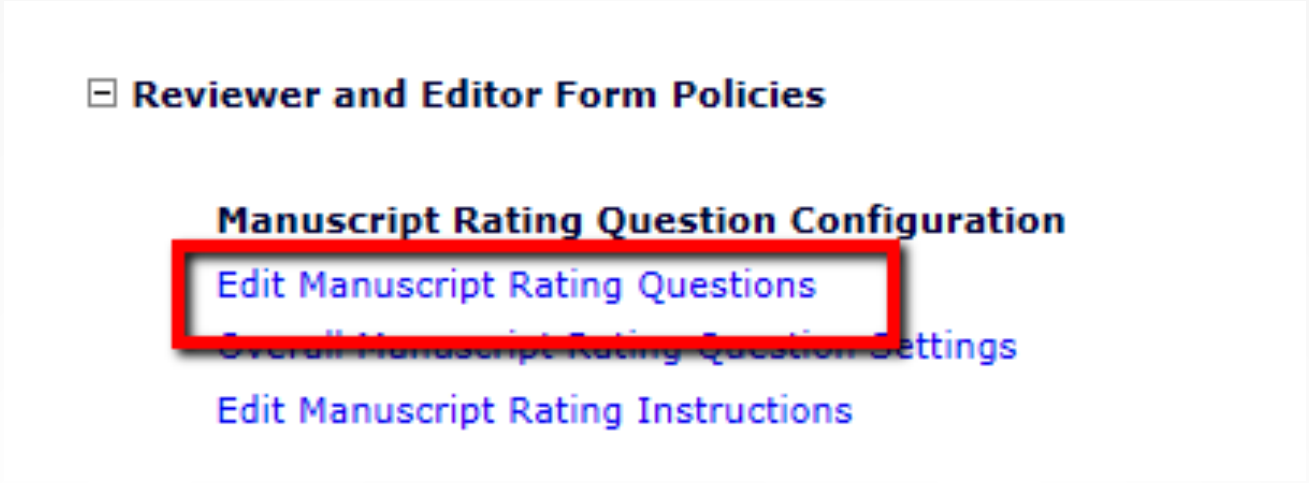
*The information presented was new.

N/A 1 2 3 4 5

*The conclusions were supported by the data.

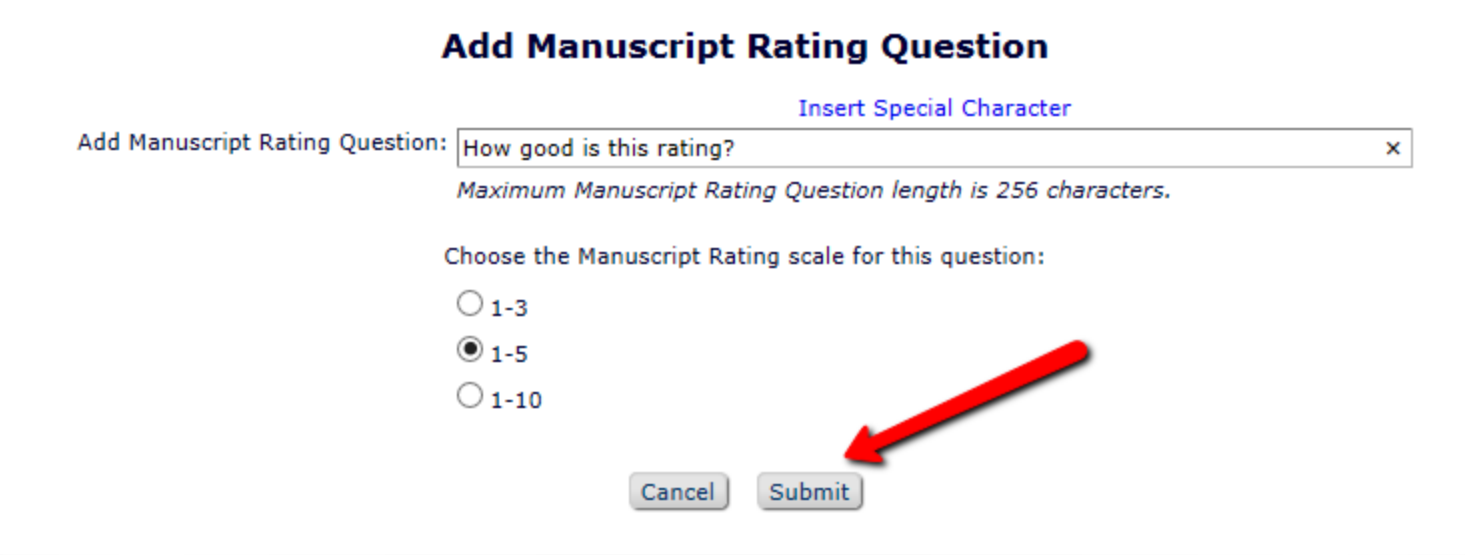
N/A 1 2 3 4 5 6 7 8 9 10

Reviewer Forms - Config

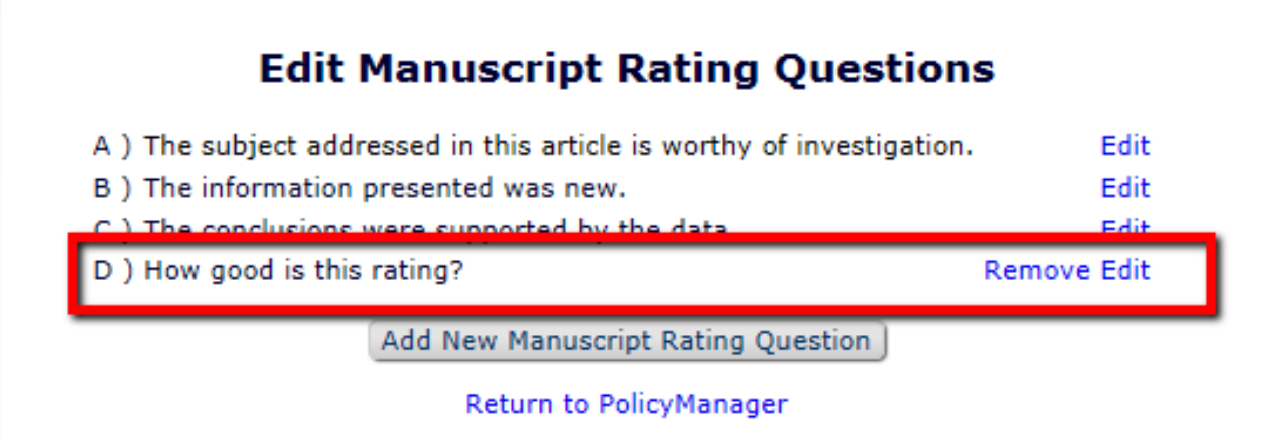


Reviewer Forms - Config

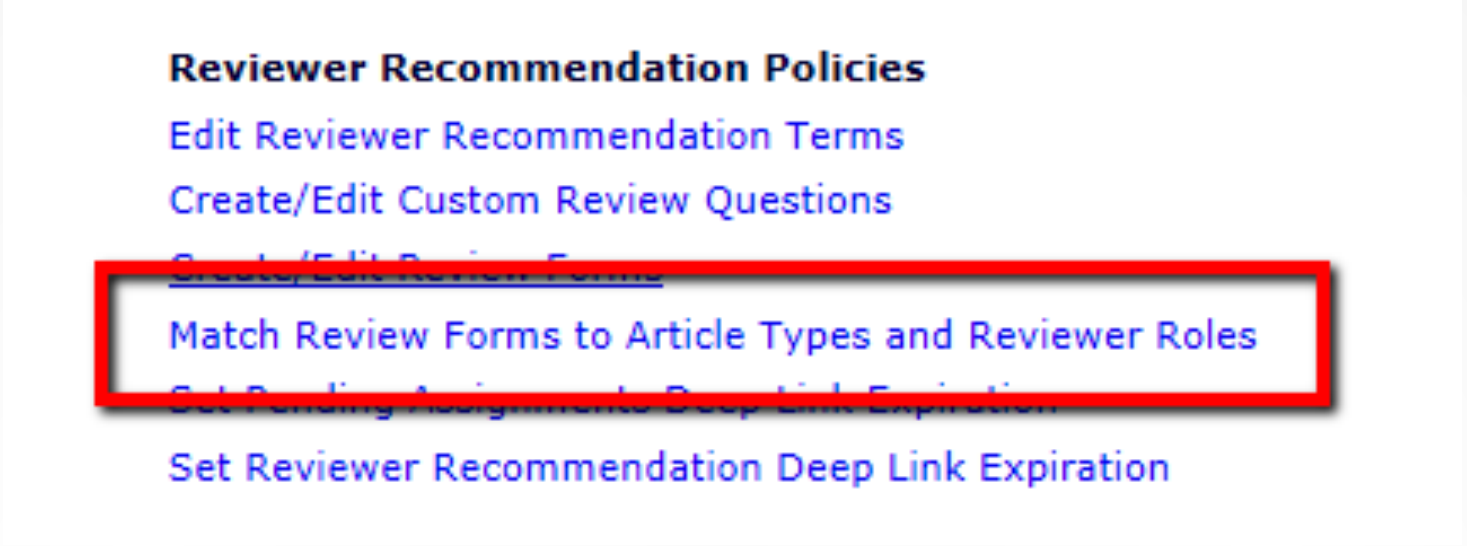
Reviewer Forms - Config



Reviewer Forms - Config



Reviewer Forms - Config



Review Form and Manuscript Rating Configuration

In the grid below, please specify the Review Form to use for each Article Type / Reviewer Role combination. Checking "Use Manuscript Rating Questions" turns on Manuscript Rating Questions for Reviewers of the specified Article Types. Use the "Select" link to choose which Manuscript Rating Questions to use for the associated Article Type and Reviewer Role.

Cancel Submit

Display Manuscript Rating Question Responses to Author for all Reviewer Roles/Article Types

Reviewer Role / Article Type	**Reviewer**	**Editorial Board**
Rapid Communication	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Rapid Communication 2	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Rapid Classification	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Original Study	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Editorial Board Review Form ☐ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form

Review Form and Manuscript Rating Configuration

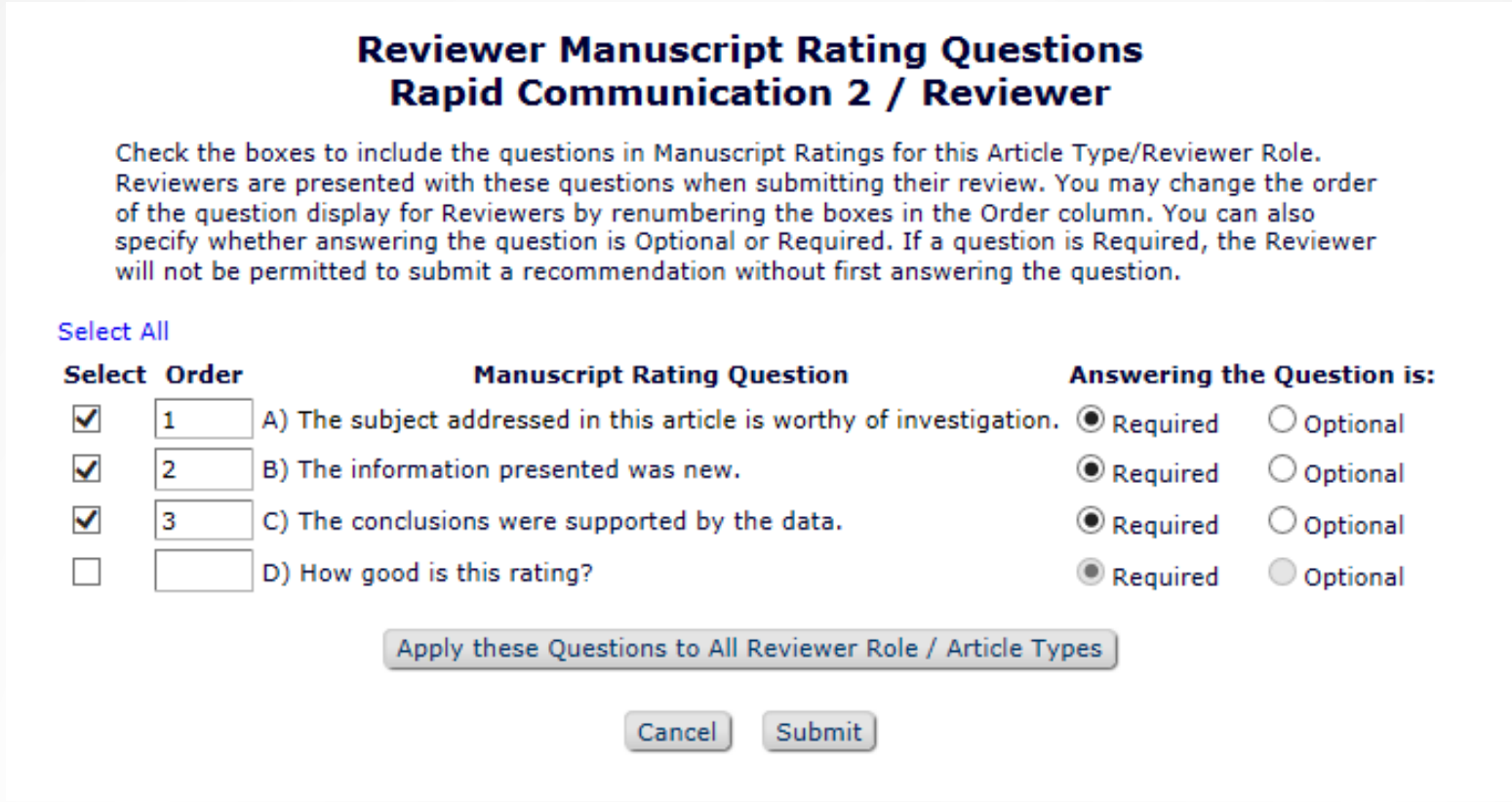
In the grid below, please specify the Review Form to use for each Article Type / Reviewer Role combination. Checking "Use Manuscript Rating Questions" turns on Manuscript Rating Questions for Reviewers of the specified Article Types. Use the "Select" link to choose which Manuscript Rating Questions to use for the associated Article Type and Reviewer Role.

Cancel Submit

Display Manuscript Rating Question Responses to Author for all Reviewer Roles/Article Types

Reviewer Role / Article Type	**Reviewer**	**Editorial Board**
Rapid Communication	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Rapid Communication 2	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Rapid Classification	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form
Original Study	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Editorial Board Review Form ☐ Use Manuscript Rating Questions Select Display Responses to Author Revised: Default Review Form

Reviewer Forms - Config



Reviewer Manuscript Rating Questions
Rapid Communication 2 / Reviewer

Check the boxes to include the questions in Manuscript Ratings for this Article Type/Reviewer Role. Reviewers are presented with these questions when submitting their review. You may change the order of the question display for Reviewers by renumbering the boxes in the Order column. You can also specify whether answering the question is Optional or Required. If a question is Required, the Reviewer will not be permitted to submit a recommendation without first answering the question.

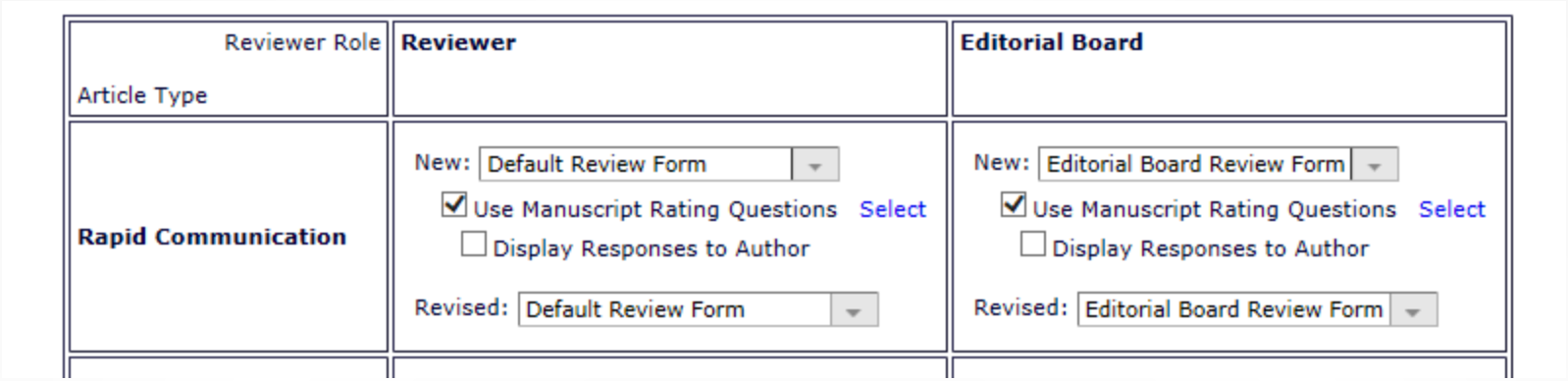
Select All

Select	Order	Manuscript Rating Question	Answering the Question is:	
☑	1	A) The subject addressed in this article is worthy of investigation.	◉ Required	○ Optional
☑	2	B) The information presented was new.	◉ Required	○ Optional
☑	3	C) The conclusions were supported by the data.	◉ Required	○ Optional
☐		D) How good is this rating?	◉ Required	○ Optional

Apply these Questions to All Reviewer Role / Article Types

Cancel Submit

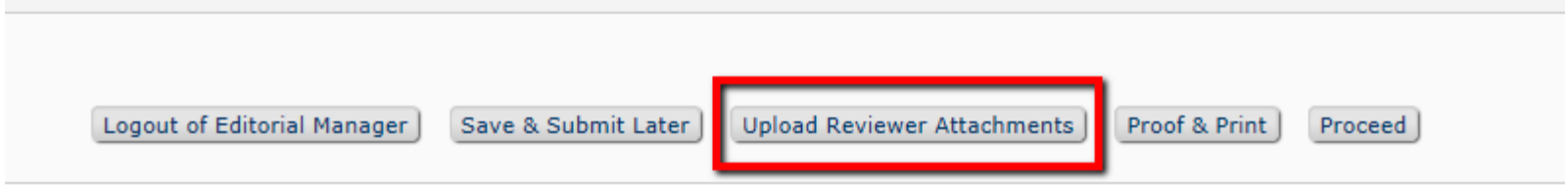
Reviewer Forms - Config



Reviewer Role / Article Type	**Reviewer**	**Editorial Board**
Rapid Communication	New: Default Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Default Review Form	New: Editorial Board Review Form ☑ Use Manuscript Rating Questions Select ☐ Display Responses to Author Revised: Editorial Board Review Form

Attachments

Attachments



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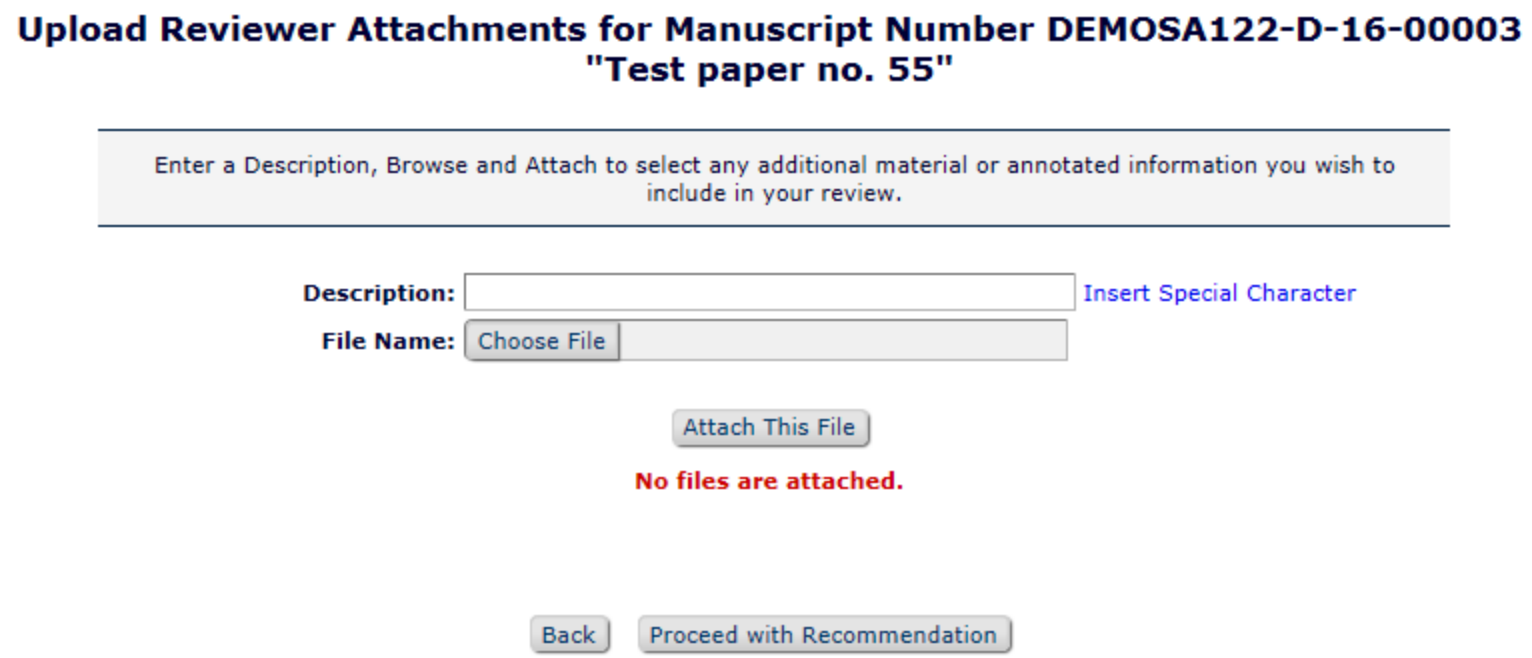


Description: Insert Special Character

File Name: Choose File | Status Flow and Truth Table.xls

Attach This File

Upload Reviewer Attachments for Manuscript Number DEMOSA122-D-16-00003 "Test paper no. 55"

Enter a Description, Browse and Attach to select any additional material or annotated information you wish to include in your review.

Description: Insert Special Character

File Name: Choose File

Attach This File

Attachments:

Action	Description	File Name	Size	Last Modified
Download Remove		Status Flow and Truth Table.xls	43.5 KB	Nov 23 2017 09:17AM

Back | Proceed with Recommendation

Description: Insert Special Character

File Name: Choose File | Status Flow and Truth Table.xls

Attach This File

Upload Reviewer Attachments for Manuscript Number DEMOSA122-D-16-00003 "Test paper no. 55"

Enter a Description, Browse and Attach to select any additional material or annotated information you wish to include in your review.

Description: Insert Special Character

File Name: Choose File

Attach This File

Attachments:

Action	Description	File Name	Size	Last Modified
Download Remove		Status Flow and Truth Table.xls	43.5 KB	Nov 23 2017 09:17AM

Back | Proceed with Recommendation

StatReviewer

- An automated review of statistical and reporting integrity for scientific manuscripts.
- Manuscripts are scanned and a PDF report is generated.
- The report will either resemble an actual peer review, or checklist, depending on the guidelines specified by the journal.
- Can be used on every manuscript to ensure consistent integrity, or used only when needed.
- MS can checked against reporting guidelines, e.g. CONSORT 2010, STROBE, STARD, ARRIVE, The Uniform Requirements for Medical Journals.

Select Reviewers - Confirm Selection and Customize Letters
Submission DMITRIDEV131-D-16-00053
Ed J Editor, MD
"test from testweb on 10-11-2016"

You have selected the following people as potential Reviewers (more...)

Reviewers to Invite

Name	Letter	Days to Review	Do Not Invite
Roger Reviewer (Reviewer)	Invite Reviewer 2 Customize	15	☐

StatReviewer Results

☐ Display StatReviewer Results to Reviewers - View StatReviewer Results

Change Selections

Cancel | Confirm Selections and Proceed

Pending Reviewer Assignments for Roger Reviewer

Page: 1 of 1 (1 total assignments)

Action	My Reviewer Number	Manuscript Number	Article Type	Article Title
View Submission StatReviewer Results History Similar Articles in MEDLINE Google Scholar - Title Submit Recommendation Send E-mail	1	CAROLINEDEV131-D-16-00046	15.0-19 Article	carolin

Page: 1 of 1 (1 total assignments)

StatReviewer Results

DMITRIDEV130-D-16-00010

"Test"

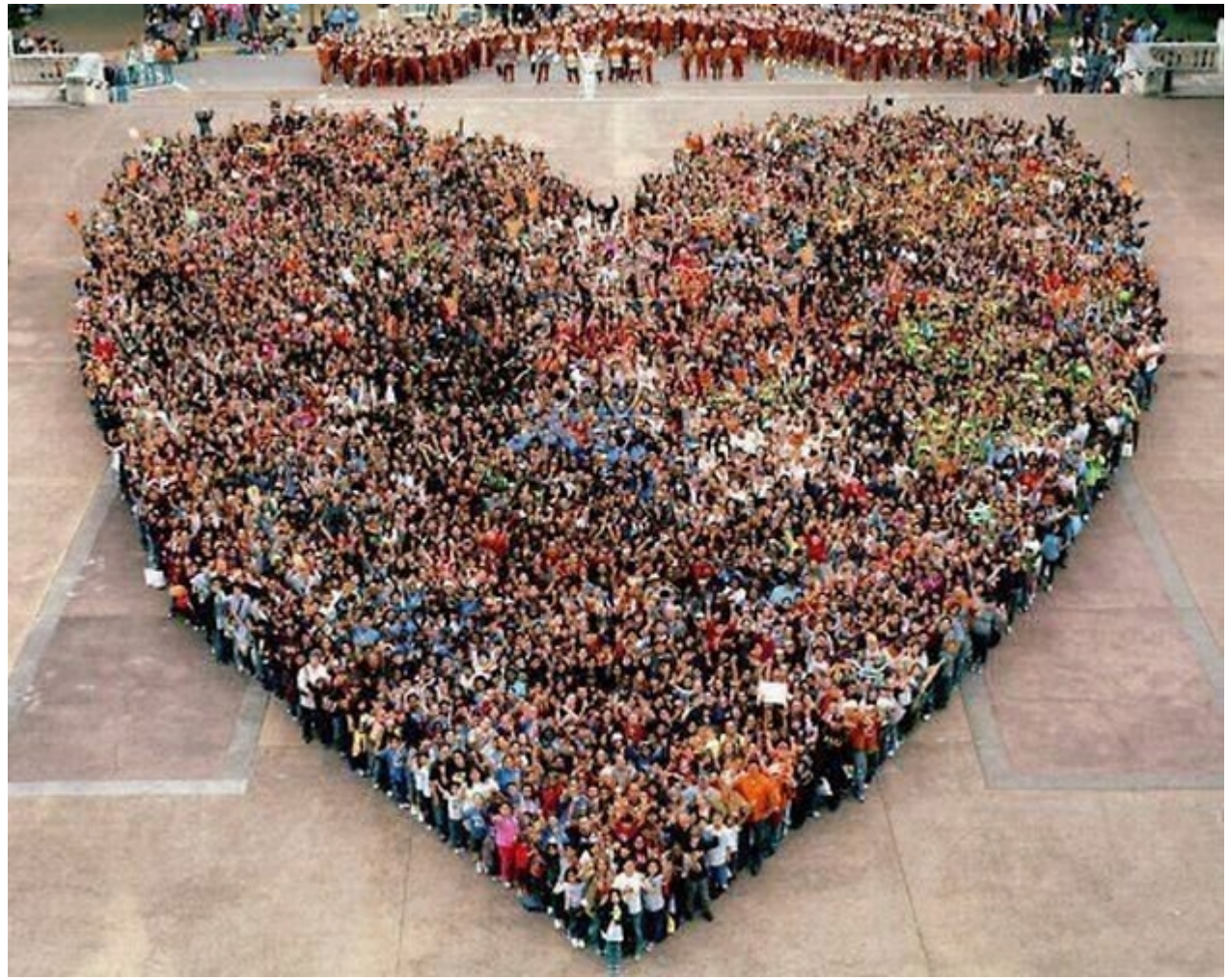
All reports returned by the StatReviewer tool are listed below. Click "Download" next to any completed reports to download a PDF of the results file.

Close

Reports

Report ID	Guideline	Date Created	Revision	Actions
114	Consort - Author	Jul 18 2017	1	Download
112	STARD - Reviewer	Jul 18 2017	1	Download
104	Consort - Author	Jul 12 2017	0	Download
102	STARD - Reviewer	Jul 12 2017	0	Download
101	STARD - Author	Jul 12 2017	0	Download

Close



Questions?